Monday 17th February 2020, 09:00 to 11:00

Chelmsford College, Princes Road Campus, Princes Road, Chelmsford, Essex, CM2 9DE

**AGENDA**

| **Item** | **Time** | **Subject** | **Lead** | **Attachments / Comments** |
| --- | --- | --- | --- | --- |
| 1 | 09:00 | **Welcome / Introductions**   * New Local Authority reps introductions * Chair update on Director Representation | Miles Adcock | New LA reps in attendance |
| 2 | 09:05 | **Minutes of Last Meeting**   * Outstanding action items included below | Miles Adcock |  |
| 3 | 09:10 | **The Growth Infrastructure Framework**   * Strategic Overview | Alethea Evans |  |
| 4 | 09:30 | **Mission Groups** Status report   * + Dynamic   + Connected   + Inclusive   + Resilient | Mission Leads / All |  |
| 5 | 10:40 | **Electrifying Essex**   * Board discussion on the best messages to influence government | Tony Ball |  |
| 6 | 10:55 | **Any Other Business:**   * Chelmsford Campus Visit after meeting for those who want to attend | Chair / All |  |
| 7 | 11:00 | Meeting Close | Miles Adcock |  |
| *8* | *11:00* | *New LA Member Reps Induction (Councillor Neil Stock (Tendring), Councillor John Lodge (Uttlesford) and Councillor Marie Goldman (Chelmsford))* | *Suzanne Bennett* |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Actions from Minutes of previous Meetings:** | | **Responsible** | **Status** |
| **1.** | Board members will submit their bios and photos to Claudia McKibbin | Board Members | Outstanding |
| **2.** | Mission leaders to give thought to how Transport themes cut across the 4 missions and could be incorporated into action plans. | Mission Leaders | Ongoing |
| **3.** | Secretariat to organise meeting of Joint meeting for Leads and Support prior to the next SEB Meeting (17th Feb) and subsequently every 6 weeks where possible. | Secretariat | Done |
| **4.** | Invite MACE to present the findings from the ECC Construction Skills Commission at a post March SEB meeting. | Secretariat | Done |
| **5.** | Cllr Ball to attend a joint mission Leads meeting in order to share further details on the initiative. | Secretariat | Ongoing |
| **6.** | For the Secretariat to email board members asking for EOI from members to be the SEB Comms lead. | Secretariat | Done |