
Summary of decisions taken at a meeting of the SELEP Accountability Board, held in High House Production Park Vellacott Close, Purfleet, Essex, RM19 1RJ on Friday, 18 November 2016

Published with effect from Friday 18 November 2016. Provided a decision has not been called in by close of play on Wednesday 23 November 2016 it can then be implemented.

Please note that this is a summary of decisions taken at the meeting only. A full account of proceedings will appear in the minutes of the meeting which will be published on the Council's website by Tuesday 6 December 2016

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Present:**Members**

Mr Geoff Miles	Chairman
Cllr Rodney Chambers	Medway Council
Cllr Mark Dance	Kent County Council
Cllr Kevin Bentley	Essex County Council
Cllr David Elkin	East Sussex County Council
Cllr John Lamb	Southend Borough Council
Angela O'Donoghue	FE & Skills (FEDEC)

1 Welcome and Apologies for Absence

Apologies were received Cllr Keith Glazier who was substituted by Councillor David Elkin and Councillor Paul Carter who was substituted by Councillor Mark Dance. Apologies also received from Mr Adam Bryan.

2 Minutes

The Minutes of the meetings held on 16 September and 10 June were agreed as a correct record and signed by the chairman.

3 Business Case Approvals

The Board received a report from Rhiannon Mort, and a presentation from Steer Davies Gleave, the purpose of this paper is to make the Board aware of the value for money assessment of business cases for schemes having been through the Independent Technical Evaluator (ITE) process to enable funding to be devolved to scheme sponsors (county and unitary councils) as part of our capital programme management.

Resolved

1. To **Approve** the Business Case for A226 London Road/B255 St Clements

Way (£4.2m) which has been assessed as presenting high value for money, but with low to medium certainty of achieving this.

2. To **Approve** the remaining £3.2m funding allocation to Thurrock Cycle Network project which has been assessed as presenting high value for money and medium to high certainty of achieving this.
3. To **Note** that the Coastal Communities Housing Intervention project is currently being developed and it is intend that the project will be considered for the approval of funding on the 20th January 2016.
4. Agreed in principle the recommended option for the management and oversight of the £2m LGF spend on the Coastal Communities Group Housing Regeneration Project via the three upper tier authorities; East Sussex County Council, Essex County Council and Kent County Council, subject to a fully assessed business case being brought to the Board in the new year.

4 **LGF Capital Programme Management Update Report**

The Board received a report from Rhiannon Mort the purpose of which was to provide an update the on the latest position of the Local Growth Deal Capital Programme.

Resolved

1. **Note** the updated spend forecast for 2016/17 and future years of the LGF programme;
2. **Note** the project deliverability and risk assessment;
3. **Note** the re-profiling of £8.81m LGF spend from 2016/17 to 2017/18 for those projects identified in Tables 3 to 7 of the report;
4. **Approve** the accelerated LGF spend in 2016/17 for A226 London Road/B255 St Clements Way, Strood Town Centre, Medway Cycle Action Plan and Basildon Integrated Transport Package; and
5. **Approve** spend of £673,000 LGF on Colchester Integrated Transport Package in 2016/17.

5 **M20 Junction 10A**

The Board received a report from Rhiannon Mort the purpose of which was to update the Accountability Board (the Board) on the development of M20 Junction 10a project, Kent.

Resolved

1. **Approve** the drafted letter of support to be submitted to Highways England in relation to M20 Junction 10a project
2. **Note** the intention for the M20 Junction 10a project to be considered at the next Board meeting for approval of the £19.7m funding allocation following consideration of the Business Case by Highways England.

3. **Approval** for a letter to be sent from SELEP to Sajid Javid MP, as the Secretary of State for Communities and Local Government and Chris Grayling MP as Secretary of State for Transport to seek further assurances around the LGF funding for this Project for future years.
4. Agreed that both letters shall be signed by all Board members in addition to the Managing Director of SELEP and that copies will be sent to Damien Green MP for Ashford and all local MPs.

6 **LGF Project Changes Report**

The Board received a report from Rhiannon Mort which provided an update on proposed changes to LGF projects included in the SELEP Growth Deal.

Resolved

1. **Note** the LGF project Change Request process
2. **Agree** the reallocation of £400,000 LGF from Colchester Town Centre to Colchester LSTF project
3. **Note** the change to Medway A289 Four Elms Roundabout to Medway Tunnel Journey Time and Network Improvements Project, with the Business Case to be brought back to future Accountability Board meetings.
4. **Note** the changes to Southend Growth Hub project, with the Business Case to be brought back to future Accountability Board meetings.

7 **Amendment to Skills Capital Programme: Hadlow College**

The Board received a report from Louise Aitken, seeking approval for an amendment to the Hadlow College (Ashford Campus) project that was awarded £427,500 of Skills Capital funding, by the Board in February 2016.

Resolved

To approve an amendment to the recommendation made by the Board to award Hadlow College (the College) £427,500 of Skills Capital funding, namely to remove the requirement for the College to be recognised as an Apprenticeship Training Agency (ATA), but with an expectation that original outputs and targets will still be delivered or exceeded.

8 **Amendments to Skills Capital Programme: Canterbury College**

The chairman advised the Board that this item did in fact relate to Mid Kent College and not Canterbury College as stated in the agenda.

The Board received a report from Louise Aitken seeking approval for an amendment to Mid Kent College Round 4 project for a Transport and Logistics Skills Hub which was awarded £82,000 by the Board in June 2016.

Resolved

1. To **approve** the following amendment to the Mid Kent College project that was awarded £82,000 of Skills Capital Funding to purchase equipment to deliver a Transport and Logistics Skills Hub:
2. To **approve** the change to the delivery location of the Transport and Logistics Skills Hub from a local business premises, (Alan Firmin Ltd, Kemsley Fields Business Park), to Kent County Council's Swale Skills Centre. This is with the expectation that original outputs will still be delivered or exceeded.
3. This change is subject to final arrangements to be agreed to the satisfaction of Mid Kent College, Alan Firm Ltd and Kent County Council

9 **Update from Canterbury College re: Funding**

The Board received a verbal update from Graham Razey and Paul Sayers in relation to the Canterbury College skills project in Swale, Kent which was approved at the last SELEP Accountability Board meeting on the 16th September 2016.

10 **Half Year Financial Report and Forward Look**

The Board received a report from Suzanne Bennett providing an update on the forecast financial position of the South East Local Enterprise Partnership (SELEP) as at the half year stage of the 2016/17 financial year. Currently it is forecast that there will be a full year over spend of **£31,000** against the net budget of **£906,000**, equivalent to **3.4%**. The report also provided an update on the current situation regarding future funding for SELEP.

Resolved

1. **Note** the latest forecast outturn for the Secretariat budget at Table 1;
2. **Approve** a drawdown of **£31,000** from the general reserve to cover the increase in costs;
3. **Note** the latest forecast outturn for the specific revenue grants for Growing Places Fund (GPF) and Growth Hubs at Table 2 and Table 3; and
4. **Note** the update on future year funding position

11 **Future meeting dates**

The following meeting dates were agreed:

- Friday 20th January 2017
- Friday 24th February 2017

- Friday 31st March 2017
- Friday 26th May 2017
- Friday 8th September 2017
- Friday 17th November 2017
- Friday 23rd February 2018

The meeting closed at 11.57am

Chairman