

SELEP – electronic procedure (as set out and agreed within the Strategic Board’s terms of reference)

1. In certain circumstances, the Chair may decide to seek agreement to a proposal via Electronic Procedure.
2. In such cases, the SELEP Team will write to each Board member requesting agreement to a specified course of action. Board Members shall be given no fewer than five working days to respond.
3. In such cases, the admissible responses are: Approved, Not Approved or Abstain. Board Members shall be given no fewer than five working days to respond.
4. For a decision to be made, the rules of quorum (outlined below in point 6) will apply.
5. All decisions made by Electronic Procedure shall be ratified at the next scheduled meeting of the Board.
6. For the Board to be **quorate** for decision making at least 17 of the 28 members must vote. Of these:
 - 6.1 At least 9 of the 17 should be business reps (ensuring business majority);
 - 6.1.1 There should be at least 1 business rep per partnership area; and
 - 6.1.2 At least 3 representatives must be from the 6 county/unitary councils