



Education & Skills
Funding Agency



European Union
European
Social Fund

SPECIFICATION

INVITATION TO TENDER: 30400

**SUPPLY OF SUPPORT FOR INDIVIDUALS WHO ARE NEET
OR AT RISK OF NEET**

DATE: August 2018

NEET SPECIFICATION

DEFINITION OF TERMS

At risk of becoming NEET: refers to a Young Person whom the Contractor has determined is at risk of becoming NEET in accordance with clause [3 and 4].

Basic Skills: means one or more of the following: literacy (English); numeracy (maths) or ESOL (where English is not the participant's 'mother tongue') (at entry level or above).

Contract: has the meaning given in the terms and conditions of contract.

Contract Period: has the meaning given in the Contract.

Contractor: means the contractor who is appointed to supply the Services in a Lot Area.

Conversion Rates: means the rates at which the ESFA expects Participants should be able to achieve the Progression Outcomes as described in Table B.

Disability: The main national definition is as defined in section 6 of the Equality Act 2010. See link. <https://www.gov.uk/definition-of-disability-under-equality-act-2010>. It refers to a person who: (i) has a physical or mental impairment; and (ii) the impairment has a substantial and long term negative effect on a person's ability to carry out normal day to day activities.

Disabled: means a person with a Disability.

Eligible: refers to a Young Person who meets the Eligibility Criteria and is otherwise eligible to receive the Services.

Eligibility Criteria: the eligibility criteria set out in European Social Fund Programme for England 2014-2020 National Eligibility Rules, linked here: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/626878/ESF_national_eligibility_rules.pdf which describe the criteria for assessing whether an individual is entitled to receive the benefit of the Services.

Employed: People are employed if they perform work for pay, profit or family gain. People are self-employed if they work in his/her own business for the purpose of earning a profit, even if they are not making a profit or are just setting it up. This also includes individuals on zero hour contracts.

Evidence Requirements: means the requirements set out in Funding Rules 2014-2020 ESF Programme ESF Specification Deliverables Requirements.

Funding Rules: The document that sets out the funding and performance-management rules for the European Social Fund (ESF) 2014 to 2020 Programme for contracts operating from 1 April 2019.

IAG: Information, advice and guidance service offered to Participants by the Contractor as part of the Services.

ILP means an individual learning plan.

LARS: means the Learning Aims Reference Service as described here <https://hub.fasst.org.uk/Learning%20Aims/Pages/default.aspx>

LEP: has the meaning given in the Contract.

Less Developed Area: a region where GDP per capita is less than 75% of the EU-27 average [http://ec.europa.eu/eurostat/statistics-explained/index.php?title=National accounts and GDP](http://ec.europa.eu/eurostat/statistics-explained/index.php?title=National_accounts_and_GDP)

Lot Area: the geographical area in which the Services are required to be delivered.

Maximum Contract Value: means the maximum amount which the Contractor may be paid by the ESFA under this Contract per Lot Area, as specified in Part 5.

More Developed Area: a region where GDP per capita is above 90% of the EU-27 average [http://ec.europa.eu/eurostat/statistics-explained/index.php?title=National accounts and GDP](http://ec.europa.eu/eurostat/statistics-explained/index.php?title=National_accounts_and_GDP)

NEET: refers to a person who is not in employment, education or training.

Non-regulated Activity: means those activities listed as not being regulated in the LARS <https://hub.fasst.org.uk/Learning%20Aims/Pages/default.aspx>

Outcome: means:

- i. a Participant Assessment and ILP Outcome (ST01);
- ii. a Regulated Learning Outcome (RQ01);
- iii. a Non Regulated Activity Outcome (NR01);
- iv. a Progression Paid Employment Outcome (PG01);
- v. a Progression Education Outcome (PG03);
- vi. a Progression Apprenticeship Outcome (PG04); or
- vii. a Progression Traineeship Outcome (PG05)

each as more particularly described in the Evidence Requirements

Outcome Payment: means the payment to be made by the ESFA to the Contractor per Outcome achieved by the Participant (subject to the Contractor achieving the Evidence Requirements) in accordance with the Contract.

Participant: means a Young Person who receives the Services in the Lot Area in accordance with the Contract.

Progression Outcome: means any one of: a Progression Paid Employment Outcome (PG01), a Progression Education Outcome (PG03), a Progression Apprenticeship Outcome (PG04) or a Progression Traineeship Outcome (PG05), each as more particularly described in the Evidence Requirements.

Priority Axis: means an Investment Priority. Each Priority Axis of the Operational Programme for ESF brings together one or more Investment Priorities. The Investment Priorities are set out in the ESF 201-2020 Operational Programme:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/461596/ESF_Operational_Programme_2014_-_2020_V.01.pdf

Qualifications: Qualification means a formal outcome assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards.

Regulated Learning: means those aims listed as regulated in the LARS : <https://hub.fasst.org.uk/Learning%20Aims/Pages/default.aspx>

Service Commencement Date: has the meaning given in the Contract.

Services: The provision of education, training or support to Participants in the Lot Area in accordance with the Contract so as to achieve one or more Outcomes in respect of Participants.

Survey: Where applicable, long term sustained outcomes, over 6 months will be monitored separately. Some ESF indicators will be collected by survey by the ESF Managing Authority directly from the Participants.

Supplementary Data Returns: means the return to claim funding based on information not collected through the Individualised Learner Record (ILR). <https://www.gov.uk/government/publications/sfa-supplementary-data-collection>

Transition Area: a region where GDP per capita is between 75% and 90% of the EU-27 average http://ec.europa.eu/eurostat/statistics-explained/index.php?title=National_accounts_and_GDP

Young Person/Young People means a person who is aged 15 years to 24 years.

PART 1: SERVICE REQUIREMENTS

1. The Contractor shall:

- a. ensure that it is fully resourced to commence delivery of the Services on the Services Commencement Date; and
- b. commence delivery of the Services immediately with effect from the Service Commencement Date.

- c. Ensure that where subcontractors are used, they are fully resourced and staffed to perform their elements of the Services.
2. The Contractor maintain a physical operational base within the Lot Area throughout the Contract Period and shall otherwise ensure it is able to provide Services to the whole of the Lot Area.
3. The Contractor shall provide the Services to Participants. A Participant is a Young Person who:
 - a. is NEET or at risk of becoming NEET; and
 - b. meets the Eligibility Criteria.
4. The Contractor may determine that a Young Person is At risk of becoming NEET, where:
 - a. the Contractor has first consulted with a recognised third party or institution associated with that Young Person, including (but not limited to) a school, employer, training provider, educator or local authority; and
 - b. as a result of that consultation, there is a reasonable basis for concluding that the Young Person is At risk of becoming NEET.
5. The Contractor shall keep a record of any determination that a Young Person is At risk of becoming NEET and provide it to the ESFA on request.

Management and quality assurance

6. The Contractor shall put in place and maintain effective management arrangements throughout the Contract Period. The Contractor's management arrangements shall include (without limitation) arrangements to ensure that:
 - a. the Services are delivered in accordance with the Contract;
 - b. the needs of Participants are fulfilled;
 - c. the Services are delivered to a high quality throughout the Contract Period; and
 - d. effective quality assurance and improvement processes are in place.
7. The Contractor shall ensure that the Services are flexible and responsive to local conditions, the changing economic and political landscape and take into consideration that the Services may need to change during the life of the Contract. The Contractor shall make such changes to the Services as may be required by ESFA from time to time to reflect such changes.

Partnership working

8. The Contractor shall ensure that the Services complement and avoid duplication with similar existing provision, including (but not limited to) services offered to Participants by the CFO Co-financing, Department for Work and Pensions, Big Lottery, Mayoral Combined Authority, Education and Skills Funding Agency, local authorities, National Careers Service and the Careers Enterprise Company funded provision.
9. The Contractor shall engage with and use reasonable endeavours to work in partnership with:
 - a. the LEP;
 - b. other organisations delivering similar education and training in the Lot Area;
 - c. every local authority in the Lot Area. This will include identifying internal links across different departments of the local authority; and
 - d. other local stakeholders

to ensure the Service is complementary with other funded provision.

10. The Contractor shall ensure that the Services are designed to reflect local needs and opportunities and are updated from time to time to respond to changes to local needs and opportunities as well as policy changes.

Market intelligence and local knowledge

11. The Contractor shall ensure that the Services are designed and delivered to:
 - a. take into account conditions prevailing in the Lot Area as described in Part 4 with respect to the current employment market and the current and future social and economic indicators including labour market intelligence;
 - b. target local skills shortages and gaps within the Lot Area.
 - c. work alongside any existing skills support structures the Lot Area

Management information and reporting

12. The Contractor will develop and operate a management information system which enables the submission of data to the ESFA via the Individual Learner Record (ILR) and provides for Supplementary Data Returns.
13. The Contractor will ensure that all evidence required to support payments is collected and retained in accordance with the Evidence Requirements before the Contractor makes a claim for payment from the ESFA. The Contractor will provide supporting evidence to the ESFA on request.
14. The Contractor shall provide LEPs and the ESFA with details of the Regulated Learning and Non-Regulated Activity that is provided by its subcontractors as reasonably requested broken down to the level requested e.g. ward/district.

15. The Contractor shall provide the ESFA with a monthly report by the 4th working day in each month setting out such performance data as the ESFA may reasonably require including (but not limited to):
- a. Participant and employer data at ward/district level covering referral source, qualifications offered and delivered, cohorts supported, employer information, sector of employer and sector of support provided;
 - b. pipeline activity;
 - c. progress made against the Contractor's profile for delivery of the Services;
 - d. actions that the Contractor proposes to undertake if performance has not met the anticipated profile;
 - e. current and future employer and partner engagement; and
 - f. where the Contractor is providing services under another contract separate returns shall be required in respect of each such contract.
16. The information listed in clause 14 is not exhaustive. The ESFA, the LEP and the Contractor shall meet to refine these requirements prior to the Service Commencement Date.
17. The Contractor shall design and deliver the Services with the aim of promoting economic and social inclusion through the reduction of the number of Young People classified as NEET or At risk of becoming NEET in the Lot Area by equipping them with personal/transferable skills, work experience and vocational skills.
18. The Contractor shall encourage Young People to realise their potential and progress in learning and in the workplace through the provision of the Services.
19. The Contractor shall ensure that the Services are tailored to each Participant. The Services shall
- a. include the provision of employability skills such as job preparation, interview preparation, understanding employer requirements and personal skills development.
 - b. include the provision of opportunities for interventions such as employer-based vocational training and tasters, employment trials, work placements or internships, work pairing and volunteering and pre-recruitment training.
 - c. be designed to take in account the local LEP priorities set out in Part 4 (Local Service Requirements).
 - d. where the Contractor considers it appropriate, the provision of individualised wrap-around programmes of support focusing on English, maths, and IT skills.

- e. include routeways to traineeship and apprenticeship opportunities.
- f. include engagement with marginalised Participants and support for them to re-engage with education or training.
- g. address the Basic Skills needs of Participants so that they can compete effectively in the labour market.
- h. provide additional work experience and pre-employment training opportunities to Participants.
- i. support Participants who are lone parents to overcome the barriers they face in participating in the labour market (including childcare).

Content of the Services: the Participant's journey

Identifying Participants

20. The Contractor shall:
- a. actively promote the Services throughout the whole Lot Area, with particular focus on areas of highest need;
 - b. identify, engage with and recruit Eligible Young People to be Participants within the Lot Area.
 - c. employ such methods of engagement as it considers are best suited to maximise engagement with Young People in the Lot Area.

Eligibility

21. The Contractor shall assess all individuals to ensure that they are Eligible to receive the benefit of the Services. The Contractor shall retain records of all assessments and shall provide them to the ESFA on request in accordance with the Evidence Requirements.

Induction

22. The Contractor shall develop and deliver an induction programme for new Participants which is flexible enough to gain early engagement with them.

Initial Assessment and ILP

23. For each Participant, the Contractor shall:
- a. carry out a comprehensive assessment and needs analysis, including an assessment of whether the Participant should be provided with a one to one key worker;
 - b. develop a bespoke ILP for the Participant which takes into account the findings of the assessment and needs analysis;
 - c. put in place and carry out regular progress reviews as determined at the initial assessment;

- d. carry out an exit interview when a Participant has completed his or her ILP;
- e. identify additional support needs throughout the delivery of the ILP to support progression, including needs relating to literacy and numeracy skills development where required.

Overcome barriers to engagement

24. The Contractor shall ensure that the Services address any mobility barriers to engagement, including, in particular, with regard to difficulties Participants may have in relation to accessibility to premises and transport. The Contractor shall take reasonable steps to address any such barriers, including (where practicable) by providing support for small groups in areas that are remote or difficult to access .

Provide IAG

25. The Contractor shall provide Participants with high quality IAG at all stages of a Participant's ILP. This should be designed to help the Participant gain a greater understanding of their own abilities, learning needs and the range of opportunities available supported by IAG.
26. Where the Contractor considers it appropriate in the initial needs analysis, the Contractor shall provide a Participant with a one-to-one key worker. The role of the key worker will include helping the Participant to gain and sustain an Outcome.
27. The Contractor shall ensure that the Services include personalised provision that:
- a. is flexible (in terms of content, times and location);
 - b. involves Participants in the design and delivery of the their ILPs. This may include training to provide peer support and ensure that each Participant is given the most appropriate level of support in line with his or her assessed needs;
 - c. includes a personalised transition or 'moving on' plan for every Participant;
 - d. provides Participants with a portfolio of activities carried out and achievements gained whilst on the programme;
 - e. takes into account each Participant's aspirations for their own future.

Provide Regulated Learning / Non Regulated Activity

28. The Contractor shall ensure that each Participant is provided with a bespoke ILP comprising Regulated Aims and/or Non-Regulated Aims in accordance with the needs of the Participant. All learning aims must contribute towards addressing any specific barriers to employment, education or training that Participants may have.

29. The Contractor may also provide accredited units of learning at NVQ Level 3 and above in subject areas and such provision will qualify for funding where the learning does not lead to a full Qualification in accordance with clause [38]. The Contractor must ensure that the activity does not duplicate or undermine national policy, including policy on grants and loans.

Outcomes

30. The Contractor shall use reasonable endeavours to achieve one of the Progression Outcomes for each Participant.
31. The Contractor shall use reasonable endeavours to achieve the Conversion Rates in delivering the Services.
32. In selecting Participants, the Contractor shall take into account and use reasonable endeavours to achieve the ESF programme targets for the supply of the Services to the priority groups in the percentages set out in Part 2, Table A.
33. The Contractor shall use reasonable endeavours to achieve the Estimated Number of Participant Outcomes for each of the Outcomes specified in Part 5, Table C.

Engagement with Employers

34. The Contractor will engage with employers within the Lot Area in the design and delivery of the Services. This will include (without limitation) consulting employers on:
- a. The design of skills provision to ensure Participants gain the skills required by employers within the Lot Area; and
 - b. Providing opportunities for job progression and apprenticeship opportunities within the Lot Area.

Engagement with the LEP

35. The Contractor shall, if required by the LEP, but at no additional cost to the ESFA:
- a. work in partnership with the LEP to maximise the impact of the project delivery. Such partnership working may include: undertaking strategic coordination and engagement activity in consultation with the LEP; co-ordinating the gathering of labour market intelligence; developing creative approaches to responding to the skills needs of the LEP's priority sectors; building capacity and responsiveness of the delivery network; participating in new product development and innovation; employer engagement; supporting progression and the promotion of apprenticeships.
 - b. participate in a local steering group including by attending regular steering group meetings and provide relevant management information upon request.

PART 2 - PROGRAMME TARGETS

Table A

	Less Developed Area	Transition Area	More Developed Area
Participants from ethnic minorities	2%	10%	20%
Participants with disabilities	15%	10%	10%
Participants without Basic Skills	15%	18%	16%
Participants who live in a single adult household with dependent children	5%	6%	4%
Female Participants	49%	46%	45%

PART 3 FUNDING MODEL

36. Subject to clauses 36 and 37 the Contractor shall be paid an Outcome Payment for ST01 Learner Assessment and Plan and each of the Progression Outcomes achieved in relation to a Participant as set out in Table B
37. The Contractor shall be entitled to payment for one Progression Outcome (only) for each Participant who achieves the Progression Outcome within 28 days of finishing his or her Individual Learning Plan.
38. For each of RQ01 and NR01, the Contractor shall be paid for provision of Regulated Learning and Non-Regulated Activity in accordance with the Funding Rules and the rates published in LARS. For each unit of Regulated Learning or Non-Regulated Activity the Contractor shall be paid:
- 25% of the applicable LARS rate on the Participant starting the unit; and
 - 75% of the applicable LARS rate on the Participant completing the unit.
39. The Outcome Payments listed RQ01 and NR01 in Table B are the average cost of learning per Participant. The ESFA expects Participants to be provided with access to whatever provision is required to meet their bespoke needs and the Contractor must manage these outcome charges to ensure these averages are achieved across all Participants for the duration of the Contract.
40. The Contractor shall provide ESFA with the evidence set out in the Evidence Requirements to demonstrate that payment is due in respect of an

Outcome Payment. The ESFA will be under no obligation to make payment until it has received such evidence.

Table B

Outcome	Outcome Payment	Conversion Rate
ST01 Learner Assessment and Plan	200	
RQ01 Regulated Learning	532.87	
NR01 Non Regulated Activity	532.87	
PG01 Progression Paid Employment (EMP)	750	10%
PG03 Progression Education (EDU)	500	34%
PG04 Progression Apprenticeship (EDU)	750	5%
PG05 Progression Traineeship (EDU)	500	5%

PART 4: LOCAL SERVICE REQUIREMENTS

BLACK COUNTRY – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

The Black Country comprises of the Boroughs of Dudley, Sandwell, Walsall and the City of Wolverhampton. With a population size of 1.18m people, the employment rate is 65.1% with a jobs market of over 446,000 positions. However, the sub-region still faces major challenges that impact upon the ability of businesses to grow and individuals to achieve.

The sub-region has put in place a number of strategic documents and action plans to address current ambitions for employability, education and skills:

Black Country ESIF Strategy 2014-2020

<http://www.blackcountrylep.co.uk/about-us/black-country-plans-for-growth/strategic-european-plan> Black Country Strategic Economic Plan
<http://www.blackcountrylep.co.uk/about-us/black-country-plans-for-growth/strategic-economic-plan>

The Black Country Annual Economic Review highlights the progress made and where the focus needs to be for the future.

<https://www.the-blackcountry.com/economic-intelligence-unit/black-country-intelligence-reports/black-country-annual-economic-review>

The Black Country has seen a considerable reduction in the number of individuals identified as NEET in the recent past, although there has been an increase in the number of 'not knowns'. The gender breakdown continues to be fairly even, although males are more likely to be identified as NEET. Feedback from local business/employers shows that young people continue to be poorly prepared for the world of work, with a lack of knowledge and

understanding for the local jobs market and a lack of basic employability skills and motivation.

A report by the Careers and Enterprise Company ranks the Black Country LEP area as the fifth highest risk of disengagement for young people, with only 62% achieving expected progress in English and Maths, with the region being one of the lowest for the % of young people achieving 5* A-C GCSE's. The sub region has the third highest school exclusion levels and a high number of unauthorised absences.

The region also has a low number of employers who accept young people on work experience placements.

Local Authorities:

Dudley MBC,
Sandwell MBC
Walsall MBC
City of Wolverhampton

Key Priorities:

The Contractor shall ensure that Services are developed and designed to meet the following Priorities:

- Females
- Young people poorly prepared for work
- Disengagement for young people
- English and Maths
- Work with employers to accept young people on work experience placements
- Focused support for individuals leaving further education with higher levels of qualification but with no identified pathway into work.
- Supporting young people into self-employment opportunities

PART 5 FUNDING AND OUTCOMES

41. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.

42. The contract will be for the value of £1,000,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £1,000,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	635	200	£ 127,000.00
RQ01 Regulated Learning			£ 338,500.00
NR01 Non Regulated Activity			£ 338,500.00
PG01 Progression Paid Employment (EMP)	64	750	£ 48,000.00
PG03 Progression Education (EDU)	216	500	£ 108,000.00
PG04 Progression Apprenticeship (EDU)	32	750	£ 24,000.00
PG05 Progression Traineeship (EDU)	32	500	£ 16,000.00
Total of ESF Specification			£ 1,000,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

COVENTRY AND WARWICKSHIRE – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

Youth unemployment rates in the Coventry and Warwickshire LEP (CWLEP) area have improved since the ESIF Strategy was written. Nonetheless the significant difference in rates across the area needs to be addressed. As per Nomisweb May 2018 youth unemployment rates were: Coventry 1.7% Whole of Warwickshire 2.3%, includes extremes of Nuneaton and Bedworth at 4.1% to less than 1% in Warwick district.

Providing better paid employment opportunities for residents is a stated aim within the vision for Coventry and Warwickshire. It is recognised that while creating employment opportunities is fundamental there is also a need to ensure that the right people with the right skills meet future employer demands with local employers consistently report skills gaps and hard to fill vacancies.

CWLEP Skills priority sectors are:

Advanced Manufacturing and Engineering
Construction
Retail
IT Services and digital creative
Logistics
Education
Culture and tourism
Health and social care

CWLEP Skills Strategy https://www.cwlep.com/sites/default/files/skills_strategy.pdf

CWLEP ESIF Strategy

https://www.cwlep.com/sites/default/files/coventry_and_warwickshire_esif_priority_chapters_dec_2016_vfinal.pdf

Local Authorities:

Coventry City Council
Warwickshire County Council (upper tier)
North Warwickshire Borough Council
Nuneaton and Bedworth Borough Council
Rugby Borough Council
Stratford on Avon District Council
Warwick District Council (5 x lower tier)

Key Priorities:

Examples of actions for all young people who are NEET or at risk of becoming NEET include:

- to support the rise in the participation age by providing additional traineeship and apprenticeship opportunities
- to engage marginalised 16-18 year olds to support them to re-engage with education or training
- to provide additional work experience and pre-employment training opportunities to unemployed 18-24 year olds
- to support young lone parents to overcome the barriers they face in participating in the labour market (including childcare)
- expanding the quality of careers advice for young people tailored intervention, including coaching and mentoring or support with transport costs
- Using self-employment as a route out of worklessness, including providing advice and support for self-employment.

PART 5 FUNDING AND OUTCOMES

43. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
44. The contract will be for the value of £669,931.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £669,931.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	426	200	£ 85,200.00
RQ01 Regulated Learning			£ 226,866.00
NR01 Non Regulated Activity			£ 226,865.00
PG01 Progression Paid Employment (EMP)	43	750	£ 32,250.00
PG03 Progression Education (EDU)	145	500	£ 72,500.00
PG04 Progression Apprenticeship (EDU)	21	750	£ 15,750.00
PG05 Progression Traineeship (EDU)	21	500	£ 10,500.00
Total of ESF Specification			£ 669,931.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

DERBY, DERBYSHIRE, NOTTINGHAM AND NOTTINGHAMSHIRE MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

The D2N2 area in the East Midlands covers the cities of Derby and Nottingham and the counties of Derbyshire and Nottinghamshire. It is one of the largest LEP areas in the country, with a population of 2.2 million, Gross Value Added (GVA) of £45bn, a stock of some 72,000 businesses, and a workforce of almost 1 million people.

D2N2 has a diverse economic geography: including the major cities of Nottingham and Derby, a number of significant sub-regional centres, market towns and areas of deep rurality and high environmental quality, in a rich mix of urban and rural communities across 19 local authority areas.

Much of the area's GVA is generated in and around the two cities, which are also the main centres of population and employment; although a significant proportion (34%) of the area's economic value comes from outside the southern urban belt.

There is a marked gap between the most prosperous parts of the D2N2 area and those facing the biggest economic challenges (ranging from GVA per head of £27.6k in Nottingham and £27.3k in Derbyshire Dales to £14.4k in Gedling and £16k in Erewash).

A report by Nottingham Civic Exchange, the RSA and Nottingham Business School highlights the scale of the inclusive growth challenge, which has built up over many years as a result of uneven patterns of economic growth, industrial restructuring and a chronic productivity gap. While the employment rate is relatively high, many of the jobs in the economy are low-skilled and low-paid. The majority of households in D2N2 currently living in poverty are in work, with some 30% of those in work earning less than the living wage. 27.5% of the working age population are economically inactive because they are too sick to work.

Although the area is diverse, its places share many characteristics, notably a high concentration of manufacturing across the area, relative to the UK. The main challenges to economic growth – namely relatively low levels of productivity, skills and business density are shared across D2N2, although there are some parts that buck that trend (e.g. high productivity in Derby, driven by the presence of global giants Rolls-Royce and Toyota).

The D2N2 ESIF subcommittee has agreed a set of Core Delivery Principles that define how it considers a good ESIF project should operate. They crystallise the preferred approach articulated in the D2N2 ESIF Strategy. D2N2 will consider

how applications' meet the Core Delivery Principles in formulating its commentary and advice on the evidence of local strategic fit:

- Impact and Scale
- Delivery Readiness
- Added Value
- Local Value
- Quality, Performance and Efficiency
- Strategic Partnerships and Co-ordination of Market Engagement
- Flexibility and Responsiveness

We expect the working-age population to grow only very slightly by 2030, so there won't be a lot of new labour coming into the economy. We will therefore need to produce much more output with the indigenous labour and talent we have within D2N2. We need to ensure that all our young people are able to develop the employability and vocational skills to move up the skills escalator into the more productive, better-paid jobs in the transformed economy. The Youth Engagement Service (D2N1) will target those young people who are not engaging with the employment and skills system and in danger of not developing the skills and attributes to progress up the skills escalator and play an inclusive role in D2N2's vision of a higher-value economy

For further background information and research see the below:

D2N2 LEP: EU Structural and Investment Fund Strategy 2014-2020 and D2N2 Core Delivery Principles: <http://www.d2n2ta.org/european-structural-and-investment-funds/d2n2-esif-strategy-core-delivery-principles/>

State of the Nation; Social Mobility Report 2017

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/662744/State_of_the_Nation_2017_-_Social_Mobility_in_Great_Britain.pdf

D2N2 Technical Assistance

<http://www.d2n2ta.org/>

Local Authorities:

The Service will be delivered within the Derby, Derbyshire, and Nottinghamshire area.

D2 area which includes the following local authorities (including LA's in the Sheffield City Region overlap area)

- Amber Valley
- Bolsover (SCR)
- Chesterfield (SCR)
- Derby City
- Derbyshire County Council
- Derbyshire Dales (SCR)
- Erewash

- High Peak
- North East Derbyshire (SCR)
- South Derbyshire

N1 area which includes the following local authorities

- Ashfield
- Bassetlaw (SCR)
- Broxtowe
- Gedling
- Mansfield
- Nottinghamshire County Council
- Newark and Sherwood
- Rushcliffe.

Key Priorities:

Youth Engagement in Derby City, Derbyshire and Nottinghamshire (D2N1)

Within this context of labour market transition the Youth Engagement Service (D2N1) will support the 4 key priorities for developing skills and knowledge with a focus on young people who are NEET aged 16 -24 and who need support to take advantage of opportunities available such as apprenticeships, traineeship and further learning to develop skills to be successful in the labour market

- **Skills Match & Pathways** – equipping young people who are NEET aged 16-24 with the skills to understand what skills will be required in the future workforce and motivating them to engage with employers and move up the skills escalator to more productive, better-paid jobs of the future
- **Job Readiness** Enable young people to develop the knowledge, skills and experience to successfully enter the labour market
- **Skilled and Adaptable Workforce** Enable the workforce to up-skill and adapt to changes in technology (including digitalisation) and working practices.
- **Innovation Know-how.** Providing employability support, careers advice and labour market information so young people can exploit opportunities within our leading-edge, core specialist capabilities in the knowledge base, with the focus on Advanced Manufacturing & Engineering, Digital Technologies & Data, Energy & Low-Carbon Technologies, and Systems Integration

Activity should support young people to develop rigorous career management, enterprise and employability skills to enable them to make a positive transition into the world of work.

Place Based Priorities and Targeted Support

The Service must be delivered in the D2N1 area and particularly to those in rural areas who may face a range of barriers to employment such as transport and access issues.

As part of the Services, the Contractor will be required to produce a development plan with identified roles and responsibilities and named contacts. The plan will be agreed and revised with the LEP on an annual basis. Plans could include research; co-ordination of labour market information; proposals to respond to emerging skills needs of the LEP's priority sectors; developing provider responsiveness; innovation and employer engagement. The Contractor will support the on-going implementation of the plan and provide regular updates to the LEP as part of the governance arrangements.

D2N2 LEP convenes an ESF Provider Reference Group, which meets quarterly. The Contractor will be required to attend and provide management information (both hard and soft) to the group.

D2N2 LEP is currently undertaking a review of the skills governance arrangements in D2N2. The Industrial Strategy signalled the establishment of LEP Skills Advisory Panels to bring skills providers and business together to determine local growth priorities and analyse future supply and demand. The Contractor will attend or provide management information (both hard and soft) to the Skills Partnership on a regular basis.

PART 5 FUNDING AND OUTCOMES

45. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
46. The contract will be for the value of £3,024,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £3,024,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	1920	200	£ 384,000.00
RQ01 Regulated Learning			£ 1,024,750.00
NR01 Non Regulated Activity			£ 1,024,750.00

PG01 Progression Paid Employment (EMP)	192	750	£ 144,000.00
PG03 Progression Education (EDU)	653	500	£ 326,500.00
PG04 Progression Apprenticeship (EDU)	96	750	£ 72,000.00
PG05 Progression Traineeship (EDU)	96	500	£ 48,000.00
Total of ESF Specification			£ 3,024,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

DORSET – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

In 2017 population estimates suggest a population of 770700 across Dorset. Of these 453000 are aged 16-64. Of these 383900 are economically active. Of the economically inactive (89200) 19400 want a job. These are people not in employment who want a job but are not classed as unemployed because they have either not sought work in the last four weeks or are not available to start work.

Dorset is good at employing its people. In 2017, it achieved average employment and unemployment rates of 77.8% and 2.9% respectively, compared with 74.7% and 4.4% for the equivalent UK averages. It also has a number of key businesses and sectors, with good ties into supply chains in, amongst others, marine engineering and aerospace, financial and business services, creative and digital services, consumer products, and innovative new technologies in health, welfare and ageing.

The Dorset LEP strategic economic plan can be found here:

<http://dorsetlep.co.uk/local-delivery/strategic-economic-plan/>

The ESIF Strategy can be found here: <http://dorsetlep.co.uk/funding/eu-funding/>

More data can be found here:

<https://www.nomisweb.co.uk/reports/lmp/lep/1925185572/report.aspx>

In 2016 there were 14850 NEETS across Dorset.

<https://www.gov.uk/government/publications/neet-data-by-local-authority-2012-16-to-18-year-olds-not-in-education-employment-or-training>

Local Authorities:

The current Local Authority areas are:

- Dorset County
- East Dorset,
- North Dorset,
- Purbeck,
- West Dorset,
- Weymouth & Portland,
- Bournemouth,
- Poole
- Christchurch

From April 2019 Dorset will be served by:

- Dorset Council
- Bournemouth, Poole and Christchurch Council

Key Priorities:

We would anticipate work experience opportunities to be found within these sectors along with other sectors.

Advanced Engineering & Manufacturing (including Aerospace and Marine)

- Care-tech (Care and Med-tech)
- Creative & Digital Industries
- Energy
- Financial Services & Insurance
- Nuclear
- Rural productivity (including Agri-tech)
- Tourism & Leisure

Schools in Weymouth should receive a particular focus.

We would anticipate the Contractor would work with the Dorset Careers and Enterprise Company to identify other schools that should receive a particular focus.

Priority aged group is 15-24

The LEP should form part of a steering group.

PART 5 FUNDING AND OUTCOMES

47. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.

48. The contract will be for the value of £900,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £900,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	572	200	£ 114,400.00
RQ01 Regulated Learning			£ 304,800.00

NR01 Non Regulated Activity			£ 304,800.00
PG01 Progression Paid Employment (EMP)	57	750	£ 42,750.00
PG03 Progression Education (EDU)	194	500	£ 97,000.00
PG04 Progression Apprenticeship (EDU)	29	750	£ 21,750.00
PG05 Progression Traineeship (EDU)	29	500	£ 14,500.00
Total of ESF Specification			£ 900,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

ENTERPRISE M3 – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

Since the launch of the ESIF 2014-2020 programme the Enterprise M3 area has enjoyed a period of sustained growth. 82.5% of working age residents are in employment. This is higher than the South East and UK averages, at 81.3% and 78.4% respectively¹. Globally, the Enterprise M3 Labour Market is strong and growing. Youth unemployment has not consistently sustained this level of growth and recovery over the period and currently stands at 8,800 for 16-24 year olds². Although youth unemployment has been consistently lower in Enterprise M3 than in England and there have been lower proportions of youths classed as NEETs, worryingly however this is increasing at a rate faster than England.

Enterprise M3 are reviewing the Strategic Economic Plan, early indication of evidence and direction of travel can be found in the consultation document <https://www.enterprisem3.org.uk/document/enterprise-m3-sep-consultation-2017> It is anticipated the new Strategic Economic Plan will be published Autumn 2018.

Recent employment growth in some sectors has been relatively poor. Using the sectoral definitions produced by ONS for science & technology sectors, it is clear that for many high technology sectors employment in Enterprise M3 has grown more slowly than the national average. For example, employment in digital sectors grew by just 9.2% between 2009 and 2015, compared to 23.1% nationally. In sectors relating to precision engineering and manufacturing, employment fell by a quarter compared to a slight increase (2.2%) nationally.

Enterprise M3's residents' skills levels are relatively high generally, more businesses in Enterprise M3 than any other LEP reported skills issues as being a barrier to recruitment. Evidence suggests that skills shortages are particularly acute in very small firms, firms with a requirement for relatively high skill levels, and firms in the Information and Communications sectors. This implies that our start-up SMEs, and our established high productivity firms are most likely to be affected by skills shortages. So attracting, developing and retaining skilled people to the area is paramount.

¹ Data from ONS March 2018

² Data from ONS 2018

Local Authorities:

Basingstoke and Deane Borough Council;
East Hampshire District Council (partial);

Elmbridge Borough Council;
Guildford Borough Council;
Hart District Council;
New Forest District Council (partial);
Runnymede Borough Council;
Rushmoor Borough Council;
Spelthorne Borough Council;
Surrey Heath Borough Council;
Test Valley Borough Council (partial);
Waverley Borough Council;
Winchester City Council (partial);
Woking Borough Council

Key Priorities:

The Services in Enterprise M3 Area must include a range of innovative interventions that can be tailored to meet the needs of the target audience in the LOT Area.

The Enterprise M3 has pockets of higher level of NEETs. Spelthorne has a higher percentage of young people in the population that are NEET than any other borough or district in Surrey. The wards of Staines South, Sunbury Common and Ashford North and Stanwell South have the highest numbers of NEET.

In Hampshire the highest number of NEETs can be found in Rushmoor, Basingstoke and Test Valley.

These pockets of NEETs are characterised by care leavers, members of gangs, homeless young people, young lone parents, Young Offenders (and those at risk of offending), young people with Special Educational Needs and Disability (SEND) and young people with learning difficulties/ disabilities.

The Enterprise M3 ESIF Strategy identifies that projects need to support employability in the Enterprise M3 area through:

- a) helping young people back to work through vocational pathways and apprenticeship programmes;
- b) strengthening Careers Information Advice and Guidance to provide a more integrated service with a particular focus on meeting the needs of growth sectors and technologies and target groups (e.g women in relation to STEM career opportunities);
- c) working with learning providers and employers to develop, promote and provide traineeships, internships and other employability and re-engagement programmes focussed on the disadvantaged, NEETs and other target groups and SMEs.

Enterprise M3 are developing the refreshed Strategic Economic Plan and looking to the future Local Industrial Strategy supporting growth sectors such as digital and engineering is critical. The evidence shows that these sectors have not seen the growth expected and skilled workforce is required.

Digital and clean growth is a cross cutting theme throughout Enterprise M3's strategies and it is critical that we have a skilled workforce at all levels to support these themes.

There is an opportunity to recruit socially excluded groups and NEETs into new environmental sectors such as renewable energy. These sectors do not just require highly qualified workers.

PART 5 FUNDING AND OUTCOMES

49. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
50. The contract will be for the value of £929,357.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £929,357.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	590	200	£ 118,000.00
RQ01 Regulated Learning			£ 314,554.00
NR01 Non Regulated Activity			£ 314,553.00
PG01 Progression Paid Employment (EMP)	59	750	£ 44,250.00
PG03 Progression Education (EDU)	201	500	£ 100,500.00
PG04 Progression Apprenticeship (EDU)	30	750	£ 22,500.00
PG05 Progression Traineeship (EDU)	30	500	£ 15,000.00
Total of ESF Specification			£ 929,357.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

GREATER CAMBRIDGE AND GREATER PETERBOROUGH MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

The economic geography of Greater Cambridge Greater Peterborough is complex and diverse. The region is a high net contributor to the Exchequer and the cities of Cambridge and Peterborough are amongst the fastest growing in the country. However, this success has not been achieved across all areas and there are areas of deprivation that the LEP European Structural and Investment Funds (ESIF) Strategy is seeking to address. Alongside the attainment of recognised qualifications, equipping young people and adults with the right skills matched to the needs of businesses in the modern economy is vital.

The Combined Authority is currently in the process of developing their skills strategy. This will be informed but the work of the Cambridgeshire & Peterborough Independent Economic Review (CPIER). The full report will be available shortly. The final report will set out the context and economic potential of the Combined Authority area and will be used to inform strategic investments and the future work of the Combined Authority.

Previously, the LEP had commissioned a report to support the Area Review in December 2016 and provide partners and providers with a summary of 'Skills Conclusions' for the local area. This provides detail on key occupations that are underpinning our economy. Alongside it sits a report on the vacancies (and common skills requested in adverts) over the last year across our area.

The Combined Authority has a number of key strategic partners and would want to ensure the Contractor work closely with them to maximise the impact of activity, avoid duplication with existing provision and support local implementation. This would include our neighbouring LEPs, government agencies and local groups and networks.

The Combined Authority like all other LEP's is a strategic partner with the Careers & Enterprise Company working with schools to develop strategic Careers plans to improve outcomes for young people. Through this work we have identified that many young people are at risk of NEET due to their inability to access a Careers Education programme that fully addresses the expected Gatsby Benchmarks and expectations in the Careers Strategy around contacts with employers, experiences of the workplace, personal guidance and support.

<https://www.careersandenterprise.co.uk/schools-colleges/gatsby-benchmarks>

Research from the Education and Employers Taskforce shows that a young person who has four or more meaningful encounters with an employer is 86% less likely to be NEET and can earn up to 22% more during their career. In the

Careers Strategy, the government calls on schools to 'offer every young person seven encounters with employers, with at least one encounter taking place each year from years 7-13'. This is in line with the requirement set out in the Gatsby Benchmarks. In the Statutory Guidance published in February 2017, colleges are asked to give each young person an opportunity 'to participate in at least two employer encounters per year whilst they are on their study programme with at least one encounter being delivered through their curriculum area'. Today, this support is only happening in approximately 40% of the 578 schools that completed the Compass tool as part of the Careers and Enterprise Company's 'State of the Nation' report, published in October 2017. This is the result of some schools not yet making encounters available to all their pupils and some schools prioritising older year groups over younger ones.

If you would like to receive a copy of the areas ESIF Strategy, Area Review Skills Conclusion, and Emsi reports on local job posting and the local business profile please contact: info@cambridgeshirepeterborough-ca.gov.uk (stating ESF Funding in the subject line) or call 01480 277180 and ask to speak to someone in the ESF team

Local Authorities:

The LEP area covers 14 Local Authority districts. South Lincolnshire is a relatively recent edition to our area and ESF funds to support South Holland and South Kesteven were allocated to Lincolnshire LEP. In addition, we have the Cambridgeshire & Peterborough Combined Authority that makes up 6 of the 14 Local authority districts within our area. The Whole of the Combined Authority area is contained within this LEP area. With the exception of Rutland, all other local authority areas are also part of another neighbouring LEP. The Wider LEP foot print can be seen below.

The target area for this ITT is;

Cambridgeshire & Peterborough Combined Authority area

- Fenland
- Huntingdonshire
- East Cambridgeshire
- Cambridge and
- South Cambridgeshire
- Peterborough

Other areas included which form part of the wider LEP area are;

- Rutland
- West Norfolk & Kings Lynn
- St Edmundsbury
- Forest Heath
- The borders of South Holland & South Kesteven are eligible areas to support the delivery of provision BUT only where this focuses on the north side of the Combined Authority Area e.g. Peterborough or around Rutland. Any bids focused solely on the South Lincolnshire should be routed towards the Lincolnshire LEP call.

North Hertfordshire will be covered by the Hertfordshire LEP and Uttlesford will be covered by South East London LEP.

Key Priorities:

Geography/Priority Wards

A key focus of the Combined Authority is supporting the economic growth across our market towns. We would therefore welcome proposals that target Participants/schools/colleges operating in the following areas;

- St Neots
- Chatteris
- March
- Littleport
- St.Ives
- Whittlesey
- Ramsey
- Ely
- Soham
- Huntingdon
- Wisbech (garden town)

Priority Age Group

We recognise the value of early identification and intervention and therefore wish to see an emphasis on supporting those **at risk of NEET** (aged 15-16). However, any learner that meets eligibility would be acceptable and some proposals might have a narrow focus only supporting those already disengaged or with specific barriers. We are keen to see support for those that are high risk of NEET as well as those that are at risk due to a lack of aspiration, careers support and opportunity to access appropriate employability support/ learning and or post 16 provision (for whatever reason).

Target groups would include;

- Those in school/college at risk
- Those not attending schools or educated at home 15-16
- SEND learners
- Learners with an ECH plan aged 15-24
- Apprentices aged 16-18 who are at risk of losing their job due to underperformance or attendance who might become NEET

We would like to see considerable focus on those at risk of NEET and the embellishment of current provision to ensure that it can be tailored to meet the needs of young people;

Specific focus

- Developing aspiration
- Supporting young people to be self-aware and able to make informed decisions about their career, life and next steps
- Development of a careers plan for all young people
- Engagement with employers e.g. employer led projects or enterprise

- Mitigation of the negative impact of barriers operating on individuals e.g. mental health, care responsibilities or transport arrangements that limit access to work and or training.

PART 5 FUNDING AND OUTCOMES

51. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
52. The contract will be for the value of £2,114,032.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £2,114,032.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	1342	200	£ 268,400.00
RQ01 Regulated Learning			£ 716,691.00
NR01 Non Regulated Activity			£ 716,691.00
PG01 Progression Paid Employment (EMP)	134	750	£ 100,500.00
PG03 Progression Education (EDU)	456	500	£ 228,000.00
PG04 Progression Apprenticeship (EDU)	67	750	£ 50,250.00
PG05 Progression Traineeship (EDU)	67	500	£ 33,500.00
Total of ESF Specification			£ 2,114,032.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

GLOUCESTERSHIRE – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

Outcomes for most children and young people in Gloucestershire are good but achievement gaps between the performance of disadvantaged pupils and their peers remain stubbornly wide at all key stages and the gaps widen as pupils move through the school system. This links directly to a range of concerns about outcomes for particular groups including:

- Significant increase in school exclusions
- Rising number of children who are home educated
- Increasing number of children out of school for more than 20 days
- Rising numbers of children in care
- Attainment gap at post 16 for disadvantaged children and skills shortages in the county

There is therefore an identified need for support for those at risk of exclusion from schools/academies and those at risk of becoming NEET, as well as support across the county for those individuals who are already NEET.

There are approx. 400 NEETs per annum in Gloucestershire.

Several organisations and agencies already work with those at risk of exclusion/at risk of becoming NEET and with those already excluded/NEET and so the Contractor will need to work collaboratively with GFirst LEP, Gloucestershire County Council, schools, academies and other support organisations to ensure that their interventions dovetail with and complement the existing support arrangements.

Links to GFirst LEP's Strategic Economic Plan and ESIF Strategy can be found at:

<https://www.gfirstlep.com/about-us/our-vision/>

Links to national and local authority data and information on exclusions from schools/academies can be found at:

<https://www.gov.uk/government/statistics/permanent-and-fixed-period-exclusions-in-england-2016-to-2017>

Links to national and local authority data and information on NEETs can be found at:

<https://www.gov.uk/government/statistics/neet-statistics-quarterly-brief-october-to-december-2017>

Link to Gloucestershire Virtual School:

<https://www.gloucestershire.gov.uk/vschool/>

Local Authorities:

Gloucestershire County Council

Cheltenham Borough Council

Cotswold District Council

Forest of Dean District Council

Gloucester City Council

Stroud District Council

Tewkesbury Borough Council

Key Priorities:Geography/wards

The entire LOT Area so that all schools/academies with pupils at risk of exclusion/becoming NEET and all eligible NEETs in rural areas as well as the more urban areas (Cheltenham and Gloucester) are engaged and supported effectively.

Specific focus

Those in Gloucestershire schools, colleges and academies at risk of becoming permanently excluded/NEET to **prevent** them from becoming permanently excluded/NEET.

Engagement and support for young people who have already become NEET.

Support for both groups (at risk of becoming NEET and NEET) that includes:

- Work experience and effective links with employers to prepare for employment
- Mentoring
- Careers support that complements and enhances what the Participant already receive

Liaison with school SENCOs/other leads in schools for those at risk of exclusion

PART 5 FUNDING AND OUTCOMES

53. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.

54. The contract will be for the value of £1,800,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £1,800,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	1143	200	£ 228,600.00
RQ01 Regulated Learning			£ 610,075.00
NR01 Non Regulated Activity			£ 610,075.00
PG01 Progression Paid Employment (EMP)	114	750	£ 85,500.00
PG03 Progression Education (EDU)	389	500	£ 194,500.00
PG04 Progression Apprenticeship (EDU)	57	750	£ 42,750.00
PG05 Progression Traineeship (EDU)	57	500	£ 28,500.00
Total of ESF Specification			£ 1,800,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

GREATER LINCOLNSHIRE – TRANSITION

GEOGRAPHY / AREA OF DELIVERY

LEP background

Greater Lincolnshire has a population just over one million, dispersed over a large land mass almost double the size of Cornwall. There are around 44,000 businesses in the area and over 90% of these businesses have fewer than 10 employees. As a consequence engaging with employers across the whole of the LEP area can be challenging. Finding viable cohort sizes in our many rural economies is a well-known local barrier to learning.

The economy of Greater Lincolnshire has many strengths and the LEP's place marketing tool www.marketinglincolnshire.com highlights some of these advantages.

The Greater Lincolnshire Strategic Economic Plan, related sector strategies and the European Structural Investment Fund strategy are available on the website <https://www.greaterlincolnshirelep.co.uk/priorities-and-plans/strategies-and-plans/> The skills section of the LEP website has additional research including a large evidence base collected for the Area Review. See <https://www.greaterlincolnshirelep.co.uk/priorities-and-plans/priorities/priority-skills/>

The LEP has a number of private sector led Boards that contribute to its strategies, including the Employment and Skills Board, the Manufacturing Board, the Food Board and the Visitor Economy Board.

The Employment and Skills Board (ESB) works with a large number of stakeholders with the aim of influencing the training offer to business and residents so that it better meets local need.

There are significant and growing numbers of high value jobs in the LEP area and forecasts show that future job vacancies will require practical and technical skills *at a higher level than those currently held by the local labour market*. An ageing workforce adds to the challenge. Recent analysis of local Level 3 technical learning in relation to the availability of Level 3 technical jobs shows a mismatch.

In order to boost the economy and create the workforce that can fill the 200,000 job vacancies that are predicted to be available over the next ten years (as our industries grow, and as people retire) the LEP seeks to upskill all residents, in all sectors, across all communities. Those with no qualifications progressing to a Level 1 or 2 qualification that prepares them for work in our growing sectors, whilst those with a Level 2 supported to achieve a Level 3 or higher, those with a Level 3 to be supported into Level 4.

Job and apprenticeship vacancies exist in a wide range of occupations at various skills levels, as well as supervisor and manager positions, including

driving, construction, engineering, food processing, hospitality, nursing and other health and care roles, teaching, welding and many more. Some of our most important sectors suffer from traditional 'old fashioned' stereotypes that mean young people are not aware of the technological advances and great opportunities within them. These stereotypes must be challenged. It has been found that unemployed people, including graduates, are not aware of the array of jobs and careers available in the area and are uninspired by what they (incorrectly) believe is on offer. The LEPs website www.theworldofwork.co.uk is part of a current ESF project that is providing information to local schools, and facilitating employers to say what kinds of occupations they have/skills they need.

The proportion of youth unemployment in Greater Lincolnshire is higher than the national average.

Young unemployed people often feel that they are pushed/passed from one training scheme to another and they don't help them achieve what they want, which is a job. The LEP does not want this programme to fall into this trap.

Local Authorities:

Lincolnshire made up of 7 District Authorities:

Boston Borough Council

East Lindsey District Council

City of Lincoln Council

North Kesteven District Council

South Holland District Council

South Kesteven District Council

West Lindsey District Council

North Lincolnshire

North East Lincolnshire

Key Priorities:

The Service will deliver in the entire LOT Area. The LEP seeks delivery in each Local Authority area proportionate to the population and NEET figures, and not a greater proportion of delivery in areas of greatest population density.

The areas of Boston, East Lindsey, and West Lindsey which have had larger proportions of 18-24 NEET historically, in comparison to their populations.

Focus should be on:

- increasing the knowledge of local sectors, the specific skills needs and occupations within them;
- using, and enhancing information and resources on the existing website www.theworldofwork.co.uk;
- exposure to the world of work (work 'inspiration' experience), linking young people with employers (or employers with young people) of all types and sizes, exploring innovative ways to do this;
- help to overcome real and perceived transport/accessibility barriers to work or learning;

The Contractor must ensure that skills needs of our growth sectors are a priority, however the programme will be open to delivery of activity across all sectors.

The LEP's main growth sectors for focus on this Service are:

- Agri-food (food and drink manufacturing, agriculture, agri-tech),
- Manufacturing, (including engineering),
- The visitor economy (incorporating hospitality, leisure and retail across the whole LEP offer, not just coastal)
- Health & Care
- The low carbon sector, (including off-shore wind operations),
- Ports and logistics.

There is a seasonal impact on employment within the coastal area and the LEP would like to see an increase in sustainable employment.

As part of the Services, the Contractor will produce a development plan in response to the LEPs needs to identify additional activities, with identified roles and responsibilities and named contacts. The plan will be agreed and revised with the LEP on an annual basis. Plans could include research; co-ordination of labour market information; proposals to respond to skills needs of LEP's priority sectors; developing provider responsiveness; innovation and employer engagement. The Contractor will support the on-going implementation of the plan and provide regular updates to the LEP. There will be a template for the development plan, which will be a minimum requirement for the Contractor.

PART 5 FUNDING AND OUTCOMES

55. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.

56. The contract will be for the value of £1,620,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £1,620,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	1029	200	£ 205,800.00
RQ01 Regulated Learning			£ 549,100.00
NR01 Non Regulated Activity			£ 549,100.00

PG01 Progression Paid Employment (EMP)	103	750	£ 77,250.00
PG03 Progression Education (EDU)	350	500	£ 175,000.00
PG04 Progression Apprenticeship (EDU)	51	750	£ 38,250.00
PG05 Progression Traineeship (EDU)	51	500	£ 25,500.00
Total of ESF Specification			£ 1,620,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

GREATER MANCHESTER – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

Greater Manchester (GM) is one of the country's most successful city-regions. Home to more than 2.7 million people and with an economy bigger than that of Wales or Northern Ireland, our vision is to make GM one of the best places in the world to grow up, get on and grow old.

The GM LEP covers the same area as that of the Greater Manchester Combined Authority (GMCA), covering the 10 Local Authority (LA) areas of Bolton, Bury, Manchester, Oldham, Rochdale, Salford, Stockport, Tameside, Trafford and Wigan.

The Greater Manchester Strategy (GMS), called '*Our People, Our Place*', is a long term blueprint for the future which sets clear priorities for delivering our ambitions for economic growth and public service reform. The plan looks at ten priority areas which affect all GM residents and details how life will be improved for all who live in the city-region, from being ready for school, to starting work and growing old, as well as everything else in between.

(<https://www.greatermanchester-ca.gov.uk/ourpeopleourplace>)

This specification is primarily responding to challenges under **GMS Priority 2 – Young People equipped for life**, supports the delivery of a number of priorities within the GM Work and Skills Strategy 2016-2019

(https://www.greatermanchester-ca.gov.uk/info/20003/education_and_skills) and contributes towards aspirations laid out in GM ESIF Investment Plan.

For young people, the **GM Careers and Participation Strategy** will support the delivery of SMS (in particular the life readiness of young people) and highlights the need for a strategic approach to increasing the levels of participation for young people across the city region in order to minimise the potential impact that periods of being NEET can have and increase the life chances of our young people.

Greater Manchester has made steady progress in reducing both the number and proportion of young people not in education, employment or training (NEET) or unknown to local authority (LA) services over the past year – 6.4% in 2017/18 from 7.3% in 2016/17. However, performance varies significantly across the different localities in GM and some authorities remain a significant way away from meeting the ambition stated in the SMS for every area to be below the national averages for NEET and not known.

Analysis of Greater Manchester's NEET cohort over the course of the 2016/17 academic year showed that approximately 10% of young people aged 16 and 17 years old spent some time NEET, despite only 3.7% of young people reported

as NEET each month on average. This shows the NEET group is neither homogenous nor static; and that there are many more young people spending short periods of time out of provision than is commonly acknowledged.

The Services will support the implementation of the GM Careers and Participation Strategy and the work of Careers & Enterprise Company in GM by focusing on reducing the number of young people who are NEET and Not Known as well as focusing in prevention to those at risk of becoming NEET.

Greater Manchester is looking for a programme of support for young people that provides equitable provision between those at risk of NEET and NEET re-engagement. The Services must demonstrate added value with a clear offer which complements existing local and national support.

Local Authorities:

The Services will be delivered within the Greater Manchester Local Enterprise Partnership area. The Contractor will deliver services across all of the ten local authority areas within Greater Manchester.

- Bolton
- Bury
- Manchester
- Oldham
- Rochdale
- Salford
- Stockport
- Tameside
- Trafford
- Wigan

Key Priorities:

Priority should be given to NEET or at risk of becoming NEET who are:

- aged 15 to 20 years old (on the day they start on the Services) or
- aged 15 to 24 with an LLDD (in particular those who have an EHCP)
- a Care Leaver aged 15-24
- hardest to reach / 'hidden' young people who are NEET particularly those 18+ and at risk of long-term unemployment

These groups are starting points for identifying young people but it is recognised that multiple barriers are often present belying the complexities and challenges of working with these young people:

- young people with an EHCP
- young people with SEND support
- teenage parents
- young people with ESOL needs
- young people in LA Care / Care Leavers
- young ex-offenders
- young people diagnosed with emotional / mental health issues

- young people of school age who are in elective home education
- young people who have previously attended alternative provision
- young carers
- young adults who are unemployed but not accessing mainstream support from DWP
- young people with emotional health and well-being barriers

For those young people at risk of NEET the Contractor will work closely with young people in Pupil Referral Units, those on Alternative Provision, high NEET producing schools and academies and those young people in Colleges and Independent Training Providers.

Provision should include:

- Intense pastoral nurturing which is centred around the Participant
- Behavioral techniques such as resilience, emotional intelligence to help cope with re-engagement and make the transition to mainstream education and employment easier
- Life skills as part of preparation into adulthood (i.e. removing barriers such as financial management, housing support, addressing health issues).
- Bespoke provision at key transition points, during summer holidays, etc. to maintain engagement
- Provision that includes wrap around support in line with the principles of Study Programmes including retention on programme and steps to sustainable progression
- Sustained support once in provision

The GM LEP is clear that it not only wants improved participation but within that good progression outcomes reflecting the ambitions and previous attainment of the young person. As part of the Services, the Contractor will produce a development plan in response to the LEPs needs to identify additional activities, with identified roles and responsibilities and named contacts which will be agreed and revised with the LEP on an annual basis. Plans could include research; co-ordination of labour market information; proposals to respond to skills needs of LEP's priority sectors; developing provider responsiveness; innovation and employer engagement.

The Contractor will support the on-going implementation of the plan and provide regular updates to the LEP. The LEP will agree a template for the development plan, which will be a minimum requirement for the Contractor.

PART 5 FUNDING AND OUTCOMES

57. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.

58. The contract will be for the value of £7,866,200.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £7,866,200.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	4994	200	£ 998,800.00
RQ01 Regulated Learning			£ 2,665,825.00
NR01 Non Regulated Activity			£ 2,665,825.00
PG01 Progression Paid Employment (EMP)	499	750	£ 374,250.00
PG03 Progression Education (EDU)	1698	500	£ 849,000.00
PG04 Progression Apprenticeship (EDU)	250	750	£ 187,500.00
PG05 Progression Traineeship (EDU)	250	500	£ 125,000.00
Total of ESF Specification			£ 7,866,200.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

HEART OF THE SOUTH WEST – MORE DEVELOPED AND TRANSITION

GEOGRAPHY / AREA OF DELIVERY

LEP background

The Heart of the South LEP (HofSW) area encompasses the upper tier / unitary authority areas of Plymouth, Torbay, Somerset and Devon. With an economy worth £33.2bn in 2016 and a population of 1.7m, the area is the country's 10th largest LEP economically, and one of the Country's largest partnership areas geographically.

The HotSW benefits from an extremely mixed typology, hosting two notable cities (Exeter and Plymouth) alongside some of the Country's most well-known rural and coastal locations (Dartmouth, Torbay, Exmoor, the North Devon Coast). As such, the economic makeup of the HotSW is highly varied, with a strong focus upon manufacturing and higher value knowledge economic activity within the area's urban centre, whilst traditional rural and coastal industries, including agritech, food and drink, fisheries and tourism continue to remain important within wider rural and coastal locations.

For the purpose of European Funding, the HotSW area is divided into two distinct sub-areas, the more developed area containing the upper tier authority of Somerset, and the Transition area incorporating Plymouth, Torbay and Devon.

Whilst there are small differentials between the two areas, this gap has closed significantly over recent years due to improvements in employment and skills attainment within the Transition area, in part led by a recovering economy. As of June 2018, unemployment overall in the HotSW had reached 1.7% and the area benefitted from the highest level of economic activity since records began.

However, despite this success, significant challenges continue within both areas, notable within peripheral rural and coastal areas and amongst pockets of lingering deprivation within the HotSW towns and cities. These include ongoing challenges around skills achievement levels in education and adulthood; progression and aspiration rates within work; gaps within the labour market and around specialist skills and careers; and on tangible outcomes such as wage levels and higher value employment opportunities. These were of particular note in the districts of Torridge, North Devon, West Somerset, South Somerset and Sedgemoor; within parts of the urban areas of Torbay and Plymouth; and within specific wards within the Greater Exeter conurbation.

In light of the above, the HotSW has established a clear forward approach for prioritisation of economic activity across the partnership area. These are encapsulated within the Heart of the South West's [Strategic Economic Plan](#), completed in 2013, and [Productivity Strategy](#), completed earlier this year. This

includes a specific focus on People issues (e.g employment and skills), with an emphasis upon five areas of specific interest:

- Enhancement of Education, Aspiration and Guidance Opportunities;
- Promotion of Apprenticeships and Traineeships;
- Provision of Employability and Basic Skills;
- Technical Skills and Skills for the Workforces
- Higher Level Skills and Sectoral Specialisation

This focus upon skills extends into the ESIF Strategy for the area, with a strong focus on three priority concerns:

- Supporting those Furthest from the Labour Market - Targeting those furthest away from the market, who have been unemployed for the longest and those who have been unsuccessful in the work programme / other relevant programmes.

- Supported Approach for Young People - Support for young people to advance and avoid NEET status, through supplementary support programmes, coaching or other mechanisms.

- Tackling in Work Poverty - Providing support for those facing in work poverty (60% of the median national household income) to increase their earning potential. Projects with a focus on training and learning, careers advice and guidance, job search support and the extending opportunity to all.

https://heartofswlep.co.uk/wp-content/uploads/2016/09/May-2016-HotSW-ESIF-Strategy_0.pdf

With regards NEETS and those at risk of becoming NEET, the HotSW currently has multiple services and contracts in place within this policy area, these include:

- County led provision in the four upper tier areas for post 16 transition, advice and support;
- Career Enterprise Company led national provision around advice and guidance in school (delivered through Devon County Council);
- a range of related European supported provision, including the Hidden Talent programme and other ESFA opt in provision; and
- private sector led provision on the ground engaging with students and schools.

Ensuring services therefore do not duplicate and add value is a clear priority.

Steady progress has been made amongst the Heart of the South West's young people on the level of those not in education, employment and training ('NEET') since 2013, with the overall NEET rate amongst year 12-14 students across the peninsula falling to 4.3% in May 2018. This compares extremely favourably with the rest of the UK, where the rate was recorded at 11.2% during the same period, up 0.3% on the year before.

However, the agglomerated data for NEETs within the HotSW area continues to underplay a range of differentiated challenges amongst the 16-24 cohort, in particular amongst those with a protected characteristic. For example, the NEET rate amongst those leaving care in May 2018 was roughly 6 times higher than the local average, and twice the national average, whilst the rate amongst those with a learning difficulty was roughly 3 times the local average. Too often, those with a barrier to learning or work in May 2018 were still failing to fulfil their potential and found themselves outside of either work or the learning environment.

LOT 1 – More Developed

Local Authorities:

Mendip District Council
Sedgemoor District Council
Somerset County Council
South Somerset District Council
Taunton Deane Borough Council
West Somerset Council

Key Priorities:

Delivery within those areas which continue to underperform on NEET achievement when compared within regional averages, in particular the Districts of West Somerset and Sedgemoor, and the towns of Taunton and Yeovil.

A focus on those wards within the Taunton, Bridgwater and Yeovil conurbations which underperform when compared to District averages, notably:

- Halcon, Taunton
- Lyngford, Taunton
- Pryland Rowbottom, Taunton
- Eastgate, Taunton
- Sydenham, Bridgwater
- Quantock, Bridgwater
- Eastover, Bridgwater
- Hamp, Bridgwater
- Victoria, Bridgwater
- Bower, Bridgwater
- West, Yeovil
- Central, Yeovil
- East, Yeovil

The LEP has also therefore recently identified the following five areas as priorities for investment in supporting young people to avoiding becoming NEETS:

- the promotion of apprenticeship and traineeship opportunities within the HotSW;
- engagement and support for 15-24 year olds within a marginalised group / with a protected characteristics those emerging from care, with a disability or learning disability, from a BAME (black, Asian and

ethnic minority) community, or those from a deprived community / challenging socio-economic background.

- additional work experience and pre-employment training opportunities for 16-24 year olds, assisting with the transition and requirements of the world of work.
- younger lone parents to overcome the specific challenges they face in joining / progressing within the labour market.

The HotSW LEP will be seeking approaches which seek to build on particular areas of growth or opportunity within the area

- Opportunities emerging from the development at Hinkley Point, including around engineering, services and professional services / support; and
- Opportunities emerging from the Aerospace sector and related industries in the Yeovil / South Somerset area.

Support and integrate with both the emerging Careers Hub Pilot, recently announced by Government, and the West Somerset Opportunity Area programme, announced by the SoS for Education in 2016.

Lot 2 – Transition

Local Authorities:

Dartmoor National Park Authority
Devon County Council
East Devon District Council
Exeter City Council
Exmoor National Park Authority
Mid Devon District Council
North Devon Council
Plymouth City Council
South Hams District Council
Torbay Council
Teignbridge District Council
Torridge District Council
West Devon Borough Council

Key Priorities:

Delivery within those areas which continue to underperform on NEET achievement when compared within regional averages, in particular the Torbay and Plymouth authority areas, the Districts of North Devon and Torridge, and the towns of Exmouth and Newton Abbot.

A focus on those wards within the Exeter and Plymouth conurbation which underperform when compared to District averages, notably:

- St Peter and the Waterfront, Plymouth
- St Budeaux, Plymouth
- Ham, Plymouth

- Devonport, Plymouth
- Honicknowle, Plymouth
- Sutton and Mount Gould, Plymouth
- Budshead, Plymouth
- Wellswood, Plymouth
- Efford and Lipson, Plymouth
- Priory, Exeter
- Newton, Exeter

The LEP has also identified the following five areas as priorities for investment in supporting young people to avoiding becoming NEETS:

- the promotion of apprenticeship and traineeship opportunities within the HotSW;
- engagement and support for 15-24 year olds within a marginalised group / with a protected characterises those emerging from care, with a disability or learning disability, from a BAME community, or those from a deprived community / challenging socio-economic background.
- additional work experience and pre-employment training opportunities for 16-24 year olds, assisting with the transition and requirements of the world of work.
- younger lone parents to overcome the specific challenges they face in joining / progressing within the labour market.

The HotSW LEP will be seeking approaches which seek to build on particular areas of growth or opportunity within the area. Within the Transition area, this will include:

- Around the marine sector and associated advanced engineering opportunities within the Plymouth area;
- around photonics and electronics within the Torbay area;
- around digital industries and health care sectors within the Exeter areas; and
- within advanced manufacturing and engineering sector within the North Devon area.

As part of the Service, the Contractor will produce a development plan in response to the LEPs needs with identified roles and responsibilities and named contacts. The plan will be agreed and revised with the LEP on an annual basis. Plans could include research; co-ordination of labour market information; proposals to respond to skills needs of LEP's priority sectors; developing provider responsiveness; innovation and employer engagement. The Contractor will support the on-going implementation of the plan and provide regular updates to the LEP. A template will be provided for the development plan, which will be a minimum requirement for the Contractor.

PART 5 FUNDING AND OUTCOMES

LOT 1 – More Developed

59. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
60. The contract will be for the value of £180,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £180,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	115	200	£ 23,000.00
RQ01 Regulated Learning			£ 60,500.00
NR01 Non Regulated Activity			£ 60,500.00
PG01 Progression Paid Employment (EMP)	12	750	£ 9,000.00
PG03 Progression Education (EDU)	39	500	£ 19,500.00
PG04 Progression Apprenticeship (EDU)	6	750	£ 4,500.00
PG05 Progression Traineeship (EDU)	6	500	£ 3,000.00
Total of ESF Specification			£ 180,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

LOT 2 - Transition

61. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
62. The contract will be for the value of £405,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £405,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	258	200	£ 51,600.00
RQ01 Regulated Learning			£ 136,825.00
NR01 Non Regulated Activity			£ 136,825.00
PG01 Progression Paid Employment (EMP)	26	750	£ 19,500.00
PG03 Progression Education (EDU)	88	500	£ 44,000.00
PG04 Progression Apprenticeship (EDU)	13	750	£ 9,750.00
PG05 Progression Traineeship (EDU)	13	500	£ 6,500.00
Total of ESF Specification			£ 405,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

HUMBER - TRANSITION

GEOGRAPHY / AREA OF DELIVERY

LEP background

Skills levels in the Humber are improving but there is still much to do to close the productivity gap, address the low skills equilibrium and create a workforce that can maximise the opportunities presented by new private sector investments.

Despite improvements in skills levels, the Humber continues to be behind national averages for those with qualifications at level four and above and a higher percentage of the population have no qualifications. Low productivity and skills shortages affect some major sectors, posing a risk for the future.

NEET levels across the Humber are mixed. The East Riding and North Lincolnshire have levels of NEET lower than the national and regional averages, whereas Hull and North East Lincolnshire are both above the national average of 5.8% and the regional average of 5.6%.

In Hull 7.3% of young people aged 16-17 were classified as NEET or not known in May 2018, equating to 404 young people. North East Lincolnshire also experiences higher than average levels of NEETs and not knowns at 6.7%, equating to 233 young people.

As at May 2018, in the East Riding of Yorkshire 3.4% of young people aged 16-17 were classified as NEET or not known, equating to 234 young people. In North Lincolnshire, 5% of young people aged 16-17 were classified as NEET or not known, equating to 189 young people.

The East Riding of Yorkshire's primarily rural geography can result in issues surrounding rural isolation and the ability to access learning and work opportunities for those who do not have access to their own transport or where public transport is limited. This is also an issue across areas of North Lincolnshire.

The Humber ESIF Strategy, Humber Employment and Skills Strategy and Humber Strategic Economic Plans all recognise the importance of employment and skills to local growth. Links to these strategies are provided below:

Humber ESIF Strategy: <http://www.humberlep.org/strategies-and-deals/european-structural-and-investment-funds-strategy/>

Humber LEP Employment and Skills Strategy:
<http://www.humberlep.org/skills/employment-and-skills-strategy/>

Humber SEP: <http://www.humberlep.org/strategies-and-deals/the-humber-strategic-economic-plan/>

Like all Local Enterprise Partnerships, we are in a transition phase which is seeing the development of our Local Industrial Strategy, which builds on the work we have done through our Strategic Economic Plan. Research indicates a movement in some of our traditional sectors as well as a range of opportunities in new and emerging sectors. The Humber LEP has developed a Blueprint for a Humber Industrial Strategy which was launched in June 2018. This can be found at: <http://www.humberlep.org/lep-launches-blueprint-for-future-of-the-energy-estuary/>

Local Authorities:

East Riding of Yorkshire Council
North Lincolnshire Council
North East Lincolnshire Council

Key Priorities:

Geography

The Service must cover the Local Authority Areas listed above and the Contractor must ensure that there is equal access to opportunity in each of those Local Authority areas. Geographical coverage will be monitored as part of the project steering group.

Priority Age Group

Focus of activity should be on:

- Supporting those with mental health issues
- Addressing basic skills, including digital skills needs
- Work experience, including the use of Saturday / weekend employment and part-time work

Governance

The Contractor will be expected to take part in a quarterly project Steering Group which will include the Humber LEP, provider partners and other relevant stakeholders. The Contractor will provide quarterly reports to the Humber LEP which will be fed into its Employment and Skills Board. Data provided should be broken down to Local Authority area.

PART 5 FUNDING AND OUTCOMES

63. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
64. The contract will be for the value of £792,715.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £792,715.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	504	200	£ 100,800.00
RQ01 Regulated Learning			£ 268,833.00
NR01 Non Regulated Activity			£ 268,832.00
PG01 Progression Paid Employment (EMP)	50	750	£ 37,500.00
PG03 Progression Education (EDU)	171	500	£ 85,500.00
PG04 Progression Apprenticeship (EDU)	25	750	£ 18,750.00
PG05 Progression Traineeship (EDU)	25	500	£ 12,500.00
Total of ESF Specification			£ 792,715.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

LANCASHIRE - TRANSITION

GEOGRAPHY / AREA OF DELIVERY

LEP background

The Lancashire Local Enterprise Partnership (LEP) spans the areas supported by Lancashire County Council, Blackburn with Darwen Unitary Authority and Blackpool Unitary Authority. The LEP is home to a population of 1,485,042 people, just over one fifth of the North West total (20.6%). The economy is a mix of urban, rural and coastal communities. There are 52,100 businesses in Lancashire, of which 98% are SMEs.

The LEP's Strategic Economic Plan sets out the growth ambitions for the next 10 years providing a clear focus on realising the potential of the whole of Lancashire. The focus is to foster the right conditions for growth: to invest in innovation, skills, enterprise and infrastructure, to accelerate the achievement of its full economic potential. As the fourth largest economy in the north of England, Lancashire offers, through its ESIF Strategy, a mechanism to use ESF Funds to invest in opportunities that will support economic growth and well-being.

A key priority for the LEP is skills & employment; recognising the LEP's role in enabling and achieving a better balanced, skilled and inclusive labour market which underpins and contributes to economic well-being and growth across the County. The Lancashire Skills and Employment Strategic Framework is structured into 4 themes: Future Workforce, Skilled & Productive Workforce, Inclusive Workforce and An Informed Approach and articulates the priorities for Lancashire. The Strategic Framework is available here:

<https://www.lancashirelep.co.uk/lep-priorities/skills-employment/skills-and-employment-strategic-framework-2016-2021.aspx>

A robust evidence base underpins the framework and identifies key issues across Lancashire – this includes sector skills studies, and key skills and employment data. In April 2018, the Lancashire Labour Market Intelligence (LMI) Toolkit was published, providing up-to-date data and a range of information broken down by the 6 Travel to Work areas in Lancashire; the framework will be refreshed in sequence but the key issues and focus remain the same. The evidence base can be accessed here:

<https://www.lancashireskillshub.co.uk/about-us/evidence-base/>.

Lancashire has a number of groups whose low or lack of qualifications will prevent them from accessing the benefits of growth. This affects a number of groups but in particular young people not in employment, education and training (NEET).

Over 2000 young people in Lancashire aged 16-17 are NEET or their current activity is Not Known. 18% of 16-19 year olds have no qualifications.

Included in the evidence base is a series of 'Gap Analysis' reports which give details of the range of flexible provision available to young people, analysis of geographical gaps in provision and research into the vulnerable characteristics of young people in the area.

Local Authorities:

There is one upper tier local authority and two unitary authorities in the area:
Lancashire County Council
Blackburn with Darwen Borough Council
Blackpool Borough Council

Lancashire County Council is made up of the following district/borough councils:
Burnley, Chorley, Fylde, Hyndburn, Lancaster, Pendle, Preston, Ribble Valley, Rossendale, South Ribble, West Lancashire and Wyre.

Key Priorities:

Priority will be given to young people resident or educated in Blackburn with Darwen Borough Council, Blackpool Borough Council and Lancashire County Council. Within these geographic areas, the Services should provide a specific focus on the following:

- **Blackburn with Darwen Unitary Authority Area** – The Services should focus on all areas of the borough, with particular emphasis on the most deprived wards, such as Shadsworth with Whitebirk, Wensley Fold and Sudell.
- **Blackpool Unitary Authority Area** – The Services should focus on all areas of the borough, with particular emphasis on those wards with the highest proportion of the NEET group, such as Talbot, Claremont and Bloomfield.
- **Lancashire County Council** – The Services should focus on all twelve districts within the Lancashire County Council geography. Fylde and the Ribble Valley will be targeted but have not identified priority wards. In the other 10 districts particular emphasis should be given to the following wards:
 - **Burnley** - Bank Hall, Brunshaw, Daneshouse with Stoneyholme, Gawthorpe, Lanehead, Rosegrove with Lowerhouse and Trinity
 - **Chorley** - Chorley South-East and Chorley South-West
 - **Hyndburn**- Spring Hill, Central and Church
 - **Lancaster** – Harbour, Heysham North, Central and South, Poulton and Skerton
 - **Pendle**- Bradley, Southfield and Clover Hill
 - **Preston** – Brookfield, Deepdale, Fishwick, Ingol, Larches, Ribbleton, Riversway, St George's, St Matthew's and Town Centre
 - **Rossendale** – Greensclough, Hareholme and Irwell
 - **South Ribble**- Lowerhouse
 - **West Lancashire** – Moorside, Tanhouse and Skelmersdale South
 - **Wyre** – Pharos and Rossall

Priority Age Groups –

Focus should be given to young people aged 15-18

- 15-16 for those at risk of becoming NEET,
- 16-18 and 19-24 with LDD who are NEET

Services for 15-16-year olds at risk of becoming NEET are to be aimed at strengthening the transition into post-16 learning for young people who find this particularly difficult. The services should provide tailored support for each young person, with intensive personal guidance and help to develop their understanding of the post 16 opportunities available to them. They will typically be for young people who are not accessing a full timetable and have a range of barriers to successful transition post-16.

16-18 NEET and 19-24 NEET with LDD

The Services provided for LLDD and other vulnerable groups must address participation, retention, achievement and the progression of young people with certain disadvantages. The Services will support the sustained engagement, transition and progression through creation of individual support packages, appropriate to the particular needs of the vulnerable young person through joint working across services and support agencies, including third sector organisations, in order to pool key information and create an appropriate support package to support young people in to sustained education or employment.

16-18 and 19-24 with LDD at risk of becoming NEET

The Services include extra support to the study programmes for 16-18 year olds at risk of becoming NEET focusing on Participants that will need more support to remain engaged and successfully complete their learning. This should be additional to any existing student support offer within their place of learning.

It is expected that there is an equal balance of Participants who are fully NEET with those 15-16 at risk and those 16-18 including 19-24 with LLDD at risk groups.

Specific focus

The following requirements have been raised by local authorities as key to any programme aiming to support young people in the area:

- A focus on employability skill support for 17 and 18 year olds
- Dedicated support and advocacy for young people at transition points
- Varied, flexible, individually tailored programmes, which are focussed on robust clear goals including a work experience offer that gives a taster of learning and work skills alongside a clear progression pathway into mainstream learning

Recent research into vulnerable characteristics of young people in the area has highlighted that young people with the following will need particular support:

It is expected that Participants will have at least one or more of these barriers to engaging in learning

- Mental health issues
- Emotional and behavioural issues
- Other health issues
- Family issues
- Learning difficulties or disabilities
- Children in care or leaving care
- Young people in poverty
- Young offenders
- Drug and alcohol misuse

The Contractor shall complete a Development Plan that address activities for example; research, responding to skills needs of the LEP's priority sectors, CPD activities, mechanisms for increasing engagement of NEETs and demand for apprenticeships, building capacity and responsiveness, new product development and innovation and other allied activities. This will include maintenance and development of the interactive map of young people's flexible provision in Lancashire.

The Contractor will need to allocate resource to work in partnership with Lancashire's Skills Hub basis, to co-ordinate delivery between this project and other opt-in projects and directly matched ESIF projects.

The Contractor shall create and manage a steering group with relevant local stakeholder, which will report into the LEP via the Skills and Employment Board. The Contractor will provide the LEP with regular performance reports on delivery and other activity detailed in the plan.

PART 5 FUNDING AND OUTCOMES

65. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.

66. The contract will be for the value of £1,817,021.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £1,817,021.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	1154	200	£ 230,800.00
RQ01 Regulated Learning			£ 615,736.00
NR01 Non Regulated Activity			£ 615,735.00
PG01 Progression Paid Employment (EMP)	115	750	£ 86,250.00
PG03 Progression Education (EDU)	392	500	£ 196,000.00
PG04 Progression Apprenticeship (EDU)	58	750	£ 43,500.00
PG05 Progression Traineeship (EDU)	58	500	£ 29,000.00
Total of ESF Specification			£ 1,817,021.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

LEEDS CITY REGION – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

Local Economic Context

Leeds City Region is the biggest city region economy in the country, with an annual output of £64.6bn representing 5% of the English total. It hosts 126,000 businesses, 3 million residents and an employed workforce of 1.4m. Nine Higher Education institutions and 14 Further Education Colleges are based in the City Region, which is home to a student population of around 300,000.

Despite the City Region's undoubted economic strengths and assets, it is not realising its full potential. The decline of heavy industry has left a legacy of pockets of serious deprivation and an economy that is less productive than those in many other parts of the country.

The LEP's revised vision for the City Region is to be a globally recognised economy where good growth delivers high levels of prosperity, jobs and quality of life for everyone. This revised vision places a greater emphasis on "good growth", where a radical uplift in growth, productivity and business success goes hand in hand with quality jobs that connect all people and places to opportunity and improved quality of life. Achieving the vision will mean that our economy becomes stronger, more dynamic and resilient, and will be on course to consistently improve performance compared to national averages and international competitors over time.

The original Leeds City Region Strategic Economic Plan (SEP) was agreed in 2014, and has been updated to reflect the new focus on good growth and to account for economic change since the initial publication. The following thematic priorities were set out in the revised SEP:

PRIORITY 1: Growing Businesses

PRIORITY 2: Skilled People, Better Jobs

PRIORITY 3: Clean Energy and Environmental Resilience

PRIORITY 4: Infrastructure for Growth

Local Challenges

The Services will be delivered within the Calderdale and Wakefield areas of West Yorkshire and within York, Harrogate, Selby and Craven districts of the Leeds City Region Local Enterprise Partnership area.

As of March 2018 there was a total of 1,275 young people of academic age 16 and 17 who were NEET or whose activity was not known across the districts of Calderdale, Wakefield, York and North Yorkshire LEA (which includes Harrogate, Selby and Craven).

They accounted for 4.8% of the total young people of this age who were known to their respective local authorities. The following table provides a breakdown at district / LEA level.

Table: Young people of academic age 16 and 17 who are NEET or whose activity is not known, March 2018

	Academic age 16 and 17 year olds	NEET	Not known	Total NEET / not known	% of young people of academic age 16/17
Calderdale	4,850	155	50	205	4.2%
Wakefield	6,952	261	154	415	6.0%
York	3,467	100	44	144	4.2%
North Yorkshire	11,173	161	350	511	4.6%
Total	26,442	677	598	1,275	4.8%

Source: National Client Caseload Information System

These figures take no account of the young people aged 18-25 who are also NEET, since these figures are no longer required for statutory purposes. The available evidence from local authorities suggests that this group is larger than the 16-17 cohort.

There were around 480 care leavers aged 17-18 and 1,290 care leavers aged 19-21 in the Leeds City Region, as of the end of March 2017 (figures include the whole of North Yorkshire LEA). Care leavers of all ages are less likely to be in education, employment or training. For care leavers aged 17-18 the proportion in education, employment or training ranges from 55% in Calderdale, to 66% in North Yorkshire, 70% in Wakefield and 73% in York; this compares with a national average of 62%. For care leavers aged 19-21 the proportion in education, employment or training ranges from 51% in Calderdale, to 53% in Wakefield, 58% in North Yorkshire and 74% in York; this compares with a national average of 50%. (Source: Children looked after in England including adoption: 2016 to 2017. Department for Education, 2017.

<https://www.gov.uk/government/statistics/children-looked-after-in-england-including-adoption-2016-to-2017>)

Attainment of looked after children in the target areas is particularly low relative to the overall average. For example, the Key Stage 4 average Attainment 8 scores for this group stand at 30.2, 16.5, 21.4 and 15.0 for Calderdale, Wakefield, York and North Yorkshire respectively (based on 2017 data).

Local Authorities:

Calderdale and Wakefield in West Yorkshire
the overlapping areas of York, Harrogate, Selby and Craven only.

Key Priorities:

Calderdale

A specific focus is required on those at serious risk of NEET in years 10 (aged 15 as a minimum) and 11 in schools/PRU where one or more of the factors detailed below apply:

- Excluded or persistent truant from school

- Disadvantage (eligible for free school meals)
- Mental health pre 16 incorporating intensive holistic individual support and group work when appropriate
- SEN and health disabilities
- Contact with children's care services
- Particular behaviours including smoking, trying cannabis, fighting, shoplifting and vandalising
- Older sibling who is NEET

In addition a focus is required on those who are Electively Home Educated and school refusers in years 10 (age 15 as a minimum) and 11, this cohort will also require the mental health support described above.

NEET priority groups are:

- Resident in Sowerby Bridge, Ovenden, Park, Town, Luddendenfoot and Illingworth and Mixenden wards.
- 17 year olds
- Low level achievers (no qualifications, Level 1 and below)
- Pregnant young women & young parents
- Young people who are 6 months plus NEET.
- Those with emotional health and wellbeing difficulties

Wakefield

Target group 15-17 year olds at risk of NEET in school or NEETs who have left school (up to and including those aged 24 where applicable).

Specific issues which should be addressed include:

- Mental health pre 16 –including specific individual support and also preventative work with schools some of which may be delivered in groups
- Substance misuse pre (preventative) and post 16 (responsive) – including specific individual support and preventative work with schools some of which may be delivered in groups. For all groups there would need to be a focus on legal highs and the links to sexual exploitation
- Young people with a history of offending particularly those with a Youth Offending Team (YOT) order or those who have previously had a YOT order
- Teenage parents - including those who may have other considerations in relation to the ways in which they can engage
- Young People with Health Needs and /or SEND/disabilities
- Asylum seekers
- Children Looked After
- Children leaving care up to and including the age of 24
- Other vulnerable groups which have high numbers of NEET at that time

York, Harrogate, Selby & Craven

Pre-16

Target group 15-16 year olds at risk of NEET in school (incl. those home educated) Years 10 (age permitting) and 11 and where one or more of the factors detailed below apply:

- Excluded or persistent unauthorised absentee from school
- Disadvantage (eligible for free school meals)
- SEND / EHCP and health disabilities (mental health issues are rising rapidly)
- Contact with children's care services and the early intervention
- Children and young people are part of the Troubled Families Programme.
- Older sibling who is NEET
- Predicted attainment is below Level 2

For those attending local Pupil Referral Units the Service must have a more flexible 'non-regulated' four term intensive support programme when needed, starting summer term of Y10 (age permitting) and which provides post-16 in-progression support too.

Post-16

- Early leavers from the FE sector – Year 12, aged 16 / 17 who drop out of FE provision in York and Harrogate during their first two terms.
- Special School students in Years 12 – 14 (aged 16-24) at Applefields (York) and Brooklands (Skipton) with SEND / EHCP and in particular those with high needs

Preventative NEET activity - Activity that has worked well to date, includes:

- Employability skills
- Functional skills
- Regulated vocational qualifications
- Flexible non-regulated activity (particularly for young people excluded and attending Danesgate Pupil Referral Unit in York)
- 1:1 mentoring / coaching / advice and guidance
- Work Experience / experiences of work
- Employer encounters
- Continued key worker / mentor support in the first 6 months of the progression destination to secure a sustainable outcome

NEET priority groups are:

- Low level achievers (80% of NEETs have no qualifications, Level 1 and below)
- Care Leavers up to the age of 21
- Pregnant young women
- Young parents
- Children and young people who are part of the Troubled Families Programme
- Young people who are 6 months plus NEET
- SEND / EHCP and, in particular, those with High Needs
- Those with self-declared mental health issues (ie: no need to have proof of SEND or EHCP, as there are an increasing number of young people that have been undiagnosed)
- Youth offenders
- Resident in the York wards of Westfield, Heworth, Clifton and Hull Road

- Residents in the Selby Town wards of Selby West and Selby East, that fall into the 20% most deprived areas in the country; Selby East (Abbots Road) ranks 10% most deprived in education, skills and training. 26% have no qualification and 25% of children are from low income families. For Selby West (Flaxley Road and Charles Street), 39% of residents have no qualifications, 17% are unemployed and 33% of children are from low-income families.

Activity that has worked well, includes the list cited under preventative NEET.

In addition, for youth offenders given their complex needs provision should be intensive holistic individual support to get them to a point where they are ready and able to participate in education, training or supported work. The outcome measure sought is a sustained EET destination.

To reflect need the LEP wants funding allocated:

20% Calderdale

24% Wakefield

56% York, Harrogate, Craven and Selby

This allocation will be monitored through the steering group and funds re-allocated if there is a need identified.

PART 5 FUNDING AND OUTCOMES

67. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.

68. The contract will be for the value of £1,153,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £1,153,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	732	200	£ 146,400.00
RQ01 Regulated Learning			£ 390,550.00
NR01 Non Regulated Activity			£ 390,550.00
PG01 Progression Paid Employment (EMP)	73	750	£ 54,750.00

PG03 Progression Education (EDU)	249	500	£ 124,500.00
PG04 Progression Apprenticeship (EDU)	37	750	£ 27,750.00
PG05 Progression Traineeship (EDU)	37	500	£ 18,500.00
Total of ESF Specification			£ 1,153,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

LIVERPOOL CITY REGION – MORE DEVELOPED AND TRANSITION

GEOGRAPHY / AREA OF DELIVERY

LEP background

The [Liverpool City Region Combined Authority Skills Strategy 2018](#) identifies:

- a key outcome of 'a higher percentage of our young people have good attainment levels in English, Maths and Digital skills, and higher levels of work readiness.'
- 'inactivity remains a significant challenge, particularly among younger people.'
- 'poor educational performance limits progression routes into work for individuals and the availability of skills in the labour market. Achievement at Key Stage 4 varies significant across the City Region, with Wirral and Halton schools above the national average, but other local authority areas are underperforming, most significantly in Knowsley.'

Other local work has identified:

- The 16-18 cohort decline in the Liverpool City Region is greater than for the North West: 16-19 numbers in Liverpool City Region do not return to 2014 levels until 2028, 4 years later than the North West and five later than England.
- NEET statistics in the City Region are higher than the North West average, with some areas 'not known' figures also high, due to a number of factors:
- a recent loss of a number of Independent Training Providers following OFSTED inspections has resulted in lower participation and local capacity to deliver 16-18 Study Programmes;
- a decline in the participation of 16-18 Apprentices and Traineeships and study programme provision within the Colleges and providers that serve the City Region;
- Apprenticeship participation for 16-18 of City Region residents has fallen between 2015/16 and 2016/17.

Liverpool City Region Combined Authority, the LEP, employers, colleges, training providers, universities, trade unions, third sector organisations and public agencies, and its partners support a collaborative approach to tackling the employment and skills challenges.

The Contractor should be mindful of aligning the delivery with and alignment with the [Liverpool City Region's ESIF Strategy 2014-2020](#), the [Liverpool City Region Skills Strategy](#), its ongoing [Skills for Growth](#) work and [Growth Strategy](#); along with the [ESF Operational Programme 2014-2020](#).

LOT 1 – More Developed Local Authorities:

Halton

Key Priorities:

Key Priorities for NEET:

- Priority Geography/wards: Halton with a particular focus on identified areas of high NEET prevalence
- Priority Age Group: 16-18 year olds

LOT 2 - Transition

Local Authorities:

Knowsley

Liverpool

Sefton

St Helens

Wirral

Key Priorities:

- Priority Geography/wards: Knowsley, Liverpool, Sefton, St Helens, and Wirral; with a particular focus on identified areas of high NEET prevalence
- Priority Age Group: 16-18 year olds

The Liverpool City Region Participation and Skills Strategy (PaSS) group has agreed that:

- local need is for intense intervention followed by sustained mentoring and pastoral support;
- activity should focus on the 1:1 mentoring for high needs NEET individuals in order to increase engagement;
- the Contractor shall work with Local Authority's Engagement Teams to identify the young people for the programme to ensure there is not a duplication of efforts;
- work with Local Authority's Engagement Teams to allow contract efficiencies and referral points of contact with each Local Authority.
- the successful applicant should evaluate the ongoing impact of the programme by:
 - i) completing individualised actions plans for each participant and,
 - ii) agreeing measurable planned outcomes for each learner.

The Liverpool City Region PASS Group will help further define local level engagement needs based on current NEET rates in each Local Authority area.

A NEET working group was established following the Liverpool City Region Area Based Review 2017. The working group identified the following findings regarding NEET in the City Region:

- a risk of parachuted non-mainstream provision, aimed at supporting NEET, having an adverse effect on the participation of 16-18 year olds in

mainstream learning and future annual allocations of funding from the Education and Skills Funding Agency to local providers;

- geographical 'hot spots' of NEET within local authority areas to be addressed by cluster groups of Local Authorities and learning and skills providers;

- a gap in the engagement of NEET young people across the City Region;

- a gap in the pastoral support in the form of 1:1 mentoring that offers continuity to those at risk of becoming NEET and continues once engaged in mainstream provision to support retention in learning;

- an increase in the proportion of young people experiencing mental health issues which contributes to a barrier to learning.

The Contractor shall:

- i) engage local NEET Participants, prioritising those aged 16-18 with intense intervention followed by sustained mentoring and pastoral support;

- ii) have the physical resources and facilities to directly deliver in Liverpool City Region NEET hotspots to avoid unnecessary travel by Participants;

- iii) work in co-operation with local mainstream providers of ESFA study programme Colleges and providers and provision (including traineeships);

- iv) report the progress of the programme to the local 14-19 Participation Achievement and Skills Strategy (PASS) NEET working group and Liverpool City Region Combined Authority;

- v) share data on specific Participants and ensure GDPR compliance in sharing Participant data with local authorities to enable them to meet their statutory duties for NEET reporting to the Department for Education.

- vi) work with the Local Authority's Engagement Teams in the local authority areas to identify the young people for the programme to ensure there is not a duplication of efforts.

- vii) work with the Local Authority's Engagement Teams in the local authority areas to allow contract efficiencies and referral points of contact.

- viii) evaluate the ongoing impact of the programme by completing individualised actions plans for each participant and agreeing measurable planned outcomes for each learner.

As part of the Services, the Contractor will produce a development plan in response to the LEPs needs, with identified roles and responsibilities and named contacts. The plan will be agreed and revised with the LEP on an annual basis. Plans could include research; co-ordination of labour market information;

proposals to respond to skills needs of LEP's priority sectors; developing provider responsiveness; innovation and employer engagement. The Contractor will support the on-going implementation of the plan and provide regular updates to the LEP. A template for the development plan will be provided which will be a minimum requirement for the Contractor.

PART 5 FUNDING AND OUTCOMES

LOT 1 – More Developed

69. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
70. The contract will be for the value of £225,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £225,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	143	200	£ 28,600.00
RQ01 Regulated Learning			£ 76,325.00
NR01 Non Regulated Activity			£ 76,325.00
PG01 Progression Paid Employment (EMP)	14	750	£ 10,500.00
PG03 Progression Education (EDU)	49	500	£ 24,500.00
PG04 Progression Apprenticeship (EDU)	7	750	£ 5,250.00
PG05 Progression Traineeship (EDU)	7	500	£ 3,500.00
Total of ESF Specification			£ 225,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

LOT 2 – Transition

71. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
72. The contract will be for the value of £2,025,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will

commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £2,025,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	1286	200	£ 257,200.00
RQ01 Regulated Learning			£ 686,275.00
NR01 Non Regulated Activity			£ 686,275.00
PG01 Progression Paid Employment (EMP)	129	750	£ 96,750.00
PG03 Progression Education (EDU)	437	500	£ 218,500.00
PG04 Progression Apprenticeship (EDU)	64	750	£ 48,000.00
PG05 Progression Traineeship (EDU)	64	500	£ 32,000.00
Total of ESF Specification			£ 2,025,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

LONDON CENTRAL – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

ESF in London

ESF in London is managed by the Greater London Authority who act as the Intermediate Body for ESF under the strategic direction of the Mayor and the London Economic Action Partnership (LEAP).

The LEAP produced a detailed European Structural and Investment Fund (ESIF) Strategy in 2014 detailing how ESF should support the capital's Jobs and Growth aims. The LEAP has been allocated approx. £529m for the delivery of the ESIF Strategy for London 2014-20. <https://lep.london/publication/european-funding-strategy-2014-20>.

The ESIF Strategy for London builds on the LEAP's Jobs and Growth Plan. Alongside London's successes there are many challenges; juxtaposed with highly successful agile and profitable labour markets are significant pockets of deprivation, worklessness and economic underperformance. The residents of many London boroughs do not possess the skills or opportunities to share in the successes of local markets. London's allocation of funding allows the LEAP to develop a responsive and relevant portfolio of activities to tackle the ESIF strategy challenges.

The LEAP, through the GLA's European Programmes Management Unit, is working with the ESF Co-Financing Organisations (CFOs) to ensure a comprehensive package of ESF provision is in place for the second half of the ESF 2014-20 programme. More information about the London ESF 2014-20 programme can be found at https://lep.london/content_page/european-social-fund

NEET context in London

Although the proportion of young people in London who are NEET has fallen over the last five years, it is still the case that nearly one in ten (83,000) 16-24 year olds in the city are NEET. April 2018 figures from NCISS show that over 8,000 16 and 17- year olds in London are NEET or their destination is not known.

The employment rate tends to be lower for young people (aged 16-24). In London, 21% of people aged 16-19, and 64% of people aged 20-24, were employed in 2016, against a London-wide average of 74%. Partly this reflects higher rates of participation in full-time education when young, but overall unemployment for young people also remains higher. In London, the youth unemployment rate (the proportion of economically active young people either in work or out of work but looking for work) who are not working is 28% among 16-19 year-olds, and 11% among 20-24 year-olds, against a London-wide average of 6%¹.

¹ Data sources: London Datastore, 16-18 NEETS by borough, 16-24 NEETS by region, & borough <https://data.london.gov.uk/dataset/young-people-not-employment-education-or-training-borough>; and Equality, Diversity and Inclusion Evidence Base for London <https://data.london.gov.uk/dataset/equality--diversity-and-inclusion-evidence-base-2018>

The LEAP will invest £9m ESF across 4 contract package areas to support young people who are NEET to improve their education, employability and personal skills and help them to progress into sustained education, training or employment.

Greater London Authority ESF Youth provision 2019-23

In addition to this investment through the ESFA, the GLA CFO, is working with the LEAP to design a range of ESF projects for young people NEET or 'at-risk' of NEET, which will be procured later this year. While maintaining London's excellent school record, the Mayor wants to improve outcomes for less advantaged children, especially children in care and children with SEND. Just 17% of looked-after children and less than a third of SEND children in London achieved five good GCSEs, including English and maths.²

All young Londoners deserve a city that works for them but too many young people leave education at Key Stage 5 (before age 19) without formal qualifications and appropriate life skills. To make the most of London's opportunities, children and young people need to be able to move successfully into post-16 education, to access training, work or higher education.

The GLA youth ESF programme is made up of the following strands:

- **Occupational Skills Programmes** supporting young people NEET with industry-relevant and pre-apprenticeship skills in key London sectors, leading to sustained employment outcomes.
- **Continuing Participation** for 15-19-year olds who are at risk of becoming NEET to improve their retention and achievement rates.
- **Gangs prevention** project offering intensive and long-term support for young people who are involved in, or at risk of being involved in gangs, supporting them to return to education or on to employment.
- Tailored support into sustained employment or education for **young people who are NEET with learning difficulties and disabilities**.
- Targeted support for **young people who are NEET and have specific complex needs or characteristics** - e.g. care leavers, people with alcohol or substance misuse issues, homeless people etc.
- **Social action outreach and wrap-around pilot** to engage young people who are NEET to facilitate increased participation in "social action" programmes (e.g. the National Citizens Service (NCS), Duke of Edinburgh Awards etc.) and improve outcomes into education and work from these programmes for these groups.
- **Careers Clusters**, building on the previous successful pilots, bringing schools and colleges together to develop employer-focused activities for pupils, help teachers understand London's job opportunities and support pupils to access work placements and internships.

London ESF Youth Programme – 2019-23

Collectively these projects will form the London ESF Youth Programme – 2019-23. All Contractors involved in delivering the ESF Youth Programme, whether ESFA or GLA funded, will be expected to work together closely, referring to other strands within the Programme where alternative provision may be better suited to the needs of the young person.

² GLA (2017) *Annual London Education Report 2017*

The Contractor will also be expected to actively participate in any groups or structures established by the LEAP to support the delivery of the ESF Youth Programme.

More information on the GLA's planned ESF youth projects can be found on the LEAP website.

Local Authorities:

Four LOTS will be procured across the London LEP area, one per Borough Sub-Regional Partnership area as illustrated on the map below.



Central London Lot:

Camden
City
Hackney
Haringey
Islington
Kensington & Chelsea
Lambeth
Lewisham
Southwark
Tower Hamlets
Wandsworth
Westminster

The Contractor must cover **all** boroughs within a Lot Area

Key Priorities:

- The Service should support the delivery of the Mayor's priorities for skills and employment provision in the capital as set out in the Skills for

Londoners strategy <https://www.london.gov.uk/what-we-do/business-and-economy/skills-and-training/skills-londoners-strategy-2018>

- The programme aims to support young people into sustained employment, education or training (EET) for 6 months (26 weeks out of 32 weeks). The Contractor shall report to the LEAP on the number of young people sustained in EET.
- The delivery model will require Participant engagement activities, on-programme support, activity to engage local partners and employers, support into work or education, and support for the Participant to sustain their EET outcome.
- The Service should complement activity being funded through the GLA's planned programme
- The Contractor will need to work closely with, local authorities, schools, colleges, training providers, voluntary sector organisations, employers and other ESF provision.
- The Contractor must promote their activities to organisations delivering, and Participants taking part in, the Mayor's Young Londoners Fund. The Young Londoners Fund was launched to help and support children and young people to fulfil their potential, particularly those at risk of getting caught up in crime. www.london.gov.uk/mayors-young-londoners-fund

Target Group:

- Young people aged 16-24 not in education, employment or training (NEET). Support for young people at risk of NEET are not the target group therefore a discussion with the LEAP on the need of offering this provision is required in order to gain support
- Given London's demographics, at least 56% of young people engaged should be from an ethnic minority.

London Employability Performance Rating

The Contractor shall participate in the London Employability Performance Rating. Further information about the London Employability Performance Rating can be found on the Greater London Authority's website:

<http://data.london.gov.uk/london-employability-performance-rating/>

PART 5 FUNDING AND OUTCOMES

73. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
74. The contract will be for the value of £3,495,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £3,495,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	2219	200	£ 443,800.00
RQ01 Regulated Learning			£ 1,184,475.00
NR01 Non Regulated Activity			£ 1,184,475.00
PG01 Progression Paid Employment (EMP)	222	750	£ 166,500.00
PG03 Progression Education (EDU)	754	500	£ 377,000.00
PG04 Progression Apprenticeship (EDU)	111	750	£ 83,250.00
PG05 Progression Traineeship (EDU)	111	500	£ 55,500.00
Total of ESF Specification			£ 3,495,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

LONDON NORTH AND EAST – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

ESF in London

ESF in London is managed by the Greater London Authority who act as the Intermediate Body for ESF under the strategic direction of the Mayor and the London Economic Action Partnership (LEAP).

The LEAP produced a detailed European Structural and Investment Fund (ESIF) Strategy in 2014 detailing how ESF should support the capital's Jobs and Growth aims. The LEAP has been allocated approx. £529m for the delivery of the ESIF Strategy for London 2014-20. <https://lep.london/publication/european-funding-strategy-2014-20>.

The ESIF Strategy for London builds on the LEAP's Jobs and Growth Plan. Alongside London's successes there are many challenges; juxtaposed with highly successful agile and profitable labour markets are significant pockets of deprivation, worklessness and economic underperformance. The residents of many London boroughs do not possess the skills or opportunities to share in the successes of local markets. London's allocation of funding allows the LEAP to develop a responsive and relevant portfolio of activities to tackle the ESIF strategy challenges.

The LEAP, through the GLA's European Programmes Management Unit, is working with the ESF Co-Financing Organisations (CFOs) to ensure a comprehensive package of ESF provision is in place for the second half of the ESF 2014-20 programme. More information about the London ESF 2014-20 programme can be found at https://lep.london/content_page/european-social-fund

NEET context in London

Although the proportion of young people in London who are NEET has fallen over the last five years, it is still the case that nearly one in ten (83,000) 16-24 year olds in the city are NEET. April 2018 figures from NCISS show that over 8,000 16 and 17- year olds in London are NEET or their destination is not known.

The employment rate tends to be lower for young people (aged 16-24). In London, 21% of people aged 16-19, and 64% of people aged 20-24, were employed in 2016, against a London-wide average of 74%. Partly this reflects higher rates of participation in full-time education when young, but overall unemployment for young people also remains higher. In London, the youth unemployment rate (the proportion of economically active young people either in work or out of work but looking for work) who are not working is 28% among 16-19 year-olds, and 11% among 20-24 year-olds, against a London-wide average of 6%³.

³ Data sources: London Datastore, 16-18 NEETS by borough, 16-24 NEETS by region, & borough <https://data.london.gov.uk/dataset/young-people-not-employment-education-or-training-borough>; and Equality, Diversity and Inclusion Evidence Base for London <https://data.london.gov.uk/dataset/equality--diversity-and-inclusion-evidence-base-2018>

The LEAP will invest £9m ESF across 4 contract package areas to support young people who are NEET to improve their education, employability and personal skills and help them to progress into sustained education, training or employment.

Greater London Authority ESF Youth provision 2019-23

In addition to this investment through the ESFA, the GLA CFO, is working with the LEAP to design a range of ESF projects for young people NEET or 'at-risk' of NEET, which will be procured later this year. While maintaining London's excellent school record, the Mayor wants to improve outcomes for less advantaged children, especially children in care and children with SEND. Just 17% of looked-after children and less than a third of SEND children in London achieved five good GCSEs, including English and maths.⁴

All young Londoners deserve a city that works for them but too many young people leave education at Key Stage 5 (before age 19) without formal qualifications and appropriate life skills. To make the most of London's opportunities, children and young people need to be able to move successfully into post-16 education, to access training, work or higher education.

The GLA youth ESF programme is made up of the following strands:

- **Occupational Skills Programmes** supporting young people NEET with industry-relevant and pre-apprenticeship skills in key London sectors, leading to sustained employment outcomes.
- **Continuing Participation** for 15-19-year olds who are at risk of becoming NEET to improve their retention and achievement rates.
- **Gangs prevention** project offering intensive and long-term support for young people who are involved in, or at risk of being involved in gangs, supporting them to return to education or on to employment.
- Tailored support into sustained employment or education for **young people who are NEET with learning difficulties and disabilities**.
- Targeted support for **young people who are NEET and have specific complex needs or characteristics** - e.g. care leavers, people with alcohol or substance misuse issues, homeless people etc.
- **Social action outreach and wrap-around pilot** to engage young people who are NEET to facilitate increased participation in "social action" programmes (e.g. the National Citizens Service (NCS), Duke of Edinburgh Awards etc.) and improve outcomes into education and work from these programmes for these groups.
- **Careers Clusters**, building on the previous successful pilots, bringing schools and colleges together to develop employer-focused activities for pupils, help teachers understand London's job opportunities and support pupils to access work placements and internships.

London ESF Youth Programme – 2019-23

Collectively these projects will form the London ESF Youth Programme – 2019-23. All Contractors involved in delivering the ESF Youth Programme, whether ESFA or GLA funded, will be expected to work together closely, referring to other strands within the Programme where alternative provision may be better suited to the needs of the young person.

⁴ GLA (2017) *Annual London Education Report 2017*

The Contractor will also be expected to actively participate in any groups or structures established by the LEAP to support the delivery of the ESF Youth Programme.

More information on the GLA's planned ESF youth projects can be found on the LEAP website.

Local Authorities:

Four LOTS will be procured across the London LEP area, one per Borough Sub-Regional Partnership area as illustrated on the map below.



North & East London Lot (Local London):

Barking & Dagenham

Bexley

Bromley

Enfield

Greenwich

Havering

Newham

Redbridge

Waltham Forest

The Contractor must cover **all** boroughs within a Lot Area

Key Priorities:

- The Service should support the delivery of the Mayor's priorities for skills and employment provision in the capital as set out in the Skills for Londoners strategy <https://www.london.gov.uk/what-we-do/business-and-economy/skills-and-training/skills-londoners-strategy-2018>

- The programme aims to support young people into sustained employment, education or training (EET) for 6 months (26 weeks out of 32 weeks). The Contractor shall report to the LEAP on the number of young people sustained in EET.
- The delivery model will require Participant engagement activities, on-programme support, activity to engage local partners and employers, support into work or education, and support for the Participant to sustain their EET outcome.
- The Service should complement activity being funded through the GLA's planned programme
- The Contractor will need to work closely with, local authorities, schools, colleges, training providers, voluntary sector organisations, employers and other ESF provision.
- The Contractor must promote their activities to organisations delivering, and Participants taking part in, the Mayor's Young Londoners Fund. The Young Londoners Fund was launched to help and support children and young people to fulfil their potential, particularly those at risk of getting caught up in crime. www.london.gov.uk/mayors-young-londoners-fund

Target Group:

- Young people aged 16-24 not in education, employment or training (NEET). Support for young people at risk of NEET are not the target group therefore a discussion with the LEAP on the need of offering this provision is required in order to gain support
- Given London's demographics, at least 56% of young people engaged should be from an ethnic minority.

London Employability Performance Rating

The Contractor shall participate in the London Employability Performance Rating. Further information about the London Employability Performance Rating can be found on the Greater London Authority's website: <http://data.london.gov.uk/london-employability-performance-rating/>

PART 5 FUNDING AND OUTCOMES

75. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
76. The contract will be for the value of £2,561,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £2,561,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	1626	200	£ 325,200.00
RQ01 Regulated Learning			£ 867,900.00
NR01 Non Regulated Activity			£ 867,900.00
PG01 Progression Paid Employment (EMP)	163	750	£ 122,250.00
PG03 Progression Education (EDU)	553	500	£ 276,500.00
PG04 Progression Apprenticeship (EDU)	81	750	£ 60,750.00
PG05 Progression Traineeship (EDU)	81	500	£ 40,500.00
Total of ESF Specification			£ 2,561,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

LONDON SOUTH – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

ESF in London

ESF in London is managed by the Greater London Authority who act as the Intermediate Body for ESF under the strategic direction of the Mayor and the London Economic Action Partnership (LEAP).

The LEAP produced a detailed European Structural and Investment Fund (ESIF) Strategy in 2014 detailing how ESF should support the capital's Jobs and Growth aims. The LEAP has been allocated approx. £529m for the delivery of the ESIF Strategy for London 2014-20. <https://lep.london/publication/european-funding-strategy-2014-20>.

The ESIF Strategy for London builds on the LEAP's Jobs and Growth Plan. Alongside London's successes there are many challenges; juxtaposed with highly successful agile and profitable labour markets are significant pockets of deprivation, worklessness and economic underperformance. The residents of many London boroughs do not possess the skills or opportunities to share in the successes of local markets. London's allocation of funding allows the LEAP to develop a responsive and relevant portfolio of activities to tackle the ESIF strategy challenges.

The LEAP, through the GLA's European Programmes Management Unit, is working with the ESF Co-Financing Organisations (CFOs) to ensure a comprehensive package of ESF provision is in place for the second half of the ESF 2014-20 programme. More information about the London ESF 2014-20 programme can be found at https://lep.london/content_page/european-social-fund

NEET context in London

Although the proportion of young people in London who are NEET has fallen over the last five years, it is still the case that nearly one in ten (83,000) 16-24 year olds in the city are NEET. April 2018 figures from NCISS show that over 8,000 16 and 17- year olds in London are NEET or their destination is not known.

The employment rate tends to be lower for young people (aged 16-24). In London, 21% of people aged 16-19, and 64% of people aged 20-24, were employed in 2016, against a London-wide average of 74%. Partly this reflects higher rates of participation in full-time education when young, but overall unemployment for young people also remains higher. In London, the youth unemployment rate (the proportion of economically active young people either in work or out of work but looking for work) who are not working is 28% among 16-19 year-olds, and 11% among 20-24 year-olds, against a London-wide average of 6%⁵.

⁵ Data sources: London Datastore, 16-18 NEETS by borough, 16-24 NEETS by region, & borough <https://data.london.gov.uk/dataset/young-people-not-employment-education-or-training-borough>; and Equality, Diversity and Inclusion Evidence Base for London <https://data.london.gov.uk/dataset/equality--diversity-and-inclusion-evidence-base-2018>

The LEAP will invest £9m ESF across 4 contract package areas to support young people who are NEET to improve their education, employability and personal skills and help them to progress into sustained education, training or employment.

Greater London Authority ESF Youth provision 2019-23

In addition to this investment through the ESFA, the GLA CFO, is working with the LEAP to design a range of ESF projects for young people NEET or 'at-risk' of NEET, which will be procured later this year. While maintaining London's excellent school record, the Mayor wants to improve outcomes for less advantaged children, especially children in care and children with SEND. Just 17% of looked-after children and less than a third of SEND children in London achieved five good GCSEs, including English and maths.⁶

All young Londoners deserve a city that works for them but too many young people leave education at Key Stage 5 (before age 19) without formal qualifications and appropriate life skills. To make the most of London's opportunities, children and young people need to be able to move successfully into post-16 education, to access training, work or higher education.

The GLA youth ESF programme is made up of the following strands:

- **Occupational Skills Programmes** supporting young people NEET with industry-relevant and pre-apprenticeship skills in key London sectors, leading to sustained employment outcomes.
- **Continuing Participation** for 15-19-year olds who are at risk of becoming NEET to improve their retention and achievement rates.
- **Gangs prevention** project offering intensive and long-term support for young people who are involved in, or at risk of being involved in gangs, supporting them to return to education or on to employment.
- Tailored support into sustained employment or education for **young people who are NEET with learning difficulties and disabilities**.
- Targeted support for **young people who are NEET and have specific complex needs or characteristics** - e.g. care leavers, people with alcohol or substance misuse issues, homeless people etc.
- **Social action outreach and wrap-around pilot** to engage young people who are NEET to facilitate increased participation in "social action" programmes (e.g. the National Citizens Service (NCS), Duke of Edinburgh Awards etc.) and improve outcomes into education and work from these programmes for these groups.
- **Careers Clusters**, building on the previous successful pilots, bringing schools and colleges together to develop employer-focused activities for pupils, help teachers understand London's job opportunities and support pupils to access work placements and internships.

London ESF Youth Programme – 2019-23

Collectively these projects will form the London ESF Youth Programme – 2019-23. All Contractors involved in delivering the ESF Youth Programme, whether ESFA or GLA funded, will be expected to work together closely, referring to other strands within the Programme where alternative provision may be better suited to the needs of the young person.

⁶ GLA (2017) *Annual London Education Report 2017*

The Contractor will also be expected to actively participate in any groups or structures established by the LEAP to support the delivery of the ESF Youth Programme.

More information on the GLA's planned ESF youth projects can be found on the LEAP website.

Local Authorities:

Four LOTS will be procured across the London LEP area, one per Borough Sub-Regional Partnership area as illustrated on the map below.



South London Lot:

Croydon
Kingston upon Thames
Merton
Richmond upon Thames
Sutton

The Contractor must cover **all** boroughs within a Lot Area

Key Priorities:

- The Service should support the delivery of the Mayor's priorities for skills and employment provision in the capital as set out in the Skills for Londoners strategy <https://www.london.gov.uk/what-we-do/business-and-economy/skills-and-training/skills-londoners-strategy-2018>
- The programme aims to support young people into sustained employment, education or training (EET) for 6 months (26 weeks out of 32 weeks). The Contractor shall report to the LEAP on the number of young people sustained in EET.

- The delivery model will require Participant engagement activities, on-programme support, activity to engage local partners and employers, support into work or education, and support for the Participant to sustain their EET outcome.
- The Service should complement activity being funded through the GLA's planned programme
- The Contractor will need to work closely with, local authorities, schools, colleges, training providers, voluntary sector organisations, employers and other ESF provision.
- The Contractor must promote their activities to organisations delivering, and Participants taking part in, the Mayor's Young Londoners Fund. The Young Londoners Fund was launched to help and support children and young people to fulfil their potential, particularly those at risk of getting caught up in crime. www.london.gov.uk/mayors-young-londoners-fund

Target Group:

- Young people aged 16-24 not in education, employment or training (NEET). Support for young people at risk of NEET are not the target group therefore a discussion with the LEAP on the need of offering this provision is required in order to gain support
- Given London's demographics, at least 56% of young people engaged should be from an ethnic minority.

London Employability Performance Rating

The Contractor shall participate in the London Employability Performance Rating. Further information about the London Employability Performance Rating can be found on the Greater London Authority's website:

<http://data.london.gov.uk/london-employability-performance-rating/>

PART 5 FUNDING AND OUTCOMES

77. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
78. The contract will be for the value of £1,215,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £1,215,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	772	200	£ 154,400.00
RQ01 Regulated Learning			£ 411,550.00
NR01 Non Regulated Activity			£ 411,550.00
PG01 Progression Paid Employment (EMP)	77	750	£ 57,750.00
PG03 Progression Education (EDU)	262	500	£ 131,000.00
PG04 Progression Apprenticeship (EDU)	39	750	£ 29,250.00
PG05 Progression Traineeship (EDU)	39	500	£ 19,500.00
Total of ESF Specification			£ 1,215,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

LONDON WEST – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

ESF in London

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The ESIF Strategy for London builds on the LEAP's Jobs and Growth Plan. Alongside London's successes there are many challenges; juxtaposed with highly successful agile and profitable labour markets are significant pockets of deprivation, worklessness and economic underperformance. The residents of many London boroughs do not possess the skills or opportunities to share in the successes of local markets. London's allocation of funding allows the LEAP to develop a responsive and relevant portfolio of activities to tackle the ESIF strategy challenges.

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NEET context in London

Although the proportion of young people in London who are NEET has fallen over the last five years, it is still the case that nearly one in ten (83,000) 16-24 year olds in the city are NEET. April 2018 figures from NCISS show that over 8,000 16 and 17- year olds in London are NEET or their destination is not known.

The employment rate tends to be lower for young people (aged 16-24). In London, 21% of people aged 16-19, and 64% of people aged 20-24, were employed in 2016, against a London-wide average of 74%. Partly this reflects higher rates of participation in full-time education when young, but overall unemployment for young people also remains higher. In London, the youth unemployment rate (the proportion of economically active young people either in work or out of work but looking for work) who are not working is 28% among 16-19 year-olds, and 11% among 20-24 year-olds, against a London-wide average of 6%⁷.

⁷ Data sources: London Datastore, 16-18 NEETS by borough, 16-24 NEETS by region, & borough <https://data.london.gov.uk/dataset/young-people-not-employment-education-or-training-borough>; and Equality, Diversity and Inclusion Evidence Base for London <https://data.london.gov.uk/dataset/equality--diversity-and-inclusion-evidence-base-2018>

The LEAP will invest £9m ESF across 4 contract package areas to support young people who are NEET to improve their education, employability and personal skills and help them to progress into sustained education, training or employment.

Greater London Authority ESF Youth provision 2019-23

In addition to this investment through the ESFA, the GLA CFO, is working with the LEAP to design a range of ESF projects for young people NEET or 'at-risk' of NEET, which will be procured later this year. While maintaining London's excellent school record, the Mayor wants to improve outcomes for less advantaged children, especially children in care and children with SEND. Just 17% of looked-after children and less than a third of SEND children in London achieved five good GCSEs, including English and maths.⁸

All young Londoners deserve a city that works for them but too many young people leave education at Key Stage 5 (before age 19) without formal qualifications and appropriate life skills. To make the most of London's opportunities, children and young people need to be able to move successfully into post-16 education, to access training, work or higher education.

The GLA youth ESF programme is made up of the following strands:

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- **Continuing Participation** for 15-19-year olds who are at risk of becoming NEET to improve their retention and achievement rates.
- **Gangs prevention** project offering intensive and long-term support for young people who are involved in, or at risk of being involved in gangs, supporting them to return to education or on to employment.
- Tailored support into sustained employment or education for **young people who are NEET with learning difficulties and disabilities**.
- Targeted support for **young people who are NEET and have specific complex needs or characteristics** - e.g. care leavers, people with alcohol or substance misuse issues, homeless people etc.
- **Social action outreach and wrap-around pilot** to engage young people who are NEET to facilitate increased participation in "social action" programmes (e.g. the National Citizens Service (NCS), Duke of Edinburgh Awards etc.) and improve outcomes into education and work from these programmes for these groups.
- **Careers Clusters**, building on the previous successful pilots, bringing schools and colleges together to develop employer-focused activities for pupils, help teachers understand London's job opportunities and support pupils to access work placements and internships.

London ESF Youth Programme – 2019-23

Collectively these projects will form the London ESF Youth Programme – 2019-23. All Contractors involved in delivering the ESF Youth Programme, whether ESFA or GLA funded, will be expected to work together closely, referring to other strands within the Programme where alternative provision may be better suited to the needs of the young person.

⁸ GLA (2017) *Annual London Education Report 2017*

The Contractor will also be expected to actively participate in any groups or structures established by the LEAP to support the delivery of the ESF Youth Programme.

More information on the GLA's planned ESF youth projects can be found on the LEAP website.

Local Authorities:

Four LOTS will be procured across the London LEP area, one per Borough Sub-Regional Partnership area as illustrated on the map below.



West London Lot:

Barnet
Brent
Ealing
Hammersmith & Fulham
Harrow
Hillingdon
Hounslow

The Contractor must cover **all** boroughs within a Lot Area

Key Priorities:

- The Service should support the delivery of the Mayor's priorities for skills and employment provision in the capital as set out in the Skills for Londoners strategy <https://www.london.gov.uk/what-we-do/business-and-economy/skills-and-training/skills-londoners-strategy-2018>
- The programme aims to support young people into sustained employment, education or training (EET) for 6 months (26 weeks out of 32 weeks). The Contractor shall report to the LEAP on the number of young people sustained in EET.

- The delivery model will require Participant engagement activities, on-programme support, activity to engage local partners and employers, support into work or education, and support for the Participant to sustain their EET outcome.
- The Service should complement activity being funded through the GLA's planned programme
- The Contractor will need to work closely with, local authorities, schools, colleges, training providers, voluntary sector organisations, employers and other ESF provision.
- The Contractor must promote their activities to organisations delivering, and Participants taking part in, the Mayor's Young Londoners Fund. The Young Londoners Fund was launched to help and support children and young people to fulfil their potential, particularly those at risk of getting caught up in crime. www.london.gov.uk/mayors-young-londoners-fund

Target Group:

- Young people aged 16-24 not in education, employment or training (NEET). Support for young people at risk of NEET are not the target group therefore a discussion with the LEAP on the need of offering this provision is required in order to gain support
- Given London's demographics, at least 56% of young people engaged should be from an ethnic minority.

London Employability Performance Rating

The Contractor shall participate in the London Employability Performance Rating. Further information about the London Employability Performance Rating can be found on the Greater London Authority's website:

<http://data.london.gov.uk/london-employability-performance-rating/>

PART 5 FUNDING AND OUTCOMES

79. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
80. The contract will be for the value of £1,729,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £1,729,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	1098	200	£ 219,600.00
RQ01 Regulated Learning			£ 585,825.00
NR01 Non Regulated Activity			£ 585,825.00
PG01 Progression Paid Employment (EMP)	110	750	£ 82,500.00
PG03 Progression Education (EDU)	373	500	£ 186,500.00
PG04 Progression Apprenticeship (EDU)	55	750	£ 41,250.00
PG05 Progression Traineeship (EDU)	55	500	£ 27,500.00
Total of ESF Specification			£ 1,729,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

NORTH EASTERN – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

The North East Local Enterprise Partnership's Strategic Economic Plan sets out the growth ambitions for the next 10 years, providing a clear focus on realising the potential of the whole of the North East, setting out the framework for their Growth Deal with Government and directs the resources within their agreed European Structural Investment Fund (ESIF) strategy.

The North East LEP area has a number of groups whose low or lack of qualifications will prevent them from accessing the benefits of growth. This affects a number of groups but in particular young people not in employment, education and training (NEETs).

The North East has the highest rate of NEETs in the country and this activity will work alongside and complement provision available through national and mainstream routes. It will also positively impact on the success of other programmes to tackle youth unemployment across the More Developed Area of the North East LEP.

The objectives of the Services are:

- By 2021, contribute to the reduction of the number of young people in the labour market with no or low qualifications
- By 2021, contribute to the increase in the number of young people gaining employment or moving on to further education or training as a result of skills development and support
- Contribute to the reduction of the overall number of NEETs in the LEP area
- Increase the uptake of traineeship and apprenticeship opportunities by young people

Further details on the North East LEP area ESIF Strategy can be found at <https://www.nelep.co.uk/wp-content/uploads/2014/10/NE-LEP-ESIF-Strategy-Full-23-June-2016.pdf>

Local Authorities:

Gateshead
Newcastle Upon Tyne
North Tyneside
Northumberland
South Tyneside
Sunderland

Key Priorities:

The Services should retain a priority focus on 15-18 years old. Support may be extended to the 18-24 group if a demonstrable gap in provision exists.

The Contractor must be able to identify key geographical areas of need within LEP area.

The Services should engage with the hardest to reach NEET, in particular contact and re-engage young people aged 15-18 and improve their attendance, attainment, performance and behaviour to enable them to access suitable learning and/or employment.

The initial priorities for the specifications are:

- Activities to align to those set out in the North East LEP Area ESIF Strategy for ESF support under Investment Priority 1.2 Sustainable Integration of Young People.
- Address gaps where a specific need to target pre-NEETs / the 15-18 cohort exist

The Contractor must specify where a clear gap in provision exists to demonstrate need for intervention.

The Services must be linked to mainstream skills development and employment activity, support and integrate with the North East Apprenticeship Growth Partnership and must be based on a good understanding of the main skills and apprenticeship priorities for the North East LEP area.

The Services must deliver interventions to support all target groups and their related needs across the More Developed Area of the North East LEP area. The Services must offer very local and flexible delivery in the areas where levels of NEET are highest including having capacity to deliver in the area and tailored so that it is effective at the appropriate local level.

The Services must be delivered to the same standards across the entire geographical area.

The Contractor must establish a project steering group at the start of the Service to manage and oversee delivery of the contract. The group must have representation nominated by the LEP and agreed by the ESIF Committee. This must include at least one representative from the More Developed Area of Northumberland, Tyne & Wear. The steering group must be chaired by the Contractor and will need to meet on a monthly basis for the first three months and then as required.

To ensure sufficient local engagement is undertaken during the contract period, the Contractor shall commit to:

- Engage in ESF Provider Network activity as and when required
- Being aware of and avoid duplication of existing provision

As part of the Services, the Contractor will produce a development plan in response to the LEP's needs, with identified roles and responsibilities and named contacts which will be agreed and revised with the LEP Area Steering Group on an annual basis. Plans could include research; co-ordination of labour market information; proposals to respond to skills needs of LEP's priority sectors; developing provider responsiveness; innovation and employer engagement.

The Contractor will support the on-going implementation of the plan and provide regular updates to the LEP Area Steering Group. The ESFA/LEP will agree a template for the development plan, which will be a minimum requirement for the Contractor.

PART 5 FUNDING AND OUTCOMES

81. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
82. The contract will be for the value of £1,681,784.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £1,681,784.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	1068	200	£ 213,600.00
RQ01 Regulated Learning			£ 570,092.00
NR01 Non Regulated Activity			£ 570,092.00
PG01 Progression Paid Employment (EMP)	107	750	£ 80,250.00
PG03 Progression Education (EDU)	363	500	£ 181,500.00
PG04 Progression Apprenticeship (EDU)	53	750	£ 39,750.00
PG05 Progression Traineeship (EDU)	53	500	£ 26,500.00
Total of ESF Specification			£ 1,681,784.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

NORTHAMPTONSHIRE – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

South East Midlands Local Enterprise Partnership (SEMLEP) are in the midst of a period of substantial change, politically, economically and in terms of a technological revolution that is rapidly re-shaping the way we live, work and do business. With the recent merger between SEMLEP and Northamptonshire LEP, now is the right time to review success, consider challenges and focus on opportunities. For us to continue to deliver the growth and prosperity we have seen in recent years, our priority is to create conditions for stronger, sustainable and productivity-led growth, with our strengths in innovation at the forefront.

In all our proposed activities, we anticipate cross-cutting benefits of sustainability and the promotion of equality. To ensure the value of ESIF funds is maximised locally, we plan to ensure that our Programme is open and accessible across the private, public, voluntary and community sectors.

The Services will support young people who are NEET or at risk of becoming NEET (Not in Education, Employment or Training) including those leaving care with a focus on mental health and wellbeing support. Provision to focus on attitude, character and values as well as task and work readiness. The extremely low rates of both economic activity and employment in 16 – 19 year-olds could be attributed to continuing education. However, the rates for both economic activity and employment for those people aged 20 – 24 are seven points below the SEMLEP working age average in both categories.

For further information please refer to:

- Details of the [South East Midlands local ESIF Strategy](#)
- Details of the [Northamptonshire Enterprise Partnership local ESIF Strategy](#)
- Details of the [South East Midlands 2017-2020 Implementation Plan](#)
- Details of the [South East Midlands 2017 ESF Data Refresh](#)
- Details of the [South East Midlands Skills Strategy](#)

Northamptonshire Enterprise Partnership and South East Midlands Partnership merged in 2017 and serve the whole of South East Midlands including Northamptonshire. However, due to the structure of the Memorandum of Understanding with the ESF Managing Authority, ESF opt in services are procured under the pre-merger geography. There are 13 Local Authorities covering the entire SEMLEP geography, with the population split 40% Northamptonshire and 60% SEMLEP based on pre-merger geography.

Local Authorities:

Northamptonshire

Grouped into largely rural areas of

- Daventry 4.1%,
- East Northamptonshire 4.5%,
- South Northamptonshire 4.5%.

and the predominantly urban areas of

- Corby 3.4%,
- Kettering 4.9%,
- Northampton 11.3%
- Wellingborough 3.9%.

Key Priorities:

SEMLEP will give priority to areas that have lost, had a reduction or removal of service provision and align with the following key priorities:

1. Supporting more young people to enter quality apprenticeships and traineeships across all sectors helping SEMLEP develop its talent pipeline by ensuring that young people are work ready.
2. Pre-NEET and NEET support including those leaving care, lone parents or carers working closely with local authorities and schools across the SEMLEP Area.
3. Pre-NEET support for young people diagnosed with ADHD, Dyslexia and high functioning autistic individuals. Evidence shows that programmes promoting early detection facilitate access to training.
4. Targeted support for young people who have a disability for example deafness or blindness to access training, employment opportunities and supported apprenticeships.
5. Priorities that engage with 'unknown or hidden' young people who are currently not registered on any programme.
6. Intervention for youth that are at risk of offending/re-offending or gang involvement to support them into training or employment. Offering a cohesive approach working in collaboration with statutory authorities.

The Contractor must attend the LEP ESF Providers Forum to promote alignment and streamlining of provision.

PART 5 FUNDING AND OUTCOMES

83. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
84. The contract will be for the value of £360,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £360,000.00

Description	Volumes	Unit Cost	£
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ST01 Learner Assessment and Plan	229	200	£ 45,800.00
RQ01 Regulated Learning			£ 122,100.00
NR01 Non Regulated Activity			£ 122,100.00
PG01 Progression Paid Employment (EMP)	23	750	£ 17,250.00
PG03 Progression Education (EDU)	78	500	£ 39,000.00
PG04 Progression Apprenticeship (EDU)	11	750	£ 8,250.00
PG05 Progression Traineeship (EDU)	11	500	£ 5,500.00
Total of ESF Specification			£ 360,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

SOLENT – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

The Solent with a population of 1.3m people is the most urbanised area in southern England outside London. Its 290 miles of coastline, three islands and three peninsulas present unique challenges and opportunities that influence economic growth. The Solent economy is valued at £29bn GVA, and is home to 42,000 businesses. The Solent is an international gateway with the Port of Southampton, Portsmouth Naval Base, Portsmouth Commercial Port, and Southampton International Airport significant contributors to the economy. Home to a globally leading marine and maritime sector with significant clusters for marine autonomy and robotics, the Solent also has strategic sectoral strengths in the visitor economy, logistics advanced manufacturing and defence. We also have competitive advantage and specialisms in advanced technologies (including photonics, advanced materials, computer science and the life sciences).

Whilst this is a significant economy for such a small geographic area, average productivity is lower than in the South East (8.4% lower) and the UK (just less than 0.5% lower). This trend is expected to continue in the future with the LEP remaining close to the UK average while continuing to lag behind the South East. There are a range of reasons for this, including sectoral profile, connectivity, and, importantly, the development of skills and talent. Whilst the Solent has great potential, it does experience a range of skills and labour market challenges in the Solent that need to be addressed in order to transform our productivity performance:

1. The Solent has a 4.2% deficit in higher level skills, compared against the wider south east;
2. It is forecast that replacement demand (i.e. job openings created by people leaving the labour force temporarily or permanently) will contribute seven times as many job openings as net job growth over the next decade. This suggests that there will be a need to recruit suitably skilled people across all broad occupational groups, including those projected to decline;
3. The pipeline of skills coming through raises some issues and Solent has an attainment gap in terms of performance at Key Stage 3 and GCSE, which could challenge the area's ability to meet the future skills demands;
4. On-going skills gaps across key sectors, including advanced manufacturing / engineering, e, health civil engineering and health and social care;
5. A requirement for new entrants and the current workforce to be equipped with employability / softer-skills, often in conjunction with multi-disciplined technical and professional skills;
6. The need to align skills delivery with business requirements and the expectation that skills delivery will be increasingly industry-led;
7. Structural changes in the labour market and economy requiring workers to have a portfolio of careers and skill sets;
8. The decision of the UK to exit the EU will have implications on the labour market going forward both in terms of workforce supply and demand;

9. The impact of technological advances on the labour market due to ever increasing improvements and innovation in automation, artificial intelligence and the utilisation of 'Big Data' and the 'Internet of Things'. Which is driving changing business models, cross-sectoral and industry requirements, employment patterns and labour market requirements,
10. Digital capability at all levels (entry - advanced) is now core competency for agile and competitive workforce.

The employment rate for the Solent is relatively high with 79.8% of working age population economically active and 3.4% unemployed. Despite a 'tight labour' market, the Solent has some significant and persistent pockets of worklessness and deprivation. Approximately 17,000 (8.8%) children live in workless households and over 50,000 residents claim out of work benefits. Youth unemployment has improved in line with economic recovery, however NEET figures for 16-17 year olds persistently remains on average at around 5-6%, increasing to over 8% for the two cities.

Action is required to provide specialist support for these vulnerable young people to improve their aspirations and help them obtain the skills they need to compete in the world of work. Technological change is impacting across all forms of work and for the Solent to remain competitive, it is imperative that the workforce is resilient, adaptable and responsive to a change, being highly skilled in both technical and interpersonal skills.

A [Solent Skills Strategy](#) was published in March 2014 to inform the [Solent Strategic Economic Plan](#) (published at the same time). Since then the Solent LEP has published a number of key updates to our evidence base, including a [Skills Strategy Interim Evaluation](#). Links to key documents are provided below:

- [Solent Area Review](#)
- [Solent Strategic Economic Plan](#)
- [Solent Productivity and Growth Supplement 2017](#)
- [Solent LEP Baseline Forecasts and Implications of Brexit](#)
- [Skills Strategy Interim Evaluation](#)
- [Solent Innovation Evidence Base](#)
- [Solent ESIF Strategy](#)

The Solent has a strong and connected skills infrastructure, and this NEET support programme should build upon & strengthen local existing provision. The Contractor must demonstrate how they are able to work with other aligned initiatives, notably around supporting traineeships, apprenticeship, entry to further and higher education and information advice and guidance to young people.

Local Authorities:

Wholly within Solent LEP geography:
Portsmouth City Council
Southampton City Council
Isle of Wight Council
Havant Borough Council

Fareham Borough Council
Gosport Borough Council
Eastleigh Borough Council.

Partially in the Solent LEP geography:

Hampshire County Council
East Hants District Council
Winchester City Council
Test Valley Borough Council
New Forest District Council

Key Priorities:

The programme of activity is Solent wide, however it should ensure priority focus is given to;

- Geographical areas of deprivation
- Care leavers
- At risk of NEET 15-19
- 18-20 NEET who are not clear about future pathways

PART 5 FUNDING AND OUTCOMES

85. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.

86. The contract will be for the value of £1,602,894.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £1,602,894.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	1018	200	£ 203,600.00
RQ01 Regulated Learning			£ 543,022.00
NR01 Non Regulated Activity			£ 543,022.00
PG01 Progression Paid Employment (EMP)	102	750	£ 76,500.00
PG03 Progression Education (EDU)	346	500	£ 173,000.00
PG04 Progression Apprenticeship (EDU)	51	750	£ 38,250.00
PG05 Progression Traineeship (EDU)	51	500	£ 25,500.00

Total of ESF Specification			£ 1,602,894.00
*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.			

PART 4: LOCAL SERVICE REQUIREMENTS
SOUTH EAST – MORE DEVELOPED
GEOGRAPHY / AREA OF DELIVERY

LEP background

The South East LEP is the largest in the country and has three distinct skills board areas of Kent and Medway; Essex Southend and Thurrock; and East Sussex. It has a population of 4.2 million set to grow to nearly 5 million by 2039. Growth across a range of sectors is forecast on a significant scale and many of these are already experiencing shortages.

NEET numbers across the SELEP area have decreased in recent years due to successful interventions and raising the age of participation to 18. Working with the hardest to reach is therefore a priority.

Across the SELEP area there are:

- 9,675 18-24 year olds claiming out of work benefits
- 17,000 economically inactive 16-24 year old (excludes students)

Across Essex, Southend and Thurrock there are:

- 45 16-17 year olds claiming out of work benefits
- 3,695 18-24 year olds claiming out of work benefits

Across Kent and Medway there are:

- 35 16-17 year olds claiming out of work benefits
- 4,650 18-24 year olds claiming out of work benefits

Across East Sussex there are:

- 30 16-17 year olds claiming out of work benefits
- 1,335 18-24 year olds claiming out of work benefits

SELEP has recently agreed a five-year skills strategy to be available at <http://www.southeastlep.com/> accompanied by an evidence base and would expect bids to be consistent with the ambition and priority this sets out. www.southeastlep.com/our-strategy/skills/

This has been endorsed by the Essex Employment and Skills Board (ESB) and is consistent with local priorities. Further information on local priorities are available at <https://www.essexesb.co.uk/>

This has been endorsed by Kent and Medway Skills Commission and is consistent with local priorities. Further information on local priorities are available at https://www.kelsi.org.uk/_data/assets/pdf_file/0020/54632/Adult-Learning-Employment-and-Skills-Strategy-2015-2018.pdf (currently being revised)

This has been endorsed by Skills East Sussex and is consistent with local priorities. Further information on local priorities are available at <https://www.eastsussex.gov.uk/business/eastsussex/selep/ses/ses/>

The LEP operates through a federated model which brings together the three distinct skills board areas of Kent and Medway; Essex Southend and Thurrock; and East Sussex. The areas have their own needs and the services delivered though this contract will be expected to meet all the needs of all the areas

however remote. To facilitate the clear geographic distinctions and the aspirations of each of the partner local authorities within the federated model, this contract will have three geographically based funding pots. The provider will be expected to use the allocated funding within the identified geographic area AND report on at that level to the LEP and any of its relevant steering groups or sub committees. Initially it is expected that the provider will attend and present performance reports on a monthly basis. The frequency of meetings will be reviewed after the third month.

The Contractor shall develop a development plan that will identify named individuals responsible for delivery based on the three distinct areas.

Part of Essex Southend Thurrock is shared by Cambridgeshire and Peterborough Combined authority so opportunities for join up should be explored.

Part of East Sussex is shared by Coast to Capital LEP so opportunities for join up should be explored.

Local Authorities:

Kent and Medway

Essex (including Uttlesford), Southend, Thurrock

East Sussex

Key Priorities:

Geography:

- Areas of need, taking into account support that is already available in these areas, working closely with the local authority and support services

Priority group:

- priority should be given to young people with Special Educational Needs & Disabilities (SEND), harder to reach, long-term NEET, carers, children in care and care leavers, those in rural areas, homeless/as risk of, and those with mental health barriers

Specific focus:

- Support should be focused on the individual and include aspects such as confidence building and self esteem
- Where possible priority should be given to supporting young people into key sectors and providing a bridge to jobs or apprenticeships where required, focusing on what the individual requires.
- Provider should display within their Initial Assessment and IAG ways in which they have addressed poor understanding of career pathways in certain sectors i.e. hospitality, health & social care and land-based
- Provider to ensure learners have progressing plans in place and have access to impartial and good quality careers education, information, advice and guidance.
- The successful Contractor should establish a steering group to work closely with the LEP and local skills board to agree delivery focus
- Delivery should involve collaboration with current relevant ESF and national programmes and facilities invested in by the LEP. Examples are

available at
http://www.southeastlep.com/images/uploads/resources/SELEP_brochure_%28ESF_and_Skills_Capital%29.pdf . Note that there are additional programmes working with this cohort.

Funding should be allocated:

£233,855.00 Essex, Southend and Thurrock
 £320,738.00 Kent and Medway
 £257,403.00 East Sussex.

PART 5 FUNDING AND OUTCOMES

87. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
88. The contract will be for the value of £811,996.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £811,996.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	516	200	£ 103,200.00
RQ01 Regulated Learning			£ 274,898.00
NR01 Non Regulated Activity			£ 274,898.00
PG01 Progression Paid Employment (EMP)	52	750	£ 39,000.00
PG03 Progression Education (EDU)	175	500	£ 87,500.00
PG04 Progression Apprenticeship (EDU)	26	750	£ 19,500.00
PG05 Progression Traineeship (EDU)	26	500	£ 13,000.00
Total of ESF Specification			£ 811,996.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS
SOUTH EAST MIDLAND – MORE DEVELOPED
GEOGRAPHY / AREA OF DELIVERY
LEP background South East Midlands Local Enterprise Partnership (SEMLEP) are in the midst of a period of substantial change, politically, economically and in terms of a technological revolution that is rapidly re-shaping the way we live, work and do

business. With the recent merger between SEMLEP and Northamptonshire LEP, now is the right time to review success, consider challenges and focus on opportunities. For us to continue to deliver the growth and prosperity we have seen in recent years, our priority is to create conditions for stronger, sustainable and productivity-led growth, with our strengths in innovation at the forefront.

In all our proposed activities, we anticipate cross-cutting benefits of sustainability and the promotion of equality. To ensure the value of ESIF funds is maximised locally, we plan to ensure that our Programme is open and accessible across the private, public, voluntary and community sectors.

The Service will support young people who are NEET or at risk of becoming NEET (Not in Education, Employment or Training) including those leaving care with a focus on mental health and wellbeing support. Provision to focus on attitude, character and values as well as task and work readiness. The extremely low rates of both economic activity and employment in 16 – 19 year-olds could be attributed to continuing education. However, the rates for both economic activity and employment for those people aged 20 – 24 are seven points below the SEMLEP working age average in both categories.

For further information please refer to:

- Details of the [South East Midlands local ESIF Strategy](#)
- Details of the [Northamptonshire Enterprise Partnership local ESIF Strategy](#)
- Details of the [South East Midlands 2017-2020 Implementation Plan](#)
- Details of the [South East Midlands 2017 ESF Data Refresh](#)
- Details of the [South East Midlands Skills Strategy](#)

South East Midlands Partnership and Northamptonshire Enterprise Partnership merged in 2017 and serve the whole of South East Midlands including Northamptonshire. However, due to the structure of the Memorandum of Understanding with the ESF Managing Authority, ESF Co-Financing Organisation services are procured under the pre-merger geography. There are 13 Local Authorities covering the entire SEMLEP geography, with the population split 60% SEMLEP and 40% Northamptonshire based on pre-merger geography.

Local Authorities:

Grouped into largely rural areas of

- Aylesbury Vale 9.6%
- Central Bedfordshire 13.9%
- Cherwell 7.4%,

and the predominantly urban areas of

- Bedford 8.4%,
- Luton 10.9%
- Milton Keynes 13.3%

Key Priorities:

SEMLEP will give priority to areas that have lost, had a reduction or removal of service provision and align with the following key priorities:

7. Supporting more young people to enter quality apprenticeships and traineeships across all sectors helping SEMLEP develop its talent pipeline by ensuring that young people are work ready.
8. Pre-NEET and NEET support including those leaving care, lone parents or carers working closely with Local Authorities and schools across the SEMLEP Area.
9. Pre-NEET support for young people diagnosed with ADHD, Dyslexia and high functioning autistic individuals. Evidence shows that programmes promoting early detection facilitate access to training.
10. Targeted support for young people who have a disability for example deafness or blindness to access training, employment opportunities and supported apprenticeships.
11. Priorities that engage with 'unknown or hidden' young people who are currently not registered on any programme.
12. Intervention for youth that are at risk of offending/re-offending or gang involvement to support them into training or employment. Offering a cohesive approach working in collaboration with statutory authorities.

The Contractor will attend the LEP ESF Providers Forum to promote alignment and streamlining of provision.

PART 5 FUNDING AND OUTCOMES

89. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
90. The contract will be for the value of £540,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £540,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	343	200	£ 68,600.00
RQ01 Regulated Learning			£ 183,075.00
NR01 Non Regulated Activity			£ 183,075.00
PG01 Progression Paid Employment (EMP)	34	750	£ 25,500.00
PG03 Progression Education (EDU)	117	500	£ 58,500.00
PG04 Progression Apprenticeship (EDU)	17	750	£ 12,750.00

PG05 Progression Traineeship (EDU)	17	500	£ 8,500.00
Total of ESF Specification			£ 540,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

STOKE-ON-TRENT AND STAFFORDSHIRE – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

The five areas of focus for skills are in the **LEP Strategic Economic Plan** are:

- Higher Level Skills: Only 25% of working age people in the LEP area hold

a degree-level qualification, which is nine percentage points below the average for England.

- Employability: Youth unemployment is high in our area; 18% of 16-24 year olds in Stoke-on-Trent and Staffordshire are unemployed, compared to 4% of 25 to 64 year olds.
- Career Choice: improving careers decision making and skills development as there is a poor understanding of labour market opportunities
- Business Engagement in Learning and Skills: develop greater involvement of businesses with skills provision and ensure a better match between the skills that employers look for and those delivered by education and training providers
- Learning and Skills Infrastructure: development of high quality education and training facilities

Strategic Economic Plan:

<https://www.stokestaffslep.org.uk/app/uploads/2014/04/140404-Stoke-and-Staffs-Economic-Plan-Part-1-Strategy-Website.pdf>

The Stoke-on-Trent and Staffordshire LEP Skills Strategy Priorities are:

- Careers & Employability;
- Apprenticeships;
- World Class Skills facilities and provision to improve workforce skills and ensure business can access skills needed to improve productivity and growth

Skills Strategy: <https://www.stokestaffslep.org.uk/app/uploads/2015/04/82528-ET-SKILLS-STRATEGY-JULY-2016.pdf>

ESF Skills, Employment and Social Inclusion Commissioning Plan and Prospectus 2014 – 2020 sets out the priorities and outcomes from the types of activities to meet the needs of the transition status area and support our Skills Strategy and wider labour market inclusion and employment priorities.

The strategic investment areas are:

- Skills for Employability
- Skills to support growth, innovation and enterprise
- Vocational routes into employment
- Access to employment
- Promoting social inclusion among disadvantaged groups

The Employment Skills and Enterprise Pathway ensures we deliver a programme where people and business receive a coherent and seamless offer of support.

<https://www.stokestaffslep.org.uk/app/uploads/2015/04/EU-Skills-Investment-Plan-Nov-2015.pdf>

Current **Programme Delivery Guide** sets-out the current range of ESF provision in place.

<https://www.stokestaffslep.org.uk/app/uploads/2018/05/ESIF-Delivery-Programme.pdf>

Support for individuals who are NEET or at risk of NEET

Although the numbers of those NEET aged 16 and 17 has decreased significantly, high level engagement and alternative provision is needed to progress those at risk of NEET age 15-17 to ensure that numbers remain low.

The number of those NEET at ages 18 and 20 remains a priority, and there is a need to enhance support for vulnerable young people such as those with SEN, and those leaving the care system who have multiple and complex life issues.

This cohort particularly struggle due to low employability skills, poor GCSE achievement in Year 11 and low aspiration. The Service should provide the client group with the skills and aptitudes required to fill job vacancies with local employers, therefore it should deliver meaningful work-related learning, basic skills, personal development to increase confidence and activities to inspire and raise aspirations, including team working experiences and industry visits.

For all age groups the Service should tackle the barriers faced by disadvantaged young people in rural communities, lacking access to services and other provision to help them into a positive outcome.

For young people with SEND, support should include preparation for adulthood, transition into work, and independence.

The Contractor must build partnerships with existing local provision and organisations that are active in the careers guidance and employability arena. The Contractor must build links with local employers to broker work tasters, work placements, and employment opportunities for the Participants. A key requirement is for the Contractor to work with both Staffordshire County Council, via its joint venture company, Entrust, and Stoke-on-Trent City Council, Careers and Participation team, in order to identify, refer and report on the numbers, and progress of the young people in the client group.

There is an expectation that the service will work closely with or refer to the Contractor delivering the Skills Support for the Unemployed Service.

Local Authorities:

The emphasis is on engagement with Participants from all the following districts across the Stoke-on-Trent and Staffordshire LEP area.

The LEP encompasses the ten local authority areas of;

- Staffordshire County and its Districts which are
 - Cannock Chase
 - East Staffordshire
 - Lichfield
 - Newcastle-under-Lyme
 - South Staffordshire
 - Stafford
 - Staffordshire Moorlands
 - Tamworth

- Stoke-on-Trent

The Contractor must provide delivery across all geographic areas, both urban and rural.

Based on current levels of need for this Service, below is the expected level of starts apportioned geographically according to need.

District	16-17 NEET (% Total)	18-24 NEET (% Total)
Cannock Chase	12.01%	9.22%
East Staffordshire	7.62%	7.62%
Lichfield	5.31%	6.41%
Newcastle-under-Lyme	9.93%	11.62%
South Staffordshire	11.55%	8.02%
Stafford	10.16%	7.21%
Staffordshire Moorlands	3.23%	4.41%
Tamworth	11.09%	6.81%
Stoke-on-Trent	29.10%	38.68%
Total	100.00%	100.00%

Note assumed 18-24 JSA claimants for 18-24 NEET

Key Priorities:

Priority LA Geography

- Staffordshire: Cannock Chase District, Newcastle-under-Lyme District, Stafford District and Stoke-on-Trent

Priority Wards

- Cannock district: Huntington and Hatherton, Cannock East, Cannock North, Penkside and Spital;
- Newcastle-under-Lyme district: Bradwell, Chesterton, Cross Heath;
- Stafford district: Highfield and Western Downs
- Stoke-on-Trent: Etruria and Hanley, Great Chell and Packmoor, Birches Head and Central Forest Park, Joiners Square, Hanley Park and Shelton, Bentilee and Ubbertley and Burslem Central

Priority Age Groups

- Risk of NEET age 15-16 (1,900 young people –Staffordshire; 383 Stoke-on-Trent, and aged 16 to 19, especially those with Social, Emotional, and Mental Health (ESMH) needs.
- 15 and 16 year old permanent and fixed term exclusions
- Young people age 15-20 who are Looked after Children, Care Leavers or

within the Youth Offending System. – the NEET rate falls between 45% – 55% in Stoke-on-Trent and Staffordshire.

- 19-24 year olds with SEND

Priority must be given to qualifications that are linked directly to live vacancy opportunities for progression to apprenticeships and jobs in particular where there are identified skills shortages and recruitment difficulties. Where progression is into education, it should be towards full qualifications, ideally at a technical level. The Service must deliver meaningful qualifications rather than generic employability training, e.g. certificates and awards in welding, food and drink, lean manufacturing and adult health care.

As part of the Services, the Contractor will produce a development plan in response to the LEPs needs, with identified roles and responsibilities and named contacts which will be agreed and revised with the LEP on an annual basis. Plans could include research; co-ordination of labour market information; proposals to respond to skills needs of LEP's priority sectors; developing provider responsiveness; innovation and employer engagement. The Contractor will support the on-going implementation of the plan and provide regular updates to the LEP.

The LEP will agree a template for the development plan, which will be a minimum requirement for the Contractor.

PART 5 FUNDING AND OUTCOMES

91. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
92. The contract will be for the value of £4,500,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £4,500,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	2857	200	£ 571,400.00
RQ01 Regulated Learning			£ 1,524,925.00
NR01 Non Regulated Activity			£ 1,524,925.00
PG01 Progression Paid Employment (EMP)	286	750	£ 214,500.00

PG03 Progression Education (EDU)	971	500	£ 485,500.00
PG04 Progression Apprenticeship (EDU)	143	750	£ 107,250.00
PG05 Progression Traineeship (EDU)	143	500	£ 71,500.00
Total of ESF Specification			£ 4,500,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

SWINDON AND WILTSHIRE – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

Swindon and Wiltshire Local Enterprise Partnership (SWLEP) area has a growing population of 706,300 residents with 69% of the population living in Wiltshire and the remaining 217,900 living in Swindon Borough.

It is a diverse area, with remote rural landscapes interspersed by a dozen market towns and four main urban centres; Trowbridge, Salisbury and Chippenham in Wiltshire, and Swindon, which itself has a different socio-economic make-up from most of Wiltshire.

With a smaller, ageing workforce than the national average, Swindon and Wiltshire businesses are reliant on in-commuting and attracting talented people to move to the area for work. In addition, the recently published [local economic assessment](#) suggests the area is slipping behind other places in terms of its industrial productivity and competitiveness.

The overarching economic priority is for businesses to address productivity using technology alongside a skilled and capable workforce.

Research for a [HE Strategy](#) indicates that in Swindon level 3 attainment is lower than national average, and recommends for different ways of engaging young people in education and work-based learning options.

Whilst more capable young adults will progress through education and into work, the desire for an inclusive approach to growth indicates that Services should:

- Tackle barriers linked to Wiltshire's rurality which limits post-16 learning options
- Create alternative and bespoke provision additional to mainstream learning
- Improve attainment rates in Swindon for further learning and improved employability
- Ensure individuals are qualified to be able to take on an Apprenticeship
- Contribute to the supply of suitably skilled individuals qualified at level 3

It is recognised that the 15-19 age group requires clear and effective progression routes to employment. Individuals in the education sector require strong employer involvement in the curriculum that promotes the employability skills of young adults. [Research](#) indicates that for the 16-17 year old group there have been improvements in recent years in reducing numbers of people who are NEET, with Wiltshire below, and Swindon in line with the national average of around 6%. However, more innovation in delivery is required to improve the options from 15-18, to prevent NEET, particularly with disadvantaged individuals.

For the older 18-25 group there is risk of long-term worklessness and inactivity. This group has become more difficult to identify, engage and support and individuals often need to be *supported into support*. Unemployment figures confirm a disproportionate representation of people in this group have Special Educational Needs and Disability, including people who have left care. Given the long-term prospects for this cohort of people, Services must be prioritised to address their needs and requirements to help them into work and education, and away from worklessness and inactivity. Typically, people experience multiple disadvantages in the labour market and require longer and deeper interventions than other groups.

As a proactive local enterprise partnership, a representative will join the steering group.

Local Authorities:

Swindon Borough Council
Wiltshire Council

Key Priorities:**Priority participants**

Three priority groups exist:

- Small cohort of around 1,000 16-17 year old NEET young adults, without credentials or propensity to gain employment or continue in education
- A more easily identifiable group of 15-17 year olds, who are currently at risk of NEET, who are often in education but without a plan for learning or employment.
- A larger group of people aged over 18, who are harder to identify and engage

Priority focus

Services should focus on pre-employability support that builds resilience, self-esteem and tackles poor mental health. Often young adults require lengthy interventions that build trust before taking on learning or employment.

Interventions additional to the general specification should include:

- Supported employment models with trusted routes to engaged employers managed through Individual Placement and Support plans.
- A supported employment model with ongoing 1-2-1 and individual learning needs assessments delivered over long durations, with additional value for interventions lasting over 12 months acceptable where justified.

Delivery priorities

Services should be cognisant and operate to complement existing services such as:

- [Swindon Troubled Families](#) team, Wiltshire Multi-Agency Safeguarding Hub (MASH), and social housing teams and other relevant services.
- [Work Wiltshire](#) including the [Swindon and Wiltshire Enterprise Advisor Network](#), (the local service of the Careers & Enterprise Co.)
- It may also be appropriate to carry out joint activity with the [Higher Futures](#) skills service and the [Swindon and Wiltshire Growth Hub](#).

As part of the Services, the Contractor will be required to produce a development plan in response to the LEPs with identified roles and responsibilities and named contacts. The plan will be agreed and revised with the LEP on an annual basis. Plans could include research; co-ordination of labour market information; proposals to respond to skills needs of LEP's priority sectors; developing provider responsiveness; innovation and employer engagement. The Contractor will support the on-going implementation of the plan and provide regular updates to the LEP. A template for the development plan will be provided, which will be a minimum requirement for the Contractor.

PART 5 FUNDING AND OUTCOMES

93. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
94. The contract will be for the value of £1,800,090.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £1,800,090.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	1143	200	£ 228,600.00
RQ01 Regulated Learning			£ 610,120.00
NR01 Non Regulated Activity			£ 610,120.00
PG01 Progression Paid Employment (EMP)	114	750	£ 85,500.00
PG03 Progression Education (EDU)	389	500	£ 194,500.00
PG04 Progression Apprenticeship (EDU)	57	750	£ 42,750.00
PG05 Progression Traineeship (EDU)	57	500	£ 28,500.00
Total of ESF Specification			£ 1,800,090.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

TEES VALLEY – TRANSITIONAL

GEOGRAPHY / AREA OF DELIVERY

LEP background
Tees Valley Strategic Economic Plan - The Industrial Strategy for Tees Valley 2016-2026

<https://teesvalley-ca.gov.uk/wp-content/uploads/2016/12/TVCA207-SEP-Documents-Full-WEB.pdf>

Tees Valley European Structural and Investment Funds Strategy

<https://teesvalley-ca.gov.uk/wp-content/uploads/2016/10/TV-CA-ESIF-Strategy-Doc-Update-DCLG-April-16.pdf>

Tees Valley Education, Employment and Skills Plan, 'Inspiring Our Future' 2018-2021

<https://teesvalley-ca.gov.uk/wp-content/uploads/2018/04/EES-Strategy-Brochure-LRez.pdf>

Covering over 3,300 square miles and located on the North East coast, the Tees Valley Local Enterprise Partnership (LEP) area comprises five Local Authority Areas - Darlington, Hartlepool, Middlesbrough, Redcar & Cleveland and Stockton-on-Tees.

The Tees Valley has a total population of 672,500 and offers over 303,500 jobs across some 16,500 businesses and through self-employment.

Tees Valley has a world-class reputation across its key sectors - Advanced Manufacturing; Process, Chemicals and Energy; Logistics; Health and Biologics; Digital and Creative; Culture and Leisure; and Business and Professional Services. It also has an established infrastructure and supply chain in the offshore, advanced manufacturing and engineering, chemicals and process and logistics sectors and key emerging sectors include life sciences, digital, energy and renewable, construction and business services.

All of these sectors are key to the economic development of the area and are all seeing growth and significant investment. With this investment, and that in infrastructure and facilities, we are creating sectors that are full of potential for future investors.

The youth unemployment (18-24) rate is also more than double the national average, with a Tees Valley average of 6.6% compared to 3% nationally. And Tees Valley also has a higher percentage of 20-24 year olds unemployed (11.2%) compared to national (9%).

NEET – 4.3% of 16-17 year olds were reported as Not in Education, Employment or Training (NEET) in 2016, well above the national average of 2.8% with one Tees Valley district in the top ten worst districts in England with 5.3% of 16-17 year olds known to be NEET.

High volume employment is expected with 46% of replacement jobs being across a range of levels, including entry level jobs offered as part-time opportunities and apprenticeships. However, the challenge remains in that the low skills rates for Tees Valley mean that 12% of people have no qualifications, compared to 7.7% nationally.

In addition, the percentage of residents in Tees Valley with NVQ Level 3 (50%) still trails the national average (57%), with a further fall of 2.6 percentage points seen over the last year compared to a rise of 0.3 nationally and only 30% of residents are qualified to NVQ level 4 compared to 38.6% nationally.

Only 69% of our secondary schools are rated as Good or better, compared to 79% nationally and fewer of our learners choose Science, Technology, Engineering and Maths (STEM) subjects, and fewer achieve higher grades in these subjects compared to national averages.

The Tees Valley ESIF Strategy (April 2016) provides synergy between our European aims, our agreed City Deal, Devolution Deal and Growth Deal – and the funds we have at our disposal through the Tees Valley Investment Fund, Local Growth Fund and local partners' investment.

Local Authorities:

Darlington
Hartlepool
Middlesbrough
Redcar & Cleveland
Stockton-on-Tees

Key Priorities:

The Service will be delivered in the entire LOT Area.

The Contractor must demonstrate the Service is complementary to and not duplicating existing provision in Tees Valley, including but not exclusively, the Youth Employment Initiative (YEI).

The Service must engage and work with local partners and stakeholders, including but not exclusively, the Tees Valley Education, Employment & Skills Partnership Board.

The Service must also engage and work with the Tees Valley Careers and Enterprise Initiative which includes The Careers Hub, part of a national initiative spearheaded by the Careers and Enterprise Company, and the recently launched 'TeesValleyCareers.com' initiative which will give students at least seven meaningful engagements with employers by the age of 18.

The Service must deliver innovative solutions which draw upon good practice particularly in the following key areas:

Re-engagement of those identified as NEET; utilising a 'person-centred' holistic approach supported by a Key Worker; and

Providing additional bespoke support to those requiring special assistance.

Working to make young people aware of the employment opportunities and linking those to develop career pathways, employment experience and progression into Apprenticeships or Traineeships.

The Service must deliver focussed and flexible support to those young people who experience additional barriers to learning and employment, including but not limited to care leavers, homeless young people, those with learning difficulties or disabilities, teenage/young parents, looked after children, young offenders, substance abusers, carers, children missing out on education and those for whom English is not their first language.

The Service is expected to meet the priorities of the Tees Valley Education, Employment & Skills Plan, 'Inspiring Our Future' to prevent young people becoming long-term unemployed. Levels of disengagement within our most deprived communities is a concern and the Service would be expected to address these significant challenges and support residents in those communities to fulfil their potential.

As part of the Services, the Contractor will be required to produce development plan in response to the LEPs with identified roles and responsibilities and named contacts which will be agreed, reviewed and revised with the LEP on an annual basis. Plans could include research; co-ordination of labour market information; proposals to respond to skills needs of LEP's priority sectors; developing provider responsiveness; innovation and employer engagement. The Contractor will be responsible for the on-going implementation of the plan and provide regular updates to the LEP as agreed. A template for the development plan will be provided, which will be a minimum requirement for the Contractor.

https://teesvalley-ca.gov.uk/wp-content/uploads/2016/03/4.-imd_borough_report_2015.pdf

PART 5 FUNDING AND OUTCOMES

95. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
96. The contract will be for the value of £2,484,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £2,484,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	1577	200	£ 315,400.00

RQ01 Regulated Learning			£ 841,675.00
NR01 Non Regulated Activity			£ 841,675.00
PG01 Progression Paid Employment (EMP)	158	750	£ 118,500.00
PG03 Progression Education (EDU)	536	500	£ 268,000.00
PG04 Progression Apprenticeship (EDU)	79	750	£ 59,250.00
PG05 Progression Traineeship (EDU)	79	500	£ 39,500.00
Total of ESF Specification			£ 2,484,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

THAMES VALLEY BERKSHIRE – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

Across Berkshire as a whole, employment rates are high, and unemployment and economic inactivity low. Employment and unemployment rates are now back at their strong pre-recession (2008) levels.

Whilst youth unemployment and economic inactivity is relatively low within Berkshire, there are currently in the region of 10,900 16-24 year olds who fall into these two categories (excluding students) which equates to approximately 1 in 8 of all 16-24 year-olds. Of these, 72% are economically inactive and 28% are unemployed

Key points to note are

- Between January and December 2017 there were in the region of 10,900 young people in this cohort at any one point in time, which equates to approximately 1 in 8 of all 16-24 year-olds
- Some of those within the cohort will be unavailable for work. For example, those with caring responsibilities or limiting health conditions
- The majority of economically inactive young people are female and over the age of 20
- Youth unemployment in Berkshire is lower than the national average and is broadly in line with South East regional average
- We estimate that only 20% of Berkshire's young people who are unemployed (and are not full-time students) are claiming unemployment benefit (Jobseekers Allowance or Universal Credit)
- Reading currently has the highest number of young unemployment benefit claimants of the six Berkshire local authorities, followed by Slough
- Eight of the ten wards with the most young unemployment benefit claimants are in Reading.

Detailed data regarding the 16 – 24 cohort is available on the Thames Valley Berkshire (TVB) LEP website [Data on 16 - 24 Labour market in Berkshire](#)

The Contractor must be aware that there is an ESF project running to the end of June 2019. The Thames Valley Berkshire City Deal (known as Elevate Berkshire) aims to address the skills gaps, unemployment and underemployment of the 16-24 year old population. The aim is to deliver employment and skills support for 4,500 young people.

- In order to ensure that there is no overlap with this project we would encourage a focus on Services that support young people in education who are at risk of becoming NEET.

Additional information on the TVB LEP and its priorities is available in the following documents

- [ESIF Strategy](#)
- STEAM strategy [Gearing up for STEAM](#)

- [2018 Skills Priority Statement](#)

More information on the Skills, Education and Employment priorities for the LEP is available on our website <http://www.thamesvalleyberkshire.co.uk/index>

Local Authorities:

West Berkshire
Reading
Bracknell
Wokingham
Royal Borough of Windsor and Maidenhead
Slough

Key Priorities:

In order to complement the Elevate programme in Berkshire the Service priority would be to work particularly with 15/16 year olds in Education but at risk of becoming NEET.

The focus must be providing on-going support and mentoring for young people who are at risk of disengaging post 16 by

- Earlier intervention with those at risk of NEET
- Provision in-year for Participants identified as being at risk of NEET
- Continued guidance and support to meet the needs of those who make an incorrect choice at 16 or need encouragement to reengage with learning
- Practical and non-classroom based learning provision
- Encouraging opportunities to engage with employers

The Contractor must agree the details of the activities to be delivered with the TVB LEP Skills, Education and Employment Strategy Group. The Contractor shall produce a development plan to be agreed with the SEE Strategy Group before delivery commences.

PART 5 FUNDING AND OUTCOMES

97. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
98. The contract will be for the value of £212,957.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £212,957.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	136	200	£ 27,200.00
RQ01 Regulated Learning			£ 71,754.00
NR01 Non Regulated Activity			£ 71,753.00
PG01 Progression Paid Employment (EMP)	14	750	£ 10,500.00
PG03 Progression Education (EDU)	46	500	£ 23,000.00
PG04 Progression Apprenticeship (EDU)	7	750	£ 5,250.00
PG05 Progression Traineeship (EDU)	7	500	£ 3,500.00
Total of ESF Specification			£ 212,957.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

THE MARCHES – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

The Marches LEP is made up of Herefordshire, Shropshire and Telford and Wrekin local authorities. It is one of the largest LEPs in the country covering 2,300 square miles with a resident population of 684,300 (ONS, 2017) and home to 30,775 businesses characterised by micro businesses (89.7%) and SMEs (8.6%). The Marches vision is to create 70,000 new homes and 40,000 new jobs over the next twenty years accelerating growth and providing opportunities for all who live and work here. Key sectors identified as having growth potential include advanced manufacturing and engineering, food and drink, defence and security including cyber security, environmental technologies and health and social care.

The Marches [ESIF Strategy](#) and [Marches Skills Plan](#) set out the priorities and key skills challenges for the LEP area.

The Marches performs well on indicators such as economic activity, employment and unemployment but the claimant count for 16-24 year olds in all three local authorities is almost double that of the all-age population. Local authority labour market profiles are available at:

<https://www.nomisweb.co.uk/>

The NEET rate in all three local authority areas is higher than the national average with an overall increase in NEET measures in Shropshire and Herefordshire since 2015. Local authority NEET data is available at:

<https://www.gov.uk/government/publications/neet-data-by-local-authority-2012-16-to-18-year-olds-not-in-education-employment-or-training>

Destination data indicates that pupils eligible for free school meals (FSM), or disadvantaged or with special needs in the three local authority areas are less likely to be in a sustained education or employment / training destination following Key Stage 4. Further information is available at:

<https://www.gov.uk/government/statistics/destinations-of-ks4-and-ks5-pupils-2016>

For care leavers aged 17-18 and 19-21 education, employment and training data is available at:

<https://www.gov.uk/government/statistics/children-looked-after-in-england-including-adoption-2016-to-2017>

The labour market prospects of disadvantaged groups are hampered by lower than average levels of educational attainment, for example average Attainment 8 score for pupils eligible for FSM is lower in all three local authority areas compared with those who are not eligible. Additional information is available at: <https://www.gov.uk/government/statistics/revised-gcse-and-equivalent-results-in-england-2016-to-2017>

The Contractor will work with partners in the area including, education and training providers including members of the Marches Skills Provider Network, the Talent Match project run by HVOSS, community and voluntary sector organisations including those delivering the Building Better Opportunities programme led by Landau.

Local Authorities:

Herefordshire

Key Priorities:**Priority geography/wards**

The LOT Area of the county of Herefordshire. Herefordshire is one of the most rural and sparsely populated areas in England. The Contractor will need to consider Participants living in remote locations where transport and access to provision is a barrier to participation. For more information about Herefordshire go to:

<https://factsandfigures.herefordshire.gov.uk/>

Priority age groups**Young people aged 15-16 at risk of becoming NEET including:**

- Those with mental health, social, emotional and behavioural needs
- Those with Autism / Aspergers
- Looked after children
- Those with a high level of absence or disrupted engagement with school
- Young people attending alternative provision or Pupil Referral Units
- Young people with a learning difficulty and/or disability
- Teenage parents
- Young carers
- Learners who speak English as a second or other language
- Refugees
- Gypsy, Roma and Travellers
- Home educated
- Those in the youth justice system or receiving support from the Youth Offending Team

Young people aged 16-19 who are NEET or at risk of becoming NEET:

- Young people who have a track record of being long term NEET or repeated periods of being NEET since leaving school
- Young people who need specialised intervention and support before they can successfully access other mainstream provision
- Young people with a track record of low attendance
- Young people with few or no qualifications
- Young people with social, emotional and mental health needs
- Young people with Aspergers / Autism
- Teenage parents (fathers and mothers)
- Young people with special educational needs and disabilities (up to 24)
- Looked after children and care leavers
- Young carers
- Young offenders
- Young people living independently of their family
- Young people who are homeless and those experiencing housing difficulties
- Young people with low Literacy/Numeracy achievement
- Refugees
- Gypsy, Roma and Travellers

- Young people with ESOL needs

The Contractor will produce a development plan in response to the LEP's needs to identify additional activities, with identified roles and responsibilities and named contacts. The plan will be agreed and revised with the LEP on an annual basis. Plans could include research; co-ordination of labour market information; proposals to respond to skills needs of LEP's priority sectors; developing provider responsiveness; innovation and employer engagement. The Contractor will support the on-going implementation of the plan and provide regular updates to the LEP. A template for the development plan will be provided, which will be a minimum requirement for the Contractor.

PART 5 FUNDING AND OUTCOMES

99. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
100. The contract will be for the value of £682,542.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £682,542.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	434	200	£ 86,800.00
RQ01 Regulated Learning			£ 230,996.00
NR01 Non Regulated Activity			£ 230,996.00
PG01 Progression Paid Employment (EMP)	43	750	£ 32,250.00
PG03 Progression Education (EDU)	148	500	£ 74,000.00
PG04 Progression Apprenticeship (EDU)	22	750	£ 16,500.00
PG05 Progression Traineeship (EDU)	22	500	£ 11,000.00
Total of ESF Specification			£ 682,542.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

THE MARCHES - TRANSITIONAL

GEOGRAPHY / AREA OF DELIVERY

LEP background

The Marches LEP is made up of Herefordshire, Shropshire and Telford and Wrekin local authorities. It is one of the largest LEPs in the country covering 2,300 square miles with a resident population of 684,300 (ONS, 2017) and home to 30,775 businesses characterised by micro businesses (89.7%) and SMEs (8.6%). The Marches vision is to create 70,000 new homes and 40,000 new jobs over the next twenty years accelerating growth and providing opportunities for all who live and work here. Key sectors identified as having growth potential include advanced manufacturing and engineering, food and drink, defence and security including cyber security, environmental technologies and health and social care.

The Marches [ESIF Strategy](#) and [Marches Skills Plan](#) set out the priorities and key skills challenges for the LEP area.

The Marches performs well on indicators such as economic activity, employment and unemployment but the claimant count for 16-24 year olds in all three local authorities is almost double that of the all-age population. Local authority labour market profiles are available at:

<https://www.nomisweb.co.uk/>

The NEET rate in all three local authority areas is higher than the national average with an overall increase in NEET measures in Shropshire and Herefordshire since 2015.

Local authority NEET data is available at:

<https://www.gov.uk/government/publications/neet-data-by-local-authority-2012-16-to-18-year-olds-not-in-education-employment-or-training>

Destination data indicates that pupils eligible for free school meals (FSM), or disadvantaged or with special needs in the three local authority areas are less likely to be in a sustained education or employment / training destination following Key Stage 4. Further information is available at:

<https://www.gov.uk/government/statistics/destinations-of-ks4-and-ks5-pupils-2016>

For care leavers aged 17-18 and 19-21 education, employment and training data is available at:

<https://www.gov.uk/government/statistics/children-looked-after-in-england-including-adoption-2016-to-2017>

The labour market prospects of disadvantaged groups are hampered by lower than average levels of educational attainment, for example average Attainment 8 score for pupils eligible for FSM is lower in all three local authority areas compared with those who are not eligible. Additional information is available at:

<https://www.gov.uk/government/statistics/revised-gcse-and-equivalent-results-in-england-2016-to-2017>

The Contractor will work with partners in the area including education and

training providers including members of the Marches Skills Provider Network, the Talent Match in Telford, community and voluntary sector organisations including those delivering the Building Better Opportunities programme led by Landau.

Local Authorities:

Shropshire
Telford
Wrekin

Key Priorities:

Priority geography/wards

- The whole borough of Telford and Wrekin which has particular concentrations of NEETs in Woodside, Brookside and Donnington. Further information about Telford can be found at www.telford.gov.uk/factsandfigures
- The county of Shropshire which has particular concentrations of NEETS in Shrewsbury, Oswestry, Bridgnorth, Whitchurch and Market Drayton. Further information can be found at: <https://shropshire.gov.uk/information-intelligence-and-insight>

Priority age groups

Young people aged 15-16 at risk of becoming NEET including:

- Those with mental health, social, emotional and behavioural needs
- Those with Autism / Aspergers
- Looked after children
- Those with a high level of absence or disrupted engagement with school
- Young people attending alternative provision or Pupil Referral Units
- Young people with a learning difficulty and/or disability
- Teenage parents
- Young carers
- Learners who speak English as a second or other language
- Refugees
- Gypsy, Roma and Travellers
- Home educated
- Those in the youth justice system or receiving support from the Youth Offending Team

Young people aged 16-19 who are NEET or at risk of becoming NEET:

- Young people who have a track record of being long term NEET or repeated periods of being NEET since leaving school
- Young people who need specialised intervention and support before they can successfully access other mainstream provision
- Young people with a track record of low attendance
- Young people with few or no qualifications
- Young people with social, emotional and mental health needs
- Young people with Aspergers / Autism
- Teenage parents (fathers and mothers)
- Young people with special educational needs and disabilities (up to 24)

- Looked after children and care leavers
- Young carers
- Young offenders
- Young people living independently of their family
- Young people who are homeless and those experiencing housing difficulties
- Young people with low Literacy/Numeracy achievement
- Refugees
- Gypsy, Roma and Travellers
- Young people with ESOL needs

The Contractor will produce a development plan in response to the LEPs needs, with identified roles and responsibilities and named contacts. The plan will be agreed and revised with the LEP on an annual basis. Plans could include research; co-ordination of labour market information; proposals to respond to skills needs of LEP's priority sectors; developing provider responsiveness; innovation and employer engagement. The Contractor will support the on-going implementation of the plan and provide regular updates to the LEP. A template for the development plan will be provided, which will be a minimum requirement for the Contractor.

PART 5 FUNDING AND OUTCOMES

101. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.

102. The contract will be for the value of £1,518,750.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £1,518,750.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	965	200	£ 193,000.00
RQ01 Regulated Learning			£ 514,500.00
NR01 Non Regulated Activity			£ 514,500.00
PG01 Progression Paid Employment (EMP)	97	750	£ 72,750.00
PG03 Progression Education (EDU)	328	500	£ 164,000.00
PG04 Progression Apprenticeship (EDU)	48	750	£ 36,000.00
PG05 Progression Traineeship (EDU)	48	500	£ 24,000.00

Total of ESF Specification			£ 1,518,750.00
*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.			

PART 4: LOCAL SERVICE REQUIREMENTS
WEST OF ENGLAND – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

Background information regarding the LEP area can be found in our EU SIF Strategy available here: <http://westofenglandlep.co.uk/funding/eu-sif/>

This document was produced in 2014. The West of England LEP area also published a Strategic Economic Plan available here: <http://westofenglandlep.co.uk/about-us/strategicplan>

Both documents give a good background the economic situation here, as well as on our population. Our latest Operating Framework and Business Plan are available here:

<https://www.westofengland-ca.gov.uk/weststrategy/>

In the West of England there are around 3000 young people who are currently seeking work or working but claiming in work benefits (excludes those on Working Tax Credit due to lack of access data). There are an additional 6200 young people who are NEET and experiencing complex barriers to entering work or learning:

	Bath & North East Somerset	Bristol	North Somerset	South Gloucestershire
Closer to the labour market	617	1288	736	422
Complex barriers	725	3114	1124	1235

Local Authorities:

Bristol City Council
Bath and North East Somerset Council
North Somerset Council
South Gloucestershire Council

Key Priorities:

- Targeted support for those young people in schools who are at risk of NEET
- Targeted support for those young people who are in alternative provision and PRUs
- Targeted support for young people with special educational needs (including family support)
- Targeted re-engagement support for those young people who have disengaged from learning throughout the year
- young people who have mental health and health needs who would not be able to undertake a full course or even manage p/t study, so something flexible enough to support these young people is required

As part of the Services, the Contractor will be required to produce a development plan in response to the LEPs needs with identified roles and

responsibilities and named contacts. The plan will be agreed and revised with the LEP on an annual basis. Plans could include research; co-ordination of labour market information; proposals to respond to skills needs of LEP's priority sectors; developing provider responsiveness; innovation and employer engagement. The Contractor will support the on-going implementation of the plan and provide regular updates to the LEP. A template for the development plan will be provided, which will be a minimum requirement for the Contractor.

PART 5 FUNDING AND OUTCOMES

103. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.

104. The contract will be for the value of £900,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £900,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	572	200	£ 114,400.00
RQ01 Regulated Learning			£ 304,800.00
NR01 Non Regulated Activity			£ 304,800.00
PG01 Progression Paid Employment (EMP)	57	750	£ 42,750.00
PG03 Progression Education (EDU)	194	500	£ 97,000.00
PG04 Progression Apprenticeship (EDU)	29	750	£ 21,750.00
PG05 Progression Traineeship (EDU)	29	500	£ 14,500.00
Total of ESF Specification			£ 900,000.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.

PART 4: LOCAL SERVICE REQUIREMENTS

WORCESTERSHIRE – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

Worcestershire Local Enterprise Partnership's vision is to build a connected, creative and dynamic economy that delivers increased prosperity for all those who choose to live, work and invest in Worcestershire.

Specifically, by 2025, to have added 25,000 jobs and increased Gross Value Added (GVA) by £2.9bn.

Worcestershire LEP is working towards three strategic objectives:

1. Create a World Class business location
2. Promote individuals with World Class skills
3. Develop World Class competitive and innovative businesses

The Service being procured will be aligned with the Worcestershire Strategic Economic Plan, European Structural and Investment Funds Strategy and Worcestershire Employment and Skills Strategy

(<https://www.wlep.co.uk/resources/document-library>) and will be delivered to fulfil the second Worcestershire LEP Strategic Objective above which aims to realise people's potential and meet the skills needs of local businesses.

Worcestershire LEP, through the Worcestershire Employment & Skills Board, has identified a number of priorities in relation to employment and skills in the county:

- Skills and workforce planning: In particular, increasing the number of Apprenticeships (especially at levels 3 and 4), developing graduate level opportunities and increasing private sector skills investment.
- Strengthening the relationship between education and business: With Worcestershire Employment & Skills Board, we have developed an initiative for Worcestershire's high schools to work more closely with businesses, particularly in relation to work experience opportunities. See the new web portal for more information.
- Increasing employability: We are committed to improving the employment prospects of young people and a number of initiatives have been identified through the Employment and Skills Board.

Worcestershire LEP will work with partners to help deliver the vision set out in the SEP and ensure co-ordinated delivery of consistent, high quality programmes to all targeted client groups across Worcestershire.

Integral to this vision, is the fundamental requirement that ESF investment delivered via all two Opt Ins (ESFA and BLF) provides a coherent customer-oriented support programme and delivers social and economic inclusion as a whole.

Local Authorities:

Worcestershire County Council
Bromsgrove District Council
Malvern Hills District Council
Redditch Borough Council

Worcester City Council
Wyre Forest District Council
Wychavon District Council

Key Priorities:

Young People at risk of becoming NEET must be identified and agreed in conjunction with the learning institution.

The Services must be delivered in collaboration with partners delivering national and local provision adopting a joint action planning approach with clear progression routes/milestones to deliver seamless support for Participants moving back into education, training or employment to prevent duplication and maximise the funding available to deliver positive outcomes for the client group.

The Services must be delivered in conjunction with the following:

- Worcestershire Business Central - www.business-central.co.uk
- Worcestershire Apprenticeship www.worcsapprenticeships.org.uk
- Worcestershire LEP – www.wlep.co.uk

PART 5 FUNDING AND OUTCOMES

105. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.

106. The contract will be for the value of £800,000.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £800,000.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	508	200	£ 101,600.00
RQ01 Regulated Learning			£ 271,200.00
NR01 Non Regulated Activity			£ 271,200.00
PG01 Progression Paid Employment (EMP)	51	750	£ 38,250.00
PG03 Progression Education (EDU)	173	500	£ 86,500.00
PG04 Progression Apprenticeship (EDU)	25	750	£ 18,750.00
PG05 Progression Traineeship (EDU)	25	500	£ 12,500.00

Total of ESF Specification			£ 800,000.00
*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.			

PART 4: LOCAL SERVICE REQUIREMENTS
YORK, NORTH YORKSHIRE AND EAST RIDING – MORE DEVELOPED

GEOGRAPHY / AREA OF DELIVERY

LEP background

York, North Yorkshire and East Riding LEP's [ESIF Strategy and Strategic Economic Plan](#) and [Strategic Economic Plan Update](#) set out the priorities for economic growth in the area. Its skills priority 'Inspired People' sets out a range of objectives and activities to ensure that growing businesses have a productive workforce, young people make the right education and job choices and unemployed people get the best chances to connect to sustainable jobs. The ESIF strategy also seeks to address barriers relating to rural isolation which prevents access to initiatives and opportunities that are available in urban environments.

Whilst York and North Yorkshire has a generally healthy socio-economic profile with low unemployment and higher than average skills attainment there are pockets of deprivation which are evident in urban areas such as York, Harrogate and the coastal strip including Scarborough and Whitby. These areas have lower levels of attainment in skills, higher levels of unemployment and score highly on indices of deprivation.

To achieve its ambition the LEP has set out actions in its strategy, which include support for young people to connect to the right learning opportunities and enable them progress into further education, training or a job.

NEET levels across North Yorkshire are relatively low when compared to national and Yorkshire & the Humber.

As of July 2018 the Year 12 and Year 13 NEET figure across the districts of Scarborough, Ryedale, Hambleton & Richmondshire districts equated to 79 young people.

Scarborough has the highest percentage of NEETs aged 16-19 years. 62% of the overall NEET population across the 4 districts live in Scarborough, with Hambleton at 11%, Ryedale 15% and Richmondshire 2%.

As the numbers are low the Service must focus on preventative pre NEET activity to maintain current levels of engagement and low NEET referral numbers. Delivery outcomes should reflect the increased timescales required for preventative delivery in school settings compare to full time provision for NEET Participants.

Local Authorities:

Scarborough
Ryedale
Hambleton
Richmondshire

Key Priorities:

The four districts cover a wide geographical area. Rural isolation can affect young people's ability to access learning opportunities, particularly those who do

not have access to their own transport or where public transport is limited. Localised provision is essential. The Contractor must ensure that provision includes the costs of young people accessing provision as this can be a barrier.

A number of young people in the NEET group in this area have significant challenges to address in order to progress onto sustained learning and employment. Many of those that are NEET have a poor record of attendance at school and subsequently lead chaotic lives post-16. A combination of social, emotional, behavioural and relationship issues to address means that sustaining learning and employment post compulsory school age is very challenging. More than 10% of the NEET cohort in the four districts are teenage parents, with a further 10% having learning difficulties and disabilities.

Priority 1 : Young Offenders

Young offenders aged 16-19 in Scarborough, Ryedale, Hambleton & Richmondshire are a key priority group together with those young people who may not yet have entered the criminal justice system but may be on acceptable behaviour contracts or similar.

Priority 2: Young People with Autism and/or Learning Difficulties

There is an increasing number of young people aged 16-19 years with autism who may have attended mainstream schools and are academically able, but who struggle to progress into sustained education, training or employment. This is often due to a lack of social skills and an ability to work collaboratively. Subsequently many become isolated and find it increasingly difficult to access learning and training which would enable them to become economically active. Structured support is needed to enable these young people to successfully progress.

Priority 3: Care Leavers

The progression into education and employment can be difficult for some young people leaving care, particularly in coastal areas where young people may have low aspirations and low levels of employment.

Other priority engagements should include young people with mental health difficulties; young people from black, Asian and minority ethnic groups; refugees or asylum seekers; homeless people; young people with poor literacy/ numeracy and/or few qualifications; out of work graduates.

The Contractor shall work with local organisations with links to 16-24 year olds e.g. schools, colleges, training providers, youth support agencies and local authorities to create effective referral mechanisms and appropriate provision for NEET and pre-NEET young people.

The York, North Yorkshire and East Riding LEP will require development of and participation in a local steering group. The Contractor must commit to attend and provide relevant, timely management information.

PART 5 FUNDING AND OUTCOMES

107. The Contractor will be paid based on the achievement of Outcomes in accordance with Part 3 provided that the total payments made to the Contractor under this Contract shall not exceed the Maximum Contract Value.
108. The contract will be for the value of £247,500.00 based on delivery of outcomes. The contract start date is 1 April 2019 and delivery will commence immediately. The final date for participant starts is 31 December 2020 and all activity must be completed by 31 July 2021.

Table C

This table provides an indication of the Estimated Number of Participant Outcomes to be achieved by the Contractor in return for funding of £247,500.00

Description	Volumes	Unit Cost	£
ST01 Learner Assessment and Plan	158	200	£ 31,600.00
RQ01 Regulated Learning			£ 83,450.00
NR01 Non Regulated Activity			£ 83,450.00
PG01 Progression Paid Employment (EMP)	16	750	£ 12,000.00
PG03 Progression Education (EDU)	54	500	£ 27,000.00
PG04 Progression Apprenticeship (EDU)	8	750	£ 6,000.00
PG05 Progression Traineeship (EDU)	8	500	£ 4,000.00
Total of ESF Specification			£ 247,500.00

*ST01 require start on learning (RQ or NRQ) to be eligible for claiming.