

# Minutes of Strategic Board: 4<sup>th</sup> September 2020

## Attendees

Sarah Dance	Deputy Chair
Adam Bryan	CEO
Aideen Sadler	Opportunity South Essex
Ana Christie	Team East Sussex
Angela O'Donoghue	Further Education representative
Carol Ford	Kent and Medway Economic Partnership
Claire Lewis	Success Essex
Clive Soper	Team East Sussex
Cllr David Finch	Essex County Council
Cllr David Monk	Kent District/Borough/City Councils representative
Cllr Graham Butland	Essex District/Borough/City Councils representative
Cllr Mark Coxshall	Thurrock Council
Cllr Rodney Chambers	Medway Council
Cllr Roger Gough	Kent County Council
Cllr Ron Woodley	Southend Borough Council
Graham Peters	Team East Sussex
Jo James	Kent and Medway Economic Partnership
Liz Gibney	Kent and Medway Economic Partnership
Perry Glading	Opportunity South Essex
Matthew Arnold	Kent and Medway Economic Partnership
Karen Cox	Higher Education Representative
Cllr Keith Glazier	East Sussex County Council

Apologies: Chris Brodie, Cllr Gledhill, Geoff Miles, Miles Adcock, Penny Shimmin

## Other attendees:

Alex Riley	SELEP Secretariat	Iwona Bainbridge	SELEP Secretariat
Amy Bernardo	Essex County Council	Jo Simmons	SELEP Secretariat
Amy Ferraro	SELEP Secretariat	Lorna Norris	Essex County Council
Andrew Metcalf	Maxim PR	Louise Aitken	SELEP Secretariat
Carole Barron	University of Kent	Lucy Spencer-Lawrence	SELEP Secretariat
Charlotte Moody	Essex County Council	Peter Shakespear	Essex County Council
Claudia McKibbin	Essex County Council	Richard Dawson	East Sussex County Council
Dave Evans	East Sussex County Council	Robyn Evans	Essex County Council
David Taylor	DNAsix	Sarah Nurden	Kent and Medway Economic Partnership
Ellie Clow	SELEP Secretariat	Sharon Spicer	SELEP Secretariat
Emma Lindsell	Southend Borough Council	Suzanne Bennett	SELEP Secretariat
Helen Dyer	SELEP Secretariat	Terry Regan	Thurrock Council
Helen Russell	SELEP Secretariat	Tristan Smith	Essex County Council
Ian Lewis	Opportunity South Essex	Vivien Prigg	SELEP Secretariat



***This meeting was held as video conference and a recording can be found by [clicking here](#); the timestamp of the start of the discussion for each item is indicated in brackets***

**Item 1: Welcome and introduction**

- 1.1. Sarah Dance welcomed the Board to the virtual meeting.

**Item 2: Minutes of last meeting, declarations of interest, matters arising (2'04" timestamp on video)**

- 2.1. The Board **agreed** the minutes of the last meeting.
- 2.2. There were no declarations of interest.
- 2.3. Adam Bryan updated the Board on the Devolution White Paper and the BEIS Inquiry on Post-Pandemic Recovery.

**Item 3: Skills COVID-19 Pot (9'15")**

- 3.1. The Board discussed the focus of the Skills COVID-19 pot at length and generally expressed their enthusiasm about the importance of this agenda.
- 3.2. The Board **agreed** the focus, process and criteria for the £2 million Skills COVID-19 Recovery Fund as recommended, **with the caveat** that rather than prioritising the sectors, they will be treated equally unless there is government funding that removes the need.
- 3.3. The Board noted that the Accountability Board will be required to approve the proposed procurement approach, the award for funding (considering value for money), and the delegation of decision-making to the Chief Executive Officer.
- 3.4. Sarah Dance expressed her thanks to Louise Aitken for her hard work.

**Item 4: COVID-19 Economic Impact Update and Strategic Direction (54'17")**

- 4.1. The Board noted the economic intelligence update and agreed to continue to receive updates in this format.
- 4.2. The Board noted the update on the production of an Economic Recovery and Renewal Strategy.
- 4.3. Board members were asked to provide feedback via email to Helen Russell ([helen.russel@southeastlep.com](mailto:helen.russel@southeastlep.com)) and Sharon Spicer ([sharon.spicer@southeastlep.com](mailto:sharon.spicer@southeastlep.com)) due to time constraints during the meeting.

**Item 5: AOB and Close (1h07'00")**

- 5.1. Sarah Dance closed the meeting and thanked the Board for their contributions.