



South East Business Hub Steering Group

15 July 2019 2.00 – 4.30pm

Mary Sumner House, Westminster, SW1P 3RB

Session 1 – All

Time	Agenda Item	Lead
2.00pm	Welcome and apologies	Iwona
2.05pm	Presentation from Department for International Trade (DIT)	David Roadway
2.35pm	Minutes of the last meeting and matters arising	All
2.45pm	Annual Evaluation of the South East Business Hub (SEBH)	Karl Dagleish
3.15pm	SEBH website – update	Iwona
3.30pm	Growth Hub CRM and SEBH KPIs - update	Iwona
3.45pm	Social Enterprise – how can we expand the current support provided?	Alex/Iwona
3.55pm	Break	

Session 2 – Upper Tier/Contracting Authorities

Time	Agenda Item	Lead
4.00pm	Service Level Agreement 2019-20	Iwona/Lorna
4.15pm	Growth Hub Expenditure (Q1 and Q2)	Iwona/Lorna
4.30pm	AOB	



List of invitees:

- Alexander Riley
- Billy Masters
- Chris Burr
- Dave Hughes
- David Roadway
- Eloisa Whiteman
- Emma Culloch
- Georgia Searle
- Ian Smallwood
- Ioni Sullivan
- Iwona Bainbridge
- Jo Simmons
- Karl Dagleish
- Kaye Crittall
- Lorna Norris
- Paul Chapman
- Sean Dennis
- Susan Berdo
- Suzanne Bennett
- Tudor Price
- Wayne Saunders