

Meeting Minutes

DRAFT

Meeting OSE Board
Date and Time 1st December 2021, 14:00
Venue Microsoft Teams Meeting

Attendees

Cllr Mark Coxshall	Thurrock Council
Cllr Tom Cunningham	Essex County Council
Murray Foster	Southend Business Partnership
Perry Glading	Glading Consultancy, High House Production (Chair)
Lucy-Emma Harris	Pixelwork
Cllr Tony Hedley	Basildon Council
Cllr Chris Hossack	Brentwood Council
David O'Connell	DBD Communications
Angela O'Donoghue	South Essex College
Geoff Pearce	Swan Housing
John Rowe	Independent
Cllr Andrew Sheldon	Castle Point Borough Council
Rob Singh	University of Essex
Caroline Southgate	Doris Jones
Cllr Ron Woodley	Southend Council
Cllr Simon Wootton	Rochford District Council

Apologies

Colette Bailey	Metal
David Barnes	Basildon Business Group
Mark Curle	Henderson Curle
Glyn Jones	Southend Airport
Chris Lines	Leonardo
Aideen Sadler	City Fibre
Nicholas Smith	Cantel Ltd
Cllr Lesley Wagland	Essex County Council

Officers/Observers/Presenters

Suzanne Bennett	South East LEP
Sharon Bayliss	ASELA
Lyn Carpenter	Thurrock Council
Patrick Cole	Basildon Council
Andrew Grant	Castle Point Borough Council
Ian Lewis	Opportunity South Essex
Emma Lindsell	Southend Council
Tomasz Kolowski	Basildon Council
Iain McNab	Cities and Local Growth Unit
Amber Robinson	Thurrock Council
Tristan Smith	Essex County Council
Stephen Taylor	Thurrock Council

Meeting Minutes

Agenda Item	Notes – NOTE – DRAFT UNTIL APPROVED	Actions
1	Welcome and Introduction	
1.1	Chair highlighted to the Board that this would be the last meeting for Angela O'Donoghue because she will be retiring in the new year. The Board thanked Angela for her significant contribution to South Essex during her tenure. Angela confirmed that should the Institute of Technology bid be successful she will remain at the college to support its creation.	
2	Declarations of Interest	
3	Minutes of last Meeting	
3.1	Minutes approved. Confirmed that the last meeting was private sector members only due to not all local authority representatives being appointed at the time of the meeting.	
4	Action Tracker	
4.1	ASELA engaging in a broader discussion with Transport East in relation to the A127	
5	Directors Report including Programme Update	
5.1	IoT submission progressed to interview stage. Interview taking place 2 nd December 2021.	
5.2	Links to Transport East Strategy Consultation to be circulated. Board Members invites to provide comments to IL on the strategy. OSE response to be drafted and submitted before the 30 th January deadline.	All Board Members
5.3	Report noted.	
6	SELEP Update	
6.1	The Board were made aware of the following projects which are currently classified as high risk of not achieving spend: <ul style="list-style-type: none"> • Stanford le Hope Rail Interchange • A13 Widening • Better Queensway • South Essex No Use Empty 	
6.2	Outcome of LEP review not yet known, but anticipated to be part of the forthcoming levelling up white paper. Publication of this is still unknown, likely early 2022. The Board will be updated as soon as the outcome is known.	IL
6.3	Uncertainties have meant that SELEP have had to plan future plans around known funding, which has meant a 45% reduction in resource	

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6.4	The Board recognised the very difficult position currently for the SELEP team, and thanked Suzanne and the team for their work and professionalism through this very challenging period.	
6.5	The Board noted that Suzanne will be leaving SELEP in the new year thanked her for her commitment and hard work, and that they were sorry to see her leave.	
7	ASELA Update	
7.1	The Board received a presentation from ASELA outlining progress since the last meeting and the current position with the programme.	
7.2	<p>The Board raised the following points:</p> <ul style="list-style-type: none"> • We need to make sure we make the most of funding opportunities, such as levelling up • We must look at how areas outside the Freeport – eg Southend Airport – benefit from a Freeport in South Essex. • Review of Education and Skills Funding Agency and the possibility of County Deals need to be recognised • Importance of the potential of the Thames Enterprise Park site to the Freeport and to South Essex needs to be fully recognised. 	
7.3	<p>The Private Sector Members will meet in January to discuss the following questions in more detail:</p> <ul style="list-style-type: none"> • Are the ASELA priorities the right ones? • Do they address the challenges from a business perspective? • How can we work together to be even more effective? 	IL
7.4	The Chair thanked Chris Hossack, Lyn Carpenter and Sharon Bayliss for the presentation.	
8	Thames Estuary Hydrogen Route Map	
8.1	The Board received a presentation of the Thames Estuary Hydrogen Route Map, which was launched at the end of October 2021.	
8.2	University of Essex keen to understand how they can contribute to the Living Lab concept development	

Next Meeting

9th March 2022, 2pm. Details TBC.