



Background

Previous Team East Sussex (TES) meetings have featured reports on the required changes necessary at TES level in order to remain fully compliant with SELEP's governance arrangements. The most recent changes included increasing the number of TES business reps to nine to ensure a private sector majority, the immediate implementation of a full business-member recruitment process to be repeated every two years, a directive to appoint 'named' SELEP Strategic Board members annually, and giving specific 'subgroup portfolios' to TES business members. **All of these changes were approved by the TES Board at its meeting on 25 Jun 2018.**

TES business-member recruitment

TES has been conducting a *business-member recruitment* exercise through the summer period. In accordance with SELEP's governance arrangements, this was a *fully open and competitive call* – as such all of the current business members, including the TES Chair, also reapplied for their positions on the TES Board.

The process was concluded on 7 Sep 2018 when the 'Selection Panel' (as per the TES Terms of Reference) assessed all of the applications. **All seven existing business members were reappointed** to the TES Board, plus two additional business members – **Ana Christie** from the Sussex Chamber of Commerce and **David Sheppard** of D-RisQ Ltd (presently also with the Sussex Chamber).

From Sep 2018 the nine business members of TES are:

- **Ana Christie**, Sussex Chamber of Commerce
- **Christina Ewbank**, Alliance of Chambers in East Sussex (ACES)
- **Clive Soper**, Federation of Small Businesses (FSB)
- **David Sheppard**, D-RisQ Ltd
- **Derek Godfrey**, Ellis Building Contractors Ltd
- **Graham Peters**, Foye Estates Ltd
- **Martin Ellis**, RSE Group Ltd
- **Penny Shimmin**, Sussex Community Development Association
- **Stewart Drew**, De La Warr Pavilion

The tenure of each business member is up to two years from Sep 2018, but note that with the ongoing LEP Review and the associated uncertainty around its possible implications, the length of any tenure may obviously be subject to change.

Appointment of the TES Chair

The next part of the business-member recruitment process involved appointing the *TES Chair*, the tenure of which is aligned to the above business membership (up to two years from Sep 2018) and which also includes acting in the additional capacity of *SELEP Vice Chair for East Sussex*. The position is open to any TES business member, all of whom were given a deadline of 13 Sep to put themselves forward for the role; only one nomination was received from Graham Peters, the incumbent Chair, which the full TES Board was asked to electronically approve. *Support was given via a quorate number of email responses, and so on 18 Sep 2018 Graham Peters was reappointed to the role of TES Chair.*

Action 1: the TES Board is asked to formally ratify the electronic decision that Graham Peters is reappointed to the role of TES Chair.

SELEP Strategic Board membership

TES currently has six seats on the SELEP Strategic Board, made up of three private- and three public-sector TES members. Up until now TES has always determined which members would actually attend on a

meeting-by-meeting basis. However, in order to remain compliant with SELEP's governance arrangements, moving forward ***TES needs to nominate six named representatives.***

Note that:

- One of the three private-sector representatives must be the SELEP Vice Chair for East Sussex (the TES Chair, *Graham Peters*); one of the three public-sector representatives must be the Leader of the upper tier local authority (the ESCC Leader, *Councillor Keith Glazier*). *This means that only four more positions need to be filled.*
- As per the SELEP definition (in its Assurance Framework and Terms of Reference), Higher Education and Further Education are considered *public-sector* organisations; the TES HE/FE members can therefore be put forward as public-sector Strategic Board members.
- The tenure for SELEP Strategic Board membership is one year from Sep 2018 (rather than two years as with TES business membership). This is to allow an opportunity for our representation to change within the two-year business membership period.
- Penny Shimmin is already a SELEP Strategic Board member in the capacity of SELEP Social Enterprise Business Representative, so cannot also be put forward as a TES business representative.

Action 2: the TES Board is asked to appoint its six members of the SELEP Strategic Board.

TES will also need to consider its representation on the *SELEP Investment Panel**, as well as potentially putting forward representation for the *TfSE Board* (Transport for the South East), but these can be picked up electronically following the TES meeting on 24 Sep.

* Membership of the SELEP Investment Panel has been under review as there was some discussion about adding an education rep. The panel currently contains 13 members, as agreed at the SELEP Strategic Board meeting on 29 Jun 2018, made up of the SELEP Chair, 6 upper tier authority reps and 6 private-sector business reps (2 x East Sussex, 2 x Kent & Medway, 2 x Essex/South Essex) – TES is currently represented by Cllr Keith Glazier as the upper tier authority rep, and Graham Peters and Stewart Drew as the private-sector business reps.

Additional roles for business members

TES has previously discussed establishing stronger and more direct links with a variety of working groups, including all of the SELEP working groups as well TES's own subgroups. One of the most recent additions to the TES Terms of Reference (point 3.5, agreed at the TES meeting on 25 Jun 2018) states that *"each business member will be considered for a portfolio role for one of TES's subgroups and act as a liaison between that subgroup and the TES Board."*

This is another area that can be given further consideration outside the TES meeting on 24 Sep and will be picked up electronically later, so for now TES business members are simply asked to give some thought to which group(s) they would potentially like to be involved in (and indicate this to the TES Chair/Secretariat after the meeting) from the following list:

• TES subgroups	• SELEP working groups	
Business East Sussex (BES)	Business Support (Growth Hub)	Rural
Culture East Sussex (CES)	Coastal Communities	Skills Advisory Group
Developers East Sussex (DES)	Creative Economy Network	Social Enterprise
Environment East Sussex (EES)	Energy	Tourism
Skills East Sussex (SES)	Enterprise Zones	U9 (universities)
Wine/Food/Tourism (<i>in development</i>)	Housing & Development	

Action 3: TES business members are asked to consider which working groups they would like to be involved in, to be followed up post-meeting.

Summary of actions

TES is asked to:

- 1. formally ratify the electronic decision that Graham Peters is reappointed to the role of TES Chair;***
- 2. appoint its six members of the SELEP Strategic Board;***
- 3. consider which working groups they would like to be involved in (business members only, to be followed up post-meeting).***