Monday 28th September 2020, 17:30 to 19:30

Microsoft Teams Online Meeting

**AGENDA**

| **Item** | **Time** | **Subject** | **Lead** | **Attachments / Comments** |
| --- | --- | --- | --- | --- |
| 1.
 | 17:30  | **Welcome** * Welcome and declaration of interests
 | Miles Adcock  |  |
| 1.
 | 17:35  | **Minutes of Last Meeting** * Outstanding action items included below
 | Miles Adcock  |  |
| 1.
 | 17:40  | **Commitment to Pipeline Development** * ECC Update
* District Updates
 | LA Reps  |  |
| 1.
 | 17:55  | **Bradwell B’s Strategy for Business Engagement** * Skills and Supply Chain
 | Rep from CGN Bradwell - TBC  |  |
| 1.
 | 18:20  | **Freeports – Developing a freeport bid for Harwich**  |  George Kieffer – Chair of Freeport Bid Project Board   |  |
| 1.
 | 18:45  | **Lessons Learned from Opportunity South Essex**  | Perry Glading - Chair of OSE  |  |
| 1.
 | 19:05  | **SELEP Strategic Board Update + SELEP Business Support Fund** * Update
 | Suzanne Bennett  | Board papers to follow  |
| 1.
 | 19:20  | **2021 Meetings** * Frequency, Virtual/In person, Times
 | Secretariat  |  |
| 1.
 | 19:25  | **OAB**  | All  |  |
| 1.
 | 19:30  | Meeting Close  | Miles Adcock  |  |

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| **Actions from Minutes of previous Meetings:** | **Responsible** | **Status** |
|  | Present how it works in local government and how to influence the system to best effect for the board | Secretariat | Ongoing |
|  | Each member to consider how each mission fits in with their business or professional knowledge and feedback to Mission Leads | Members | Ongoing |
|  | Suzanne to keep board informed as more information comes to light on SELEP funding allocation and East of England Recovery Strategy | Suzanne Bennett | Ongoing |
|  | ECC to produce a draft website outline by next meeting | Secretariat | Done |
|  | ECC to present the board with a collated list of priority projects (from both County and LA) at next board. | Secretariat | Done |
|  | Arrange meeting focused on BEST Growth Hub (Jon Birkett) | Secretariat | Ongoing |
|  | Further discussion will be had by Secretariat on how to also have news on Private sector investment happening across the county, as this will show how dynamic the county is. | Secretariat | Ongoing |
|  | Create videos with Mission Leads to give overview on each mission | Secretariat | Ongoing |