

Coastal Communities Working Group (CCWG) (Working Group to SELEP)

Terms of Reference

Aims and Objectives:

- **Bring together all parties** (including coastal agencies, MCHLG, BEIS, Coastal Community Team's representatives, coastal businesses and federated economic representatives) involved to drive Coastal Economic Development. Working collaboratively to promote coastal growth priorities and, assembling evidence, identifying obstacles and finding solutions.
- **Support Coastal Growth Ambitions**
SELEP provide support and advocacy to areas with growth plans and areas of regeneration; helping to link coastal areas to the regional economy and to support the work to help improve the quality of Coastal Communities.
- **Encourage and support councils to bring forward their local plans**
Identify how SELEP can provide additionality and support to local plans.
- **Review funding and bidding opportunities**
Identify bidding opportunities based on funding programmes available.
- **Apply for Sector Support Funding to develop a coastal action plan/ issues papers.**
- **Input into SELEP strategies and provide feedback.**
- **Promote best practice**
Support meetings by sharing best-practice and information to improve coastal propositions.
- **Look across LEP boundaries**
Look at the plans and proposals of neighboring LEPs and their impact in preparing for growth in coastal communities.

Operation:

Members of the group will:

- Attend each meeting, or if unable to attend, endeavour to send a representative
- Inform the organisation they represent of progress made by the Working Group and consult them on key issues and recommendations
- Treat any information received and discussed with sensitivity and where appropriate in confidence

- The group will meet bi-monthly (subject to change as deemed necessary or review). Meetings will be held in a central location.
- Tasks from each meeting will be agreed by the CCWG and will be reviewed at each meeting.
- The group will act in accordance with the business practices of SELEP in aiming to be light touch and agile in its operation.
- Members agreeing to undertake tasks will liaise with the group where necessary and feedback progress.

Membership:

- CCWG to be a coastal membership drawn from representative organisations in the SELEP area.
- The Chair does not commit to a fixed length of term and is a senior coastal economic development representative.
- The agenda will be circulated in advance of each meeting to ensure appropriate representation; a minimum of 5 working days prior.

Support:

- SELEP will offer support in terms of administrative duties, advice or endorsement of projects undertaken by the CCWG.

Prospective Membership:

Chair: Tom Gardiner, TDC

Vice Chair: TBC

Secretariat:

Georgina Button, SELEP

Note:

- These terms of reference were approved (subject to minor amendments which have been incorporated) February 2018 and will be reviewed April 2018.