

Meeting Minutes



Meeting OSE Board
Date and Time 15th September 2021, 14:00
Venue Microsoft Teams Meeting

Attendees

Colette Bailey	Metal
David Barnes	Basildon Business Group
Mark Curle	Henderson Curle
Cllr Mark Coxshall	Thurrock Council
Murray Foster	Southend Business Partnership
Perry Glading	Glading Consultancy, High House Production (Chair)
Cllr Tony Hedley	Basildon Council
Cllr Chris Hossack	Brentwood Council
Chris Lines	Leonardo
Angela O'Donoghue	South Essex College
Geoff Pearce	Swan Housing
John Rowe	Independent
Cllr Andrew Sheldon	Castle Point Borough Council
Rob Singh	University of Essex
Cllr Lesley Wagland	Essex County Council
Cllr Simon Wootton	Rochford District Council

Apologies

Lucy-Emma Harris	Pixelwork
Glyn Jones	Southend Airport
David O'Connell	DBD Communications
Aideen Sadler	City Fibre
Nicholas Smith	Cantel Ltd
Caroline Southgate	Doris Jones

Officers/Observers/Presenters

Adam Bryan	South East LEP
Mark Doran	Essex County Council
Rebecca Ellsmore	Thurrock Council
Ian Lewis	Opportunity South Essex
Emma Lindsell	Southend Council
Tomasz Kolowski	Basildon Council
Jim Sims	Basildon Council
Tristan Smith	Essex County Council
Andrew Summers	Transport East
Stephen Taylor	Thurrock Council
Daphne White	Essex County Council
Martin Whiteley	ASELA
Esme Yuill	Transport East

Meeting Minutes

Agenda Item	Notes	Actions
1	Welcome and Introduction	
1.1	Chair welcomed Mark Curle as the new Deputy Chair of opportunity South Essex.	
2	Declarations of Interest	
3	Minutes of last Meeting	
3.1	Minutes approved. Confirmed that the last meeting was private sector members only due to not all local authority representatives being appointed at the time of the meeting.	
4	Action Tracker	
	Noted.	
5	Directors Report including Programme Update	
5.1	MF confirmed Brian Smith and Jacqui Stimson will be taking a leadership role at the Growth hub. The offer from the hub is unchanged, but uncertainty flowing from the LEP review for post March 2022. Progressing with an in person offer in Thurrock and North Essex.	
5.2	Updated finance report to be circulated due to provisional overhead costs being confirmed.	IL to circulate
5.3	Report noted.	
6	ASELA Update	
6.1	<p>Martin Whiteley summarised progress across the 5 programmes:</p> <ul style="list-style-type: none"> • Technical University – on track for September 2023 start. Procurement of delivery partner to get underway soon • SEEPark – seeking to commence design for phase 1 this year. £750k secured from National highways. • Housing & infrastructure – secured capacity funding. Exploring how to work with SME developers and housing associations. • Digital – Local Full Fibre on track for March 2022 delivery. Exploring how to engage with the market. 	
6.2	MCu and MW to discuss how SME builders can engage with ASELA housing delivery	MCu & MW
6.3	AO'D highlighted that the Institute of Technology will offer level 4 and 5 qualifications, and that the University will need to engage with SME's not just the larger employers	

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6.4	Board to consider how to support digital programme in relation to market engagement and roll out to rural and employment sites.	PG & IL
6.5	CB sought clarification of role of creative sector in the programme. MW confirmed that it will form a key component of the SEEPark proposal.	
6.6	PG & IL to discuss how to best engage OSE Board with the ASELA programmes.	PG & IL
7	Freeport Update	
7.1	MW confirmed that the approach to Inward Investment will be to target businesses new to South Essex to avoid displacement. Businesses that are going to add value to South Essex will be sought to avoid providing space to those just wishing to secure Freeport benefits.	
7.2	ECC flagged their willingness to support the Freeport as it develops.	
7.3	MW confirmed that a Freeport Board will be created to oversee development.	
7.4	MW asked to present to LA's on the displacement aspects and also what scenarios could unfold using real examples.	MW to present to LA's
7.5	Outline business case has been submitted, with queries to be responded to by 4 th October.	
8	Sector Support Fund	
8.1	Item Deferred.	
9	Grays and Tilbury Towns Fund	
9.1	Presentation Circulated.	
10	Transport East	
10.1	Presentation Circulated.	
10.2	Members queried A127 Fairglens Improvements – post meeting note – they are proceeding.	
10.3	Basildon wished to have a conversation about the A127 corridor.	Basildon to follow up
11	SELEP Update	
11.1	Major projects report outlining labour and skills requirements to be published in the next couple of weeks.	SELEP to circulate
11.2	Covid recovery projects now in delivery.	

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11.3	South East Careers events taking place. See: South East Careers, 19th and 21st October: Watch our webinar, outlining this virtual, two-day session and how employers can exhibit for FREE - The South East Local Enterprise Partnership (southeastlep.com)	
11.4	LEP review ongoing, outcome expected in the forthcoming levelling up white paper. Options for future resourcing to be presented to SELEP Board for decision on the 1 st October.	
12	Sector Development	
12.1	Presentation Circulated.	
12.2	DW & AO'D agreed to discuss the Institute of Technology linkages and approach to training aspects.	AO'D & DW
12.3	Ongoing and persistent challenge of recruitment for teaching posts needs to be overcome.	
12.4	Round table to discuss approach to skills improvement to be held. ECC to confirm details, and OSE to confirm input.	MD, PG & IL

Next Meeting

1st December 2021, 2pm. Details TBC.