



South East Business Hub Steering Group

24 April 2019 2.00 – 4.00pm

Mary Sumner House, Westminster, SW1P 3RB

Session 1 – Upper Tier/Contracting Authorities

Time	Agenda Item	Lead
2.00pm	Welcome and apologies	Iwona
2.05pm	Minutes of the last meeting and matters arising	All
2.10pm	Update on LEP Review, Annual Performance Review and Local Industrial Strategy	Iwona
2.20pm	Grand Offer letter 2019-20	Iwona
2.30pm	Break	

Session 2 – All

Time	Agenda Item	Lead
2.35pm	Growth Hubs' end of year evaluation partner discussion - strengths, opportunities and challenges	Karl/Iwona
3.35pm	SEBH KPIs	Iwona
3.45pm	Growth Hub CRM – update	Iwona
3.50pm	Information Sharing Protocol and Data Sharing Agreement with BEIS/Business Helpline	Iwona
3.55pm	SEBH website – update	Iwona
4.00pm	AOB	