

Minutes of Strategic Board 16th of July 2020

Attendees

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| Chris Brodie | Chair |
| Sarah Dance | Deputy Chair |
| Adam Bryan | CEO |
| Aideen Sadler | Opportunity South Essex |
| Ana Christie | Team East Sussex |
| Angela O'Donoghue | Further Education representative |
| Carol Ford | Kent and Medway Economic Partnership |
| Carole Barron | Higher Education Representative |
| Claire Lewis | Success Essex |
| Clive Soper | Team East Sussex |
| Cllr David Finch | Essex County Council |
| Cllr David Monk | Kent District/Borough/City Councils representative |
| Cllr Graham Butland | Essex District/Borough/City Councils representative |
| Cllr Rob Gledhill | Thurrock Council |
| Cllr Rodney Chambers | Medway Council |
| Cllr Roger Gough | Kent County Council |
| Cllr Ron Woodley | Southend Borough Council |
| Cllr Rupert Simmons | East Sussex County Council |
| Geoff Miles | Kent and Medway Economic Partnership |
| Graham Peters | Team East Sussex |
| Jo James | Kent and Medway Economic Partnership |
| Liz Gibney | Kent and Medway Economic Partnership |
| Penny Shimmin | Social Enterprise Representative |
| Perry Glading | Opportunity South Essex |
| Richard Davidson | Success Essex |

Apologies: Miles Adcock, Keith Glazier, Prof Karen Cox, Matthew Arnold

Other attendees:

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|-----------------|---------------------------------|---------------------|-------------------|
| Amy Bernardo | ECC | Tim Rignall | Southend BC |
| Amy Ferraro | SELEP Secretariat | Tristan Smith | ECC |
| Charlotte Moody | ECC | Vivien Prigg | SELEP Secretariat |
| Chris Burr | Southend-on-Sea Borough Council | Joanne Cable | Medway Council |
| Dave Evans | ESCC | Lorna Norris | ECC |
| Helen Dyer | SELEP Secretariat | Marwa Al-Qadi | ESCC |
| Helen Russell | SELEP Secretariat | Peter Shakespear | ECC |
| Howard Davies | SELEP Secretariat | Richard Dawson | ESCC |
| Iain McNab | CLGU | Sarah Nurden | KMEP |
| Ian Lewis | Opportunity South Essex | Stephanie Mitchener | ECC |
| Michael Veasey | ECC | Stephen Taylor | Thurrock Council |
| Rhiannon Mort | SELEP Secretariat | Steve Evison | ECC |
| Suzanne Bennett | SELEP Secretariat | Christopher Seamark | KCC |

This meeting was held as video conference and a recording can be found by [clicking here](#); the timestamp of the start of the discussion for each item is indicated in brackets

Item 1: Welcome and introduction

1.1. Chris Brodie welcomed the Board to the virtual meeting.

Item 2: Minutes of last meeting, declarations of interest, matters arising (0'32" timestamp on video)

2.1. The Board **agreed** the minutes of the last meeting subject to a correction of the value of the GPF funding gap.

2.2. The following interests were declared:

- i) Carole Barron declared an interest relating to the Docking Station project on behalf of the University of Kent.
- ii) David Monk declared an interest relating to the Romney Marsh project in his district.
- iii) Angela O'Donoghue declared an interest relating to the Transport and Logistics Institute that is managed by South Essex College.
- iv) Geoff Miles declared an interest in the Javelin Way project as Kent Music are looking to be involved in this project.
- v) Sarah Dance declared an interest relating to the Docking Station and any projects related to the Thames Estuary Production corridor, of which she is co-Chair.
- vi) Graham Butland declared an interest relating to the project Horizon 120 Business Park in his district.
- vii) Rupert Simmons declared an interest relating to the Fast Track Business Solutions project as a Director of Sea Change Sussex.

Item 4: Getting Building Fund – our £85m package (5'20")

4.1. The Board **noted** the strict criteria from government as set out in section 3.

4.2. The Board **agreed** SELEP's project package to a value at, or just under, £85m. An indicative list is set out in Appendix A and D for consideration by the Board, noting that full approval by Accountability Board in the same manner to LGF projects is required before investment is made.

4.3. The Board **noted** that a reserve list of projects will be presented to October Board in order that any projects agreed by Strategic Board now that can't proceed for any reason, can be swapped for an alternative prioritised project. This will be dependent on HMG providing assurances that projects can be swapped under the conditions of the Getting Building Fund.

4.4. The Board **noted** the administration costs of this addition to the SELEP Capital Programme, the cost of taking projects through the Independent Technical Evaluation (ITE) process in particular. It should also be noted that there will be an increased cost to be met by the sponsoring and delivery organisations as they are required to undertake monitoring and evaluation. There is no indication that HMG will fund these costs.

4.5. The Board **noted** that the Assurance Framework will require revision to update for the assessment of these projects. This will be done following consultation with Accountability Board in accordance with the SELEP Assurance Framework.

Item 3: Nomination of SELEP representative on Transport East Forum (26'56")

3.1. The Board **agreed** that Perry Glading, Chair of Opportunity South Essex Federated Board, will represent SELEP on the Forum of Transport East.

- 3.2. The Board **agreed** that Trevor Scott, board member of Success Essex Federated Board, will act as Deputy.
- 3.3. The Board **noted** that George Kieffer, formerly the SELEP Board representative to the Transport East Forum, stood down from the Transport East Forum in March 2020.

Item 5: AOB and Close (31'00")

- 5.1. Sarah Dance explained to the Board that the MP Roundtable was a success, and that the final GBF project list will be shared with the MPs.
- 5.2. Chris Brodie updated the Board on the Catalyst South LEP group and their success in communicating priorities with Ministers.
- 5.3. Chris Brodie explained that we are awaiting final sign off by the Treasury for the final third of the LGF funding.
- 5.4. There was general praise of the effort relating to the creation of the GBF project list by officers and Board members, and also the general collaborative pan-LEP working steered by Chris Brodie.
- 5.5. It was noted to include a focus on the Skills agenda at the next full Strategic Board meeting.
- 5.6. Jo James suggested creating a working group around international trade. Adam Bryan to take forward initially with a view to future SSF opportunities.
- 5.7. Chris Brodie closed the meeting.