

## Template for additional funding ask for Getting Building Fund (GBF) projects

<b>Project name</b>	
<b>Responsible Upper Tier Local Authority</b>	
<b>Organisation responsible for project delivery</b>	
<b>Federated Board</b>	
<b>Project description</b>	
<b>Existing GBF allocation</b>	
<b>GBF spent to date</b>	
<b>Additional GBF sought</b>	
<b>Why is additional GBF investment required?</b> <i>This should clearly explain how the COVID-19 pandemic, Brexit or current high inflation levels have impacted on the project.</i>	
<b>What are the implications for the project, and its' ability to deliver in accordance with the Business Case, if additional funding is not awarded?</b> <i>This should set out whether the project will be able to proceed without additional GBF investment. It should also be clear as to whether elements of the project scope set out within the Business Case will not be able to proceed and the associated impact on forecast project benefits</i>	
<b>What are the main project risks impacting the ability of the project to proceed?</b>	
<b>If additional funding is awarded to the project, are there any remaining barriers to project delivery?</b>	

**If additional funding is awarded to the project, will it be possible for the GBF funding to be spent in full by 31 March 2023?**

**Please provide the most up to date delivery programme for the project, ensuring that this covers all elements of the project as set out in the Business Case.**

<b>Milestone/Activity</b>	<b>Expected Completion date</b>

**What was the value of the Benefit Cost Ratio included in the original Business Case approved by SELEP?**

**What is the expected impact on the Benefit Cost Ratio of the additional GBF funding sought?**  
*This should also take into account the impact of any other public sector funding which has been added to the project budget since Business Case approval.*

**Summary of project benefits**

**Have the project benefits changed since the original Business Case was approved by the Accountability Board?**

*If yes, please state the nature of these changes and the likely impact on the Value for Money offered by the project*

**Please detail the additionality which will be achieved through the award of additional GBF funding.**

***This should include reference to any elements of the original project scope which it will not be possible to deliver without additional GBF funding or any additional work that needs to be completed to facilitate realisation of the forecast project benefits outlined in the Business Case.***

DRAFT



### Original funding breakdown (as per the original Business Case) (£m)

Funding source	2019/20	2020/21	2021/22	2022/23	2023/24	2024 onwards	Total
Getting Building Fund							
<b>Total</b>							

### Updated funding breakdown (including additional GBF funding request) (£m)

Funding source	2019/20	2020/21	2021/22	2022/23	2023/24	2024 onwards	Total
Getting Building Fund							
<b>Total</b>							

## Sign off of additional funding ask– required from lead County/Unitary Authority

Dear Colleague,

In submitting this project application for additional GBF, I confirm on behalf of *[Insert name of County or Unitary Authority]* that:

- The information presented in this application is accurate and complete as at the time of writing.
- The application states all substantial project risks known at the time of submission.
- The delivery body has considered the public sector equality duty and has had regard to the requirements under s.149 of the Equality Act 2010 throughout their decision making process. This should include the development of an Equality Impact Assessment which will remain as a live document through the projects development and delivery stages.
- The delivery body has access to the skills, expertise and resource to support the delivery of the project
- Adequate revenue budget has been or will be allocated to support the post scheme completion monitoring and benefit realisation reporting
- The project will be delivered under the conditions in the signed GBF Service Level Agreement with the SELEP Accountable Body and SELEP Ltd.

I note that the information presented in this application will be presented in the public domain as part of the Strategic Board's prioritisation of projects. Any information presented in this application which is considered commercially sensitive and confidential has been highlighted as such within this application.

Yours Faithfully,

**S151 Officer (for County/Unitary authority)**

Name

Signature

Date

**Senior Responsible Officer**

Name

Signature

Date