**South East Social Enterprise Network (SESEN)**

**(Working Group to SELEP)**

**18th September 2019 1:30PM**

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| Welcome & Apologies | Apologies were received from Caroline Reynolds, Roy Laming, Sam Scharf, Chris Burr, Richard Dawson, Elaine McCorriston, Paul Dodson, Steve Sherry, Mark Kass and Graham Marley.  The Chair, Penny Shimmin, welcomed everyone to the meeting and introduced Alex Riley, Programme Manager who is filling in for Lucy Spencer-Lawrence while she is on maternity leave. |
| Review of notes from the last meeting | The notes were reviewed by those present and agreed as a true reflection of the discussion that took place at the last meeting. |
| A Better Start Southend Presentation | Jeff Banks provided a presentation to the group – to be attached with these notes. |
| SELEP Skills Advisory Panel Introduction | Louise Aitken provided an update to the group on the Skills Advisory Panel – to be attached with these notes. |
| Prospectus – sign-off of the final draft | The group made positive comments on the latest draft of the prospectus and were eager that this now moves on to the implementation and delivery stage.  They were informed that the idea is that the research appendices acts as a ‘living document’ that can be updated when information arises.  The key next step will be implementing the Calls to Action and measuring the impact of interventions.  **ACTION:** The group suggested creating a live matrix of who/how/what/when relating to each of the Calls to Action and for the working group to take ownership of this. **Alex Riley will create a first draft of this and circulate to the group for comment.**  **The working group unanimously signed-off the prospectus document and research appendices.**  **It must be noted that the Social Enterprise Working Group has developed and owns the Social Enterprise Prospectus. However, for this to be treated as a ‘SELEP document’ it requires final endorsement from the Strategic Board – this will be taken to the Strategic Board meeting in December 2019.** |
| Prospectus Engagement Plan | The group were notified of the current engagement plan process, particularly engagement with SELEP federated boards.  **ACTION:** Suggest any additional stakeholders/groups to engage with on this. **ALL** |
| Sector Support Fund – potential bid | It was noted that the Sector Support Fund (SSF) might be an effective avenue to bid for funding to achieve some of the strategic aims outlined in the prospectus.  The group put forward the idea of masterclasses or the creation of a social impact framework.  Given the short timescales it was suggested that an idea be worked up with the ambition to take it to the working group in December for approval. Assuming SSF is still available, this will be sent before the January 31st 2020 deadline to the Strategic Board for approval in March 2020.  **ACTION:** Set up a conference call with interest working group members to form up an SSF bid. **Alex Riley** |
| AOB | **Please send through key items for AOB to Alex Riley and these will be sent to the working group via email update.**  Meeting Closed  The next meeting is scheduled 4th December at Mary Sumner House.  Future meeting dates for 2020 will be sent round to the working group in due course. |