

Addendum to Item 3: Appointment of Directors and Confirmation Statement

Executive Summary

1. Overview

- 1.1. As an addendum to the report for report for Item 3: Appointment of Directors and Confirmation Statement, the Board is asked to consider the nomination for the City/Borough/District representative for the Essex Local Authority area. This nomination is contained within this addendum as it was not received by the deadline or in time for inclusion in the main report.

2. Decisions: Board is recommended to:

- 2.1. The Board is asked to resolve that Cllr Graham Butland should continue as a Director of South East LEP Ltd for another 12 months from 1 April 2021.

Further Information

3. Decision 1: Resolutions to appoint Directors

- 3.1. The nomination has been received for:
 - 3.1.1. **City/Borough/District Local Authority Co-Opted Director:** it was agreed that this representative would be from Essex for the 2021/22 period. The Essex authorities have renominated Cllr Graham Butland from Braintree District Council to be the Co-Opted Director.

4. Comments from the Accountable Body

- 4.1. The recommendations are appropriate and are in line with the Assurance Framework and the decisions previously agreed by the Board.

Legal implications

- 4.2. The Company will comply with company law requirements in filing the relevant information at Companies House in order to give effect to the recommendations set out in this report. Appointment of directors will be notified to Companies House within 14 days of appointment and the Confirmation Statement will be filed by 12 April 2021.

5. Appendices, Supporting Documents and Previous Decisions

- 5.1. For further details please contact Amy Ferraro, Governance Officer
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