

Minutes of Strategic Board: 11th December 2020

Attendees

Chris Brodie	Chair
Sarah Dance	Deputy Chair
Adam Bryan	CEO
Ana Christie	Team East Sussex
Andrew Metcalf (substituting for Geoff Miles)	Kent and Medway Economic Partnership
Angela O'Donoghue	Further Education representative
Carol Ford	Kent and Medway Economic Partnership
Claire Lewis	Success Essex
Clive Soper	Team East Sussex
Cllr David Finch	Essex County Council
Cllr Graham Butland	Essex District/Borough/City Councils representative
Cllr Keith Glazier	East Sussex County Council
Cllr Rob Gledhill	Thurrock Council
Cllr Rodney Chambers	Medway Council
Cllr Roger Gough	Kent County Council
Cllr Ron Woodley	Southend Borough Council
Graham Peters	Team East Sussex
Jo James	Kent and Medway Economic Partnership
Liz Gibney	Kent and Medway Economic Partnership
Matthew Arnold	Kent and Medway Economic Partnership
Miles Adcock	Success Essex
Penny Shimmin	Social Enterprise Representative
Perry Glading	Opportunity South Essex
Prof Karen Cox	Higher Education Representative

Apologies: Geoff Miles, Aideen Sadler, Cllr David Monk

Other attendees:

Alex Riley	SELEP Secretariat	Katherine Wyatt	SELEP Secretariat
Amy Bernardo	Essex County Council	Kim Forward	Hastings Council
Amy Ferraro	SELEP Secretariat	Lee Burchill	Kent County Council
Carole Barron	University of Kent	Lorna Norris	Essex County Council
Charlotte Moody	Essex County Council	Louise Aitken	SELEP Secretariat
Christopher Seamark	Kent County Council	Marwa Al-Qadi	East Sussex County Council
Claudia McKibbin	Essex County Council	Peter Shakespear	Essex County Council
Dave Evans	East Sussex County Council	Rhiannon Mort	SELEP Secretariat
Ellie Clow	SELEP Secretariat	Richard Dawson	East Sussex County Council
Emma Lindsell	Southend Borough Council	Richard Longman	Thames Valley Gateway Partnership
Helen Dyer	SELEP Secretariat	Roshna Ahmad	Shepherd Neame
Helen Russell	SELEP Secretariat	Sarah Nurden	Kent County Council
Howard Davies	SELEP Secretariat	Sharon Spicer	SELEP Secretariat
Iain McNab	CLGU	Stephanie Mitchener	Essex County Council
Ian Lewis	Opportunity South Essex	Stephen Taylor	Thurrock Council
Iwona Bainbridge-Dyer	SELEP Secretariat	Suzanne Bennett	SELEP Secretariat



Jim Wilkinson	SELEP Secretariat	Victoria Conheady	Hastings Council
Jo Simmons	SELEP Secretariat	Vivien Prigg	SELEP Secretariat
Joanne Cable	Medway Council		

This meeting was held as video conference and a recording can be found [by clicking here](#); the timestamp of the start of the discussion for each item is indicated in brackets.

Item 1: Welcome and introduction

1.1. Chris Brodie welcomed the Board to the virtual meeting.

Item 2: Minutes of last meeting, declarations of interest, matters arising (1'30" timestamp on video)

2.1. The following interests were declared:

- i) Karen Cox declared a pecuniary interest relating to LGF due to the University of Kent's interest in the medical school. Karen Cox will leave the meeting for item 5.
- ii) Sarah Dance declared an interest relating to an SSF project (Catalyst for Culture).
- iii) Perry Glading declared a potential interest relating to item 11 depending on the depth of discussion regarding freeports, due to his role with the Port of Dover.
- iv) Andrew Metcalf declared an interest relating to NIAB and Discovery Park as a contractor for those organisations and a pecuniary interest in the Sector Support Fund as a board member of the Kent Chambers, he will leave the meeting for the Sector Support Fund item.
- v) Jo James declared an interest relating to the Growth Hub and a pecuniary interest in the Sector Support Fund, she will leave the meeting for this item.
- vi) Ana Christie declared a pecuniary interest relating to the Sector Support Fund, she will leave the meeting for this item.
- vii) Penny Shimmin declared a pecuniary interest relating to the Sector Support Fund, she will leave the meeting for this item.

2.2. The Board agreed the minutes of the last meeting.

2.3. Adam Bryan provided an update to the Board regarding the launch of the COVID-19 recovery funding which will be on the 6th of January.

Item 3: SELEP Economic Recovery and Renewal Strategy (7'23" timestamp on video)

3.1. Helen Russell presented the proposed Economic Recovery and Renewal Strategy framework to the Board.

3.2. The Board agreed the framework for the SELEP Economic Recovery and Renewal Strategy, including the priorities and objectives set out within that framework, with the following caveats:

- i) Within the 'Global Gateway' strategic priority, to reflect the importance of collaboration with Transport East and Transport for the South East regarding infrastructure improvements;
- ii) consideration of a clearer reference to skills throughout the strategic priorities;
- iii) to include reference to research and development and innovation within the objectives; and
- iv) further clarity of the levelling up agenda/focus areas within SELEP.

3.3. These priorities and objectives will be used as the basis for all future prioritisations of funding allocations (this does not include any funding allocations for which prioritisation has already commenced).

Item 4: LGF Update and Spend Beyond Growth Deal Period (31'45" timestamp on video)

- 4.1. Rhiannon Mort presented the report to the Board.
- 4.2. The Board agreed LGF spend beyond 30 September 2021 for the following five projects:
- i) Plumpton College, Skills for Rural Businesses Post-Brexit, East Sussex
 - ii) Hailsham/Polegate/Eastbourne Movement and Access Transport Package, East Sussex
 - iii) Maidstone Integrated Transport Package, Kent
 - iv) Medway City Estate Connectivity Improvement Package
 - v) University of Essex Parkside Phase 3
- 4.3. Ana Christie added that the Bexhill Enterprise North scheme may not know the outcome of the planning inspectorate's decision by the February Accountability Board meeting.

Item 5: LGF Reallocation Prioritisation (50'20" timestamp on video)

- 5.1. Rhiannon Mort and Helen Dyer presented the report and proposed list to the Board.
- 5.2. The Board agreed the below prioritised LGF project pipeline:

Band	Project name	Federated Area and ranking	Existing LGF allocation (£m)	% of LGF allocation spent to date	Additional LGF requested (£m)	Cumulative total (£m)	LGF spend end date	Estimated value for money	Barriers to project delivery
1	Kent & Medway Medical School	KMEP 1	8.0000	100%	1.0000	1.0000	2020/21		
1	Project Flightpath Phase 2	SEB 1	1.4215	100%	0.5600	1.5600	2020/21		
1	Dover TAP (KSCMP)	KMEP 2	0.3000	80%	0.1000	1.6600	2021/22		
1	A127 Essential Maintenance/The Bell Part A	OSE 2	6.6000	50%	0.2070	1.8670	2021/22		
1	East Malling Advanced Technology Horticultural Zone	KMEP 3	1.6836	0%	0.3150	2.1820	2020/21		
1	Southend Town Centre	OSE 3	1.5000	0%	0.1250	2.3070	2021/22		
2a	A13 Widening Part A	OSE 1	80.0000	79%	1.5000	3.8070	2021/22		
2a	Skills & Business Support for Rural Businesses post Brexit	TES 1	2.9180	8%	1.4950	5.3020	2021/22		
2a	M11 Junction 8	SEB 2	2.7339	88%	1.0000	6.3020	2022/23		
2a	Eastbourne Fisherman's Quay	TES 2	1.0800	0%	0.3600	6.6620	2021/22		
2b	Kent and Medway EDGE Hub	KMEP 4	6.1200	100%	1.2240	7.8860	2020/21		
2b	Mercury Rising	SEB 4	1.0000	100%	0.2280	8.1140	2020/21		
2b	Southend Airport Business Park Part A	OSE 4	23.0900	87%	0.6000	8.7140	2021/22		
2b	Southend Airport Business Park Part B	OSE 5	23.0900	87%	0.5000	9.2140	2021/22		
2b	Southend Airport Business Park Part C	OSE 6	23.0900	87%	0.5000	9.7140	2021/22		
2b	Maidstone East Station Access Improvements (West Kent LSTF)	KMEP 5	1.2460	80%	0.1530	9.8670	2020/21		
2b	A127 Essential Maintenance/The Bell Part B	OSE 8	6.6000	50%	0.3930	10.2600	2021/22		
2a	Parkside Phase 3	SEB 3	5.0000	0%	1.6500	11.9100	2023/24		
3	A13 Widening Part B	OSE 7	80.0000	79%	1.0000	12.9100	2021/22		
3	Dartford Town Centre improvements	KMEP 6	4.3000	74%	1.0000	13.9100	2021/22		

Highlighted projects are subject to confirmation of local funding sources at 12 February Accountability Board

List agreed by the Board - 11th December 2020

* Subject to confirmation of local funding sources at 12 February Accountability Board

- 5.3. The Board agreed LGF spend beyond 30 September 2021, as applicable for projects listed in Table 3, for those projects which have been prioritised for additional LGF funding.
- 5.4. If project completion dates are delayed by more than 6 months, the Board will be asked to confirm its continued support for LGF spend beyond the Growth Deal period.
- 5.5. Projects should also inform the Board if there are issues ahead of this time to allow for the acceleration of other projects.

Item 6: Growing Places Fund Pipeline (1h29'17" timestamp on video)

- 6.1. Helen Dyer presented the report to the Board.
- 6.2. The Board agreed the proposed amendments to the Growing Places Fund project pipeline which will allow the available GPF funding to be invested in projects which can progress now whilst retaining the Leigh Port Quay Wall (Cockle Wharf) project on the pipeline for future GPF investment.
- 6.3. The Board agreed that if a project cannot proceed within 6 months that it remains on the Growing Places Fund project pipeline, but that Accountability Board can award funding to the next project on the pipeline in order to facilitate swift investment of the GPF funding.

Item 7: Getting Building Fund Update and Pipeline (1h36'45" timestamp on video)

- 7.1. Rhiannon Mort presented the report to the Board.
- 7.2. The Board agreed to the inclusion of two new projects within the GBF programme, as follows:
 - i) Laindon Place (£800,000 GBF ask); and
 - ii) St George's Creative Hub, Gravesham (£323,204 GBF ask)
- 7.3. The Board agreed the approach and assessment criteria for the development of a pipeline of GBF projects as set out in the report.

Item 8: Operations and Governance (1h46'37" timestamp on video)

- 8.1. Suzanne Bennett presented the report to the Board.
- 8.2. The Board agreed the operational priorities for 2021/22 as set out in the report.
- 8.3. The Board agreed the following regarding the nominations of the co-opted members of the Board for 2021/22:
 - i) the Higher Education, Further Education and Social Enterprise representatives will be reselected by the relevant working groups, and the incumbent representatives may be reselected in accordance with SELEP governance. The Board also asks that the working groups keep the diversity requirements of the Board in mind when selecting representatives.
 - ii) The two district/borough/city council representatives shall be from Essex and Kent due to the activities around Brexit and Freeports during 2021/22. These representatives should be from areas that will be particularly affected by Brexit and/or Freeports.
- 8.4. The Board noted that this decision would mean that East Sussex councils won't have been represented on the Board for two years. Graham Peters requested that Board consider appointing an East Sussex representative for the two following years

8.5. The Board noted the importance of the wellbeing of the Secretariat.

Item 9: Evolution of the Growth Hub and Business Support (2h10'30" timestamp on video)

9.1. Jo Simmons presented the report to the Board.

9.2. The Board agreed the objectives, activities and timeline to evolve the SELEP Growth Hub service, as outlined in the report. It was further agreed that Federated Boards should be included in Board update and recommendations activity in Q1 2021/22.

Item 10: Sector Support Fund Endorsements (2h23'45" timestamp on video)

10.1. Adam Bryan presented the report to the Board.

10.2. The Board endorsed the following projects:

- i) the Building Back Better (£192,000) project;
- ii) the SE Export Development (SEED) (£91,500) project;
- iii) the Carbon Pathways (£99,061) project;
- iv) the Catalyst for Culture (£181,700) project;
- v) the Gourmet Garden Trails (Extension) (£35,000) project; and
- vi) endorsed that the Good Food Growth project be allowed to spend the underspend of £8,646.12.

Item 11: Update on National and Regional Initiatives and Campaigns (2h28'07" timestamp on video)

11.1. Adam Bryan and Alex Riley presented the report to the Board.

11.2. The Board agreed that an additional Board meeting will be held at 10:00 on 29 January 2021 to consider Freeport bids for endorsement.

11.3. The Board agreed that all known bidding consortiums should be invited to the meeting, ensuring commercial confidentiality is maintained where this is appropriate.

Item 12: AOB and Close (3h04'00" timestamp on video)

12.1. Chris Brodie closed the meeting.