Monday 27th January 2020, 17:30 to 19:30

Teledyne e2v, 106 Waterhouse Lane, Chelmsford, Essex, England, CM1 2QU

**AGENDA**

| **Item** | **Time** | **Subject** | **Lead** | **Attachments / Comments** |
| --- | --- | --- | --- | --- |
| 1 | 17:30 | Welcome / Introductions / Declaration of Interest | Miles Adcock |  |
| 2 | 17:35 | Minutes of Last Meeting | Miles Adcock |  |
| 3 | 17:45 | **Strategic Transport & Transport East** overview | Alastair Southgate | - As requested by board at last meeting |
| 4 | 18:15 | **Productivity & Prosperity Prospectus**   * Sign off/strategic planning   **Mission Leaders**   * Update on Action Planning | Dawn Redpath & Mission Leaders |  |
| 5 | 18:45 | **SELEP:**   * **Update (Board papers)** * **Sector Support Fund** * **SELEP Strategic Board Rep** * **Open Recruitment process** | Suzanne Bennett | - Papers to follow from SELEP |
| 6 | 19:05 | **Influencing Government through Policy** | Cllr Tony Ball & Richard Puleston |  |
| 7 | 19:20 | **FOR APPROVALS:**   * **SELEP Director** representatives endorsement * **Terms of Reference** have been updated and will require final Board approval | All |  |
| 8 | 19:25 | **Any Other Business:**   * Identify a Rep to lead on Comms and to work with Secretariat * Greys Matter * **GPF project Vision 2.0 Marks Tey** has dropped out of the funding process as the freehold property, which they wished to purchase is no longer available | Chair / All |  |
| 9 | 19:30 | Meeting Close | Miles Adcock |  |