



## AGENDA

**Invitees:** Adam Brian, Alan Pain, Amy Bernardo, Ben Raby, Chris Seamark, Debbie Dacombe, Ellie Clow, Emma Lindsell, Emma McCulloch, Gareth Tancock, Gary Street, Ian Smallwood, Ioni Sullivan, Jacqui Stimpson, James Wilkinson, Jo Simmons, Julian Gibbs, Kane Tudor, Kazadi Mwamba, Kerrie Reynolds, Lorna Norris, Louise Aitken, Louise Lowe, Mehvish Shah, Nick Brown, Rachel Evans, Saliha Cinar, Sean Atkinson-Henry, Susan Berdo, Thinley Topden, Tudor Price, Zoe Gordon

	Agenda item	Lead	Discussion/Info	Time
1.	<b>Welcome and apologies</b> To receive apologies for the meeting.	Iwona	Standing item	5 min
2.	<b>Internationalisation Fund – South East</b> <ul style="list-style-type: none"> <li>• Performance of the programme</li> <li>• Areas where funding is still to be allocated</li> <li>• Update on pipeline</li> <li>• Possible avenues to maximise take-up/other channels to stimulate take-up of the funding</li> </ul>	Gareth Gareth  Debbie/Gary/Ben/Louise All	Information/Discussion item	30 min
3.	<b>Approval of the minutes and matters arising</b> To approve the minutes of 7 March 2022 and clear any outstanding action points.	Iwona	Standing item	5 min
4.	<b>Funding update</b> To receive an update on the following: <ul style="list-style-type: none"> <li>a) Closure of FY2021-22 - Core Growth Hub Funding</li> <li>b) Closure of Peer Networks Programme 2.0</li> <li>c) Growth Hub Annual Report 2021-22</li> </ul>	Iwona/Amy	Standing item	5 min
5.	<b>LEP and Growth Hub Funding Update 2022-23</b> To receive an update on the LEP and Growth Hub funding.	Jo	Discussion item	40 min
6.	<b>SELEP COVID-19 Business Support Fund</b> To receive an update on the Business Support Fund.	Jo	Information item	10 min
7.	<b>Cluster and BEIS Working Groups Update</b> To receive an update on the work undertaken by South East Cluster and BEIS Working Groups.	Iwona	Information item	5 min

8.	<b>Skills Update</b> To receive an update on developments in Skills sector including the SELEP Digital Skills Partnership.	Louise/Jim	Information item	10 min
9.	<b>Future Meetings</b> To note future meetings' dates: <ul style="list-style-type: none"> <li>• 5 September 2022 – 10am</li> <li>• 5 December 2022 – 10 am</li> <li>• 6 March 2023 – 10am</li> </ul>	Iwona	Information item	5 min
10.	<b>Any Other Business</b>	All	Standing item	5 min

Issued by Iwona Bainbridge-Dyer, Growth Hub Lead