

## Meeting Minutes



### Meeting Date and Time Venue

OSE Board  
11<sup>th</sup> November 2020, 16:00  
Microsoft Teams Meeting

### Attendees

Colette Bailey	Metal
Cllr Tony Ball	Essex County Council
David Barnes	Basildon Business Group
Cllr Mark Coxshall	Thurrock Council
Mark Curle	Henderson Curle
Murray Foster	Southend Business Partnership
Chris Lines	Leonardo
Perry Glading	Glading Consultancy, High House Production (Chair)
Cllr Chris Hossack	Brentwood Council
Glyn Jones	Southend Airport
Cllr Aidan McGurran	Basildon Council
David O'Connell	DBD Communications
Angela O'Donoghue	South Essex College
Cllr Kevin Robinson	Southend Council
Geoff Pearce	Swan Housing
John Rowe	
Aideen Sadler	City Fibre
Rob Singh	University of Essex
Cllr Norman Smith	Castle Point Borough Council
Caroline Southgate	Doris Jones
Cllr Ron Woodley	Southend Council
Cllr Simon Wootton	Rochford Council

### Apologies

Cllr Rob Gledhill	Thurrock Council
Lucy-Emma Harris	Pixelwork
Nicholas Smith	Cantel Ltd

### Officers/Observers/Presenters

Adam Bryan	South East LEP
Mark Doran	Essex County Council
Anna Eastgate	Thurrock Council
Angela Hutchings	Rochford Council
Tomasz Kozlowski	Basildon Council
Andy Lewis	Southend Council
Ian Lewis	Opportunity South Essex
Tim Rignall	Southend Council
Jim Sims	Basildon Council
Tristan Smith	Essex County Council
Katherine Stout	Focal Point Gallery
Stephen Taylor	Thurrock Council

## Meeting Minutes

Agenda Item	Notes	Actions
1	<b>Sector Support Fund</b>	
1.1	<p>The Board made the following comments to be fed back to project promoters:</p> <p>General Comments:</p> <ul style="list-style-type: none"> <li>• Does SSF provide too little funding given the geography and is the funding being stretched too thinly</li> </ul> <p>Catalyst for Culture:</p> <ul style="list-style-type: none"> <li>• Further clarification sought in relation the figures in the proposal</li> <li>• Concern that there is no South Essex part to this project</li> <li>• Need to recognise that there are no production venues in South Essex as there are in the locations in the brief</li> <li>• We need to recognise that resource to support these venues may come from South Essex, and the opportunity for 10 commissions to be delivered locally</li> </ul> <p>SEED:</p> <ul style="list-style-type: none"> <li>• Need to make sure that we open up all locations to all sectors</li> <li>• Is the project too limited in its focus</li> </ul>	IL to feed back comments to promoters
1.2	<p>The Board supported the following projects:</p> <ul style="list-style-type: none"> <li>• Building Back Better</li> <li>• Carbon Pathways</li> <li>• Catalyst for Culture</li> <li>• South East Export Development</li> </ul>	
1.3	<p>The Board Endorsed the Creative High Streets Project which is being promoted by Southend. Project promoter to take on board comments made by the Board.</p>	
1.4	<p>Final Decision on these projects will be made by the SELEP Board on the 11<sup>th</sup> December 2020.</p>	
2	<b>Local Growth Fund</b>	
2.1	<p>The Board agreed the following priorities:</p> <ul style="list-style-type: none"> <li>• A13 Widening</li> <li>• A127 Maintenance</li> <li>• Southend Town Centre</li> <li>• Southend Airport Business Park</li> </ul>	
2.2	<p>The priority projects will consider phasing of their funding ask and confirm with OSE Director the initial funding sought now and further funding asks for inclusion within</p>	

Agenda Item	Notes	Actions
	the pipeline list should further LGF funding become available.	
	<p><b>POST MEETING NOTE:</b></p> <p>Final submission following further discussion with project leads is:</p> <p>A13 Widening - £1,500,000  A127 Maintenance - £207,000  Southend Town Centre - £125,000  Southend Airport Business Park (Part A) - £600,000  Total - £2,432,000</p> <p>We will retain the following in order of priority should further funding become available:</p> <p>Southend Airport Business Park (Part B) - £500,000  Southend Airport Business Park (Part C) - £500,000  A13 Widening - £1,000,000  A127 Maintenance - £393,000</p>	
<b>3</b>	<b>Getting Building Fund</b>	
3.1	The Board noted that the Grays Shopping Centre project is no longer able to proceed, releasing up to £1.8m for re-allocation.	
3.2	<p>The Board have agreed, subject to confirmation that projects are in a position to proceed quickly, switch funding to the next projects, up to the value sought for Grays, on the priority list as agreed by the Board at its September meeting. These projects are:</p> <ul style="list-style-type: none"> <li>• Social Properties as Energy Centres (Southend)</li> <li>• Laindon High Street Improvements (Basildon)</li> </ul>	
3.3	<p><b>POST MEETING NOTE</b></p> <p>Final submission following discussions with project leads is below. We have confirmed that the Social Properties as Energy Centres is not able to proceed in the timing required by the Getting Building Fund. This leaves the following projects:</p> <p>Laindon Place High Street Improvements - £570,000  Laindon Place Electric Vehicle Infrastructure - £80,000  Laindon Place Environmental Improvements - £150,000  Total - £800,000</p> <p>This leaves £1,008,865 unallocated.</p> <p>Navigator Park and Thames Enterprise Park will not be in a position to proceed in line with the timings required by the Getting Building Fund</p>	

### Next Meeting

2<sup>nd</sup> December 2020, 2pm. Details to be confirmed.