

## Summary of Changes in the National Assurance Framework (NAF) Update

Pg. in NAF	Change to NAF	Action required?
<b>Pg. 22-79</b>	Clarified that the equal gender representation needs to be by the beginning of 2023 (previously said just 2023).	Yes, inserted additional word to clarify on timing
<b>Pg. 25-70f &amp; 92</b>	Hospitality and expenses policies/registers have to be separated.	Yes, policies need to be separated, please see related decision.
<b>Pg. 32-128</b>	Clarified that the 20-member limit for the Board doesn't include the co-opts.	No, we are already working on this basis.
<b>Pg. 35-140c</b>	Accountable Body support function- now says " <i>identifying</i> risks associated with pursuing a particular course of action" – previously said " <i>discussing</i> risks associated..."	No, we are already working on this basis
<b>Pg. 36-144</b>	Clarified that the S151 Officer should have the opportunity to comment before decisions are taken.	No, we are already working on this basis.
<b>Pg. 41-160</b>	Says "LEPs must be compliant" with the National Assurance Framework- previous version gave details of a deadline.	Decisions being taken December 2021 to be compliant as soon as possible.
<b>Pg. 41-163</b>	Previously said that Delivery Plans and Annual Reports should be published at the beginning of each financial year- now this is only for the DP and the AR should be published within a "reasonable timeframe to provide a suitable evaluation of the previous year's activity"	Publication deadline was not previously stated in the Local Assurance Framework, wording update proposed.
<b>Pg. 42-165</b>	Mid-Year reviews are now officially included in the annual assurance process	Mid-Year reviews were already part of the process unofficially but change proposed to Local Assurance Framework to now include this officially.
<b>Pg. 53- 9</b>	Wording change around major transport investments - more emphasis on assessing against intended strategic goals than the VfM assessment	Will be taken into consideration if these projects undergo the ITE process.

## Changes to Local Assurance Framework

Current wording	Proposed update
G.1. SELEP Ltd commits to diversity and representing the local business community, including a gender balance within the Directors of at least one third female directors, with a view to equal representation by 2023.	G.1. SELEP Ltd commits to diversity and representing the local business community, including a gender balance within the Directors of at least one third female directors, with a view to equal representation by the <b>beginning</b> of 2023.
I.1.4 All Board members, including the Chair and Deputy Chair, are appointed on a 2 year term, up to a maximum of 3 consecutive terms.	I.1.4 All Board members, including the Chair and Deputy Chair, are appointed on a <b>no more than</b> 2 year term, up to a maximum of 3 consecutive terms.
I.1.8.viii. Expenses may only be claimed by board members under the terms of the Subsistence and Hospitality Policy. All expense claims paid will be published on the website, in line with the Localism Act.	I.1.8.viii Expenses may only be claimed by board members under the terms of the <b>Expenses Policy</b> . All expense claims paid will be published on the website, in line with the Localism Act.
J.6.6. production of the Annual Report, which will review SELEP Ltd.'s performance against the agreed KPIs set out in the Delivery Plan and be presented at each Annual General Meeting (AGM);	J.6.6. production of the Annual Report <b>within a reasonable timeframe to provide a suitable evaluation of the previous year's activity</b> . This report will review SELEP Ltd.'s performance against the agreed KPIs set out in the Delivery Plan and be presented at each Annual General Meeting (AGM);
P.3.5.vii. Subsistence and Hospitality Policy;	P.3.5.vii. <b>Expenses</b> Policy; P.3.5.viii. <b>Hospitality</b> Policy; <b>SELEP is subject to an assurance process managed by the Department of Levelling Up, Housing and Communities (DLUHC), which consists of a Mid-Year Review and an Annual Performance Review.</b>