

Meeting Minutes

DRAFT



Meeting
Date and Time
Venue

OSE Board
7th November 2018, 14:00
The Forum, Southend

Attendees

Kate Willard
David Barnes
Mark Curle
Martin Hodson
Lucy Harris
Murray Foster
Perry Glading
Angela O'Donoghue
Robert Singh
Ian Lewis
Zoe Gordon
Iain McNab
Gunilla Edwards
Tomasz Kozlowski
Cllr Gagan Mohindra
Dawn Redpath
Michael Veasey
Cllr Norman Smith
David Marchant
Mark Evershed
Cllr Terry Cutmore
Shaun Scrutton
Cllr John Lamb
Ali Griffin
Cllr Rob Gledhill
Lyn Carpenter

Stobart Group (Chair)
Basildon Business Board
Galliford Try
Peak Security
Pixelwork
Southend Business Partnership
Thurrock Business Board
South Essex College
University of Essex
Opportunity South Essex
South East LEP
BEIS
Basildon Council
Basildon Council
Essex County Council
Essex County Council
Essex County Council
Castle Point Borough Council
Castle Point Borough Council
Castle Point Borough Council
Rochford District Council
Rochford District Council
Southend Council
Southend Council
Thurrock Council
Thurrock Council

Presenters:

David Manning
Dominic O'Donnell
Toby Fox
Tim Lewis

Lower Thames Crossing
Lower Thames Crossing
3 Fox
3 Fox

Apologies

Chris Brookhouse
Iain Martin
David Burch
Colette Bailey

Sarah Stone
Adam Bryan
George Kieffer

James Sharples
Rob Moore
Larry Fentiman

Meeting Minutes

Agenda Item	Notes	Actions
1	Introductions	
1.1	Chair opened the meeting. Jo Simmons from SELEP was welcomed as the presenter for Agenda Item 6	
2	Declarations of Interest	
2.1	DB indicated family member now attends South Essex College.	
3	Minutes of Last Meeting	
3.1	Minutes of 5 th September meeting approved (PG proposed, MC seconded).	
4	Action Tracker	
4.1	All actions are progressing with the exception of the website where alternative options are being explored.	
4.2	Board members have requested that the action tracker is RAG rated.	IL to progress
5	Programme Manager Report	
5.1	TGSG meeting – GLA to be chased in relation to invites to the meeting on the 16 th November.	IL to chase
5.2	The Board agreed to the delegation of decisions of spend from the partnership balance (up to £2,500), but a ceiling will be proposed on the overall sum a series of decisions cumulatively must stay below will be proposed. All decisions be reported to the next board meeting.	IL to review
5.3	PG is confirmed as OSE representative on the SELEP Investment Panel.	
5.4	The Board noted the report.	
6	LGF Capital Monitoring	
6.1	IL highlighted overall programme performance and the slippage in spend on the A13 widening, and the mitigation that is being put in place. Also, spend has been brought forward on the London Gateway/Stanford le Hope Rail project.	
6.2	Basildon Council have asked for a full and open discussion with Essex County Council in relation to part of the Basildon Integrated Transport package not proceeding. This project is a key part of the Basildon transport strategy.	TK to Follow Up

Agenda Item	Notes	Actions
6.3	The Board noted the report.	
7	Development of the OSE Board	
7.1	The Chair opened the discussion highlighting three areas we could look at: • Public and private balance – the need to get this right, membership, how meetings function, how voices are heard. • Activity – what happens between meetings – needs to be more visible; and engagement of Board members between meetings. • Communication - talking about what we have done and what we have achieved; ability to describe what we will do and report back on that.	
7.2	There are also changes taking place around OSE such as the LEP review and a recognition that our federated Board responsibilities are only part of what OSE does. The relationship with ASELA is a significant opportunity.	
7.3	A range of views were expressed by Board members, including: • OSE needs to be an ambassador for South Essex. • We need to promote the successes across South Essex and the emerging 2050 vision. • ASELA is public led, OSE private led – real opportunity to use this to our best advantage. • Opportunity should be given to private sector to raise their key issues – make this an important agenda item. • Mapping of key opportunities and challenges through the use of heatmaps – this could be something we could use in the Local Industrial Strategy (LIS). • Our website and external communications should highlight activity across the area and how we are collaborating. • Need to keep up to date on significant projects that are being delivered just outside South Essex – for example Bradwell B. We need to think beyond our area. • Need to think about how we make the best use of links we all have into government.	
7.4	Actions: • Consideration of how we identify private sector investment alongside our own project pipeline. • Trial the use of a private sector Board member pre-meet at our next meeting. • Explore how housing and OSE can be more closely linked.	IL IL IL and MC

Agenda Item	Notes	Actions
	Comments in relation to the Local Industrial Strategy to be considered by SELEP as this work commences.	ZG
8	Lower Thames Crossing	
8.1	David Manning and Dominic O'Donnell presented the item on behalf of Lower Thames Crossing	
8.2	Board members are guided to the website for a range of information including links to drive through animations and details of consultation events: https://highwaysengland.citizenspace.com/ltc/consultation/	
8.3	Presentation spoke of the situation with the current Dartford Crossing and that this is a barrier for businesses doing business across the river. Scheme will reduce traffic at Dartford by 22%, congestion on A13, A127 and improve resilience.	
8.4	Government is committed to the project, and seeking high levels of feedback from the consultation.	
8.5	Thurrock Council's objection to the Lower Thames Crossing project was clearly expressed and noted by the Board	
8.6	Board Member comments and questions: - Tilbury link needs to be reinstated. - Business feedback needs to provide real detail on the issues – positive and negative – from the scheme, and LTC need to show how they have been considered. - Presentation only shares the positives, and does not address the significant dis-benefits. - A number of key slip roads have dropped away since the last iteration of the scheme with no logical reason for doing so. This limits growth opportunities and means that housing sites can no longer come forward. - Scheme is intrusive – environmentally, noise, pollution. - Has traffic modelling taken into account of disruption to the network – eg closure of Dartford Bridge in high winds. - The scheme creates congestion issues remote from the project (eg A127 Fairglen). Need confidence that this would be addressed. - How is the LTC team interfacing across Whitehall? The project is causing issues across the piece – for example planning and housing delivery where other government departments are pushing for progress and we can't due to uncertainties over the crossing.	

Agenda Item	Notes	Actions
	- Thurrock has a limited supply of labour. The very limited access to Thurrock offered by the project does little to address this, and in turn limits businesses ability to recruit and therefore grow. - The project must deliver for residents and businesses.	
8.7	There is a diverse set of views within the OSE Board, but we will push to get the best outcome for all.	
8.8	ECC will be holding a business breakfast on the 5 th December in Chelmsford for businesses across Essex to engage with the LTC team.	IL to share details once confirmed
8.9	OSE will write to the LTC team with our questions. This will not be our formal consultation submission; the response from LTC (outlining how our concerns will be addressed) to this letter will help us shape our final consultation response.	IL to draft
9	South Essex Place Narrative	
9.1	Toby Fox and Tim Lewis from 3Fox International presented the item.	
9.2	This work is being developed by the Association of South Essex Local Authorities (ASELA) to create a narrative around how South Essex could be in 2050. The purpose of the work is to positively shape and position South Essex, and bring us stronger control over how we tell our story.	
9.3	The narrative will be used to underpin a consistent set of messages, tailored for the audience, and will take the form of a kit of parts.	
9.4	The suggestion of heat maps as a presentation tool from an earlier discussion in the meeting (see 7.3) is something that will be looked at further.	
9.5	The presentation will be shared with Board Members for comment, which will help shape the business narrative that needs to fit within the work.	IL to circulate; Board to comment by 23 rd November
9.6	The work will form a key part of a growth bid to be developed by South Essex partners for submission in 2019.	
9.7	Comments from Board discussion: - OSE very supportive of ASELA and this work – committed to helping develop further. - Need to develop a single South Essex voice that our businesses and residents recognise and can buy into.	

Agenda Item	Notes	Actions
	Support of businesses will be needed to help promote the brand both in and outside of South Essex.	
10	Strategic Economic Plan	
10.1	SELEP have produced an Economic Strategy Statement which sets the context for the development of the Local Industrial Strategies (LIS) which all LEPs are required to produce by March 2020.	
10.2	The document updates the previous strategic economic plan with a much shorter and punchier document which articulates the challenges which the LIS will need to address over the next 10 years.	
10.3	Board Members are asked to provide their views and comments – in response to the 9 questions raised in the draft document circulated with the agenda pack.	Board Members to respond to IL with comments by 16 th November
10.4	SELEP are asked to consider their deadlines for responding to consultation on key documents in future and the LIS could be a great opportunity to reconsider the approach.	ZG to take back this feedback to SELEP team
11	AOB	
11.1	South Essex College are into the second stage of the application to develop an Institute of Technology focussed on the logistics centre at London Gateway. AOD and the team were congratulated by the Board for this success.	
	Next Meeting Wednesday 13 th February. Venue to be confirmed 1:00 start for Private sector pre-meet 2:00 start for OSE Board	