

Appendix B – Outline of Decisions taken by Strategic Board in July 2023 and extracts of content

Decision: Agree to the adoption of ‘Scenario D’ for the transition of the LEP and the integration of its activities into Local Authorities

Scenario D: Full integration of all LEP functions by March 2024

Headline	<i>Movement of all staff and functions into local authorities by April 2024, or as close to that date as possible.</i>
Functions	<i>All funded functions inc. required capital programme management, delivered by staff moving into individual Local Authorities.</i>
Timeline	<i>Integration of LEP functions by 1st April 2024, or as close to that date as possible.</i>
Governance	<i>Contracts novated; functions transferred formally; Boards disbanded. Government requirements for ongoing delivery to be established. Require analysis of Framework Agreement to ascertain close down obligations on partners.</i>
Finances	<i>Revenue remaining to cover close down, including the costs of the Accountable Body; and moved staff costs would transfer to local authorities.</i>
People	<i>Staff moved to Local Authorities, via TUPE or agreed arrangements, or compulsory redundancy through consultation.</i>

Decision: Note the need to maintain all 20+5 Board Director positions until the LEP is disbanded to ensure that quorate decisions can be made by the Strategic Board to see through the transition detailed above.

- 1.1. *Scenario D presents a very challenging timeline, particularly given the need for the novation of grant agreements and full staff consultation, but also in progressing this with the continued unknowns regarding Government’s expectations, particularly around management and reporting of the capital programme.*
- 1.2. *To achieve an effective and orderly transition requires an overall Transition Plan for the LEP, one which is supported by corresponding transition and integration plans developed by Local Authority partners. Significant local resource will be required to support this work.*
- 1.3. *To support this, the SELEP team has arranged a face-to-face meeting of senior Local Authority officers on the 20 July to start this process in earnest. A significant planning process will need to be undertaken in the coming months between the SELEP team, the Accountable Body and Local Authority partners in economic development, finance, legal services and HR. The Board’s agreement to this way of working is required to set the processes fully in train.*

All documentation for the July 2023 Strategic Board meeting can be found at :

<https://www.southeastlep.com/meetings/strategic-board-12/>